



13 November 2008

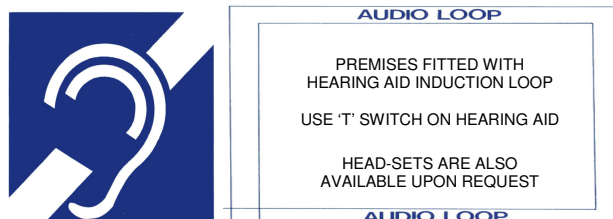
Councillor  
(as addressed)

The next Council Meeting will be held in the Council Chamber, Braeside Avenue, Ringwood on Monday 17 November 2008, commencing at 7.30pm and your presence is requested.

Yours faithfully

Helen Croxford  
ACTING CHIEF EXECUTIVE OFFICER

NOTE: Dinner will precede the Council Meeting at 6.00pm



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**Service Centres: Croydon:** Civic Square **Ringwood:** Level 2, Shop G104, Eastland

## AGENDA

1. Prayer
2. Apologies
3. Declaration of Interests
4. Confirmation of Minutes of the Ordinary Council Meeting held Monday 20 October 2008.
5. Public Question Time
6. Officers' Reports  
Director Corporate Services (Gold)
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  2. Audit Advisory Committee Report 5
  3. Financial Report for the three months ended 30 September 2008 7
7. Documents for Sealing 18
8. Motions to Review
9. Late Item
10. Requests / Leave of Absence

### IN CAMERA

- Director Corporate Services (Gold)
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**DELEGATES' REPORTS**

**ITEM 1**

**PURPOSE**

To provide an opportunity for Councillors to report on those Committees to which they were formally appointed at the meeting of Council held on 10 December 2007.

**STRATEGIC / POLICY ISSUES**

The following directions contained in the Council Plan 2008-2012 provide the strategic framework that underpins the purpose and recommendation in this report:

Strategic Objective – Maroondah will underpin its services to the community with the principles and practice of good governance, sustainable and responsible financial management, participative decision making processes and an organisational culture that highly values its partners, citizens, employees and customers.

Strategy 3 – Ensure open, accessible and accountable local government provided through the application of good governance practices and utilising appropriate human and physical resources.

**BACKGROUND**

Not Applicable

**ISSUE / DISCUSSION**

It is intended that the Mayor and Councillors be given the opportunity to present a verbal or written report to the open meeting of Council, updating Council on the actions of such a Board or Organisation.

**FINANCIAL / ECONOMIC ISSUES**

Not Applicable

**ENVIRONMENTAL / AMENITY ISSUES**

Not Applicable

**SOCIAL / COMMUNITY ISSUES**

Not Applicable

**COMMUNITY CONSULTATION**

Not Applicable

**CONCLUSION**

Council is represented on numerous Boards and Organisations and it is important that Council and the Community be advised of the actions and activities of same.

**DELEGATES' REPORTS**

**ITEM 1**

**CARETAKER STATEMENT**

The recommended decision is not a "Major Policy Decision", as defined in section 93A of the Local Government Act 1989, or a "Significant Decision" within the meaning of the Code of Conduct.

**CONFIDENTIALITY**

Not Applicable

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE DELEGATES' REPORTS AS PRESENTED BY COUNCILLORS.**

**AUDIT ADVISORY COMMITTEE REPORT**

**ITEM 2**

**PURPOSE**

To report to Council on the outcomes of the Audit Advisory Committee Meeting held on 12 November 2008.

**STRATEGIC/POLICY ISSUES**

The Local Government Act 1989 prescribes that Council must establish an Audit Advisory Committee and that such committee will be advisory in nature. The Audit Advisory Committee provides a mechanism for Council to strategically examine various aspects of the Council operations to ensure risk management, legal compliance, financial control and governance measures are in place.

**BACKGROUND**

Council's Audit Advisory Committee consists of both Council and external representatives. The Mayor, Councillor Tony Dib, Councillor Peter Gurr, Chairman, together with the Chief Executive Officer are Council representatives on the Committee.

The Audit Advisory Committee Charter requires that this Committee report to Council on the findings and recommendations from its meetings. This report provides a summary of matters under consideration by the Audit Advisory Committee of the meeting held on Wednesday 12 November 2008.

**ISSUE/DISCUSSION**

The Audit Advisory Committee refers the following items to Council for information.

