

**VEHICLE CROSSING PERMIT APPLICATION**  
**APPLICATION FORM-CO1**



**APPLICANT DETAILS**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTACT NUMBERS: HOME: \_\_\_\_\_ WORK: \_\_\_\_\_ MOBILE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PLEASE NOTE THAT IT WILL NOT BE POSSIBLE TO PROCESS YOUR APPLICATION UNLESS A SKETCH OF THE PROPOSAL IS EITHER COMPLETED IN THE BLANK SECTION ON THE BACK OF THIS PAGE, OR IS ATTACHED SEPERATELY TO THIS APPLICATION.

**DETAILS OF PROPOSAL**

ADDRESS OF PROPOSED WORKS: \_\_\_\_\_

1. PLEASE SPECIFY WHICH WORKS YOU PROPOSE TO UNDERTAKE:

SECOND VEHICLE CROSSING  .....PLEASE GO TO QUESTION 2

MODIFICATIONS TO EXISTING VEHICLE CROSSING  .....PLEASE GO TO QUESTION 4

**SECOND VEHICLE CROSSING (ALL FIELDS TO BE COMPLETED.)**

2. DO YOU INTEND TO RETAIN THE EXISTING VEHICLE CROSSING? YES  NO

IF YES TO QUESTION 2, THE EXISTING CROSSING MUST BE UTILISED AS AN EFFECTIVE ACCESS POINT TO THE PROPERTY WITHIN 3 MONTHS. IF NO TO QUESTION 2, THE EXISTING CROSSING MUST BE REMOVED AT THE SAME TIME AS THE CONSTRUCTION OF THE NEW CROSSING.

3. ARE YOU PROPOSING TO CONSTRUCT A STANDARD 3 METRE WIDE CONCRETE CROSSING?

YES  NO

IF NO TO QUESTION 3, PLEASE DETAIL THE VARIATIONS YOU REQUEST (BRICKS OR PAVERS ARE NOT PERMITTED), TOGETHER WITH A BRIEF JUSTIFICATION:

\_\_\_\_\_

4. PURPOSE/REASON FOR THE PROPOSED CROSSING.

\_\_\_\_\_

**VEHICLE CROSSING MODIFICATIONS**

4. PLEASE SPECIFY WHICH TYPE OF MODIFICATION WORKS YOU PROPOSE TO UNDERTAKE:

A. VEHICLE CROSSING WIDENING  ...IF SO, WHAT ADDITIONAL WIDTH DO YOU REQUEST: \_\_\_\_\_M

VEHICLE CROSSING WIDENING IS TO BE UNDERTAKEN IN ACCORDANCE WITH COUNCIL'S STANDARD DRAWINGS, WHICH STATES THAT Y10 REINFORCEMENT BARS AT MINIMUM 300MM SPACINGS ARE TO BE USED TO DOWEL INTO THE EXISTING SECTIONS OF CROSSING AND KERB.

B. VEHICLE CROSSING LEVEL ALTERATION  .....

PLEASE SPECIFY THE PROPOSED LEVEL CHANGES:

\_\_\_\_\_

\_\_\_\_\_

PLEASE NOTE THAT A SKETCH, WHICH ILLUSTRATES THE PROPOSED LEVEL ALTERATION RELATIVE TO THE EXISTING CROSSING, FOOTPATH AND NATURE STRIP LEVELS, MUST BE PROVIDED TO FACILITATE THIS REQUEST.

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**PLAN DETAIL REQUIRED**

PLEASE PROVIDE A DETAILED PLAN IN THE SPACE PROVIDED BELOW OR ATTACH. THE PLAN MAY BE IN THE FORM OF A SKETCH. IT MUST HOWEVER, BE LEGIBLE AND CONTAIN THE FOLLOWING DETAILS:

- LOCATION OF ANY EXISTING VEHICLE CROSSINGS, AND FOOTPATH SECTIONS
- APPROXIMATE POSITIONING OF ANY TREES OR SERVICES (POLES, DRAINS, PITS, HYDRANTS, METERS)
- DIMENSIONS OF PROPOSED CONSTRUCTION WORKS
- APPROXIMATE DISTANCE OF PROPOSED CONSTRUCTION FROM ADJACENT PROPERTY BOUNDARIES
- INDICATION OF EXISTING AND PROPOSED LEVELS, IF LEVEL ALTERATIONS ARE BEING REQUESTED

**PROVIDE SKETCH HERE:**

PLEASE NOTE THAT THERE IS NO CHARGE ASSOCIATED WITH THE SUBMISSION OF THIS APPLICATION. A MAXIMUM 10-DAY TURNAROUND PERIOD MAY APPLY. IF THE PROPOSAL IS APPROVED, THE APPLICANT WILL BE REQUIRED TO OBTAIN A VEHICLE CROSSING PERMIT FROM COUNCIL OFFICES AT A COST OF \$165.00 PRIOR TO THE COMMENCEMENT OF WORK. VEHICLE CROSSING PERMITS ARE VALID FOR THIRTY (30) DAYS UNLESS OTHERWISE STATED. PLEASE FORWARD THE COMPLETED APPLICATION TO:

**MAROONDAH CITY COUNCIL**  
**PO BOX 156**  
**RINGWOOD VIC 3134**