**Quarterly Financial Report - 30 September 2008**

The Quarterly Financial Report for the period ended 30 September 2008 was presented for the consideration and approval of the Audit Advisory Committee. An overview of the First Quarter Statements was provided and answers given to a number of queries.

The Committee determined to advise Council that, following detailed examination and scrutiny of the Statements by the Committee, it endorsed the report and had agreed to recommend the receiving and noting of the Report by Council.

This item is listed separately on the Council Notice Paper.

Other items of an information nature considered by the Audit Advisory Committee included external Audit Management Letter relating to the 2007/08 Financial Statements, audit program implementation status report and internal audit scope of Information Technology.

**FINANCIAL/ECONOMIC ISSUES**

Council's budget provides for the operation of the Audit Advisory Committee and for the completion of an Internal Audit Program.

**AUDIT ADVISORY COMMITTEE REPORT**

**ITEM 2**

**ENVIRONMENTAL/AMENITY ISSUES**

Not Applicable.

**SOCIAL/COMMUNITY ISSUES**

Not Applicable.

**COMMUNITY CONSULTATION**

Not Applicable.

**CONCLUSION**

This report provides a summary of the outcomes of the Audit Advisory Committee meeting held on Wednesday 12 November 2008 and, in particular, the referral of the Quarterly Financial Report for the period ended September 2008 to Council for information.

**CARETAKER STATEMENT**

The recommended decision is not a "Major Policy Decision", as defined in section 93A of the Local Government Act 1989, or a "Significant Decision" within the meaning of the Code of Conduct.

**CONFIDENTIALITY**

Not Applicable.

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORT FROM THE AUDIT ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 12 NOVEMBER 2008.**

**FINANCIAL REPORT FOR THE THREE MONTHS  
ENDED 30 SEPTEMBER 2008**

**ITEM 3**

**PURPOSE**

To present the financial statements for the 3 months ended 30 September 2008.

**STRATEGIC/POLICY ISSUES**

In line with Council's 2007/11 Plan, 'Maroondah will underpin its services to the community with the principals and practice of good governance, sustainable and responsible financial management, participative decision making processes and an organisational culture that highly values its partners, citizens, employees and customers'.

**BACKGROUND**

In accordance with Sections 136, 137 and 138 of the Local Government Act 1989, Council is required each quarter to consider the financial performance of the municipality against budget for the year to date (YTD).

This requirement is not a substitute for the more frequent range of detailed financial control reports that continue to be provided to Council management and the Audit Advisory Committee.

The financial statements on Pages 13 – 17 contain an Income Statement (Operating Statement), Balance Sheet and a Cash Flow Statement for the period. The Income Statement is presented in two views - by portfolio and service areas and also by accounting classification.

The statements have been prepared on the basis of accrual accounting (i.e. including significant accruals) and non-consolidation (i.e. excludes the results of the Eastern Regional Library Corporation, Metropolitan Waste Management Group and Section 86 Committees of Management).

The statements are also based on the concept of dynamic budgeting and provide comparisons between actual results and the YTD dynamic budget as well as details of the differences between the annual dynamic and adopted budget targets.

In accordance with agreed procedures, Council's Audit Advisory Committee considers the quarterly financial results prior to the reporting of those results to Council. At its meeting on 19 November 2008 the Committee resolved to recommend to Council that it favourably considers the receiving and noting of the financial statements in accordance with Section 138 of the Act.

**FINANCIAL REPORT FOR THE THREE MONTHS  
ENDED 30 SEPTEMBER 2008**

**ITEM 3**

**ISSUE/DISCUSSION**

OVERALL PERFORMANCE

The operating reports show a net favourable variance of \$1,698k when comparing the Dynamic Budget YTD to the Actual YTD.

The favourable variance in revenue (\$235k) is predominantly due to higher than anticipated receipts covering Interest on Investments (\$150k) and Open Space cash in lieu contributions (\$228k), which are above year to date budget. Statutory planning contributions (\$99k) are below year to date budget.

The favourable variance in expenditure (\$1.463m) relates to under spending and variances of a timing nature relative to year to date budget across many council activities.

Waste management costs (\$157k) are below year to date budget predominately due to the impact of dry weather conditions reducing the amount of green organics for processing and collection (\$56k). Domestic garbage tipping (\$24k) is also below year to date budget due to a reduction in tonnage hauled.

Delay in commencement of new Respite Care program which is below year to date budget (\$47k) was due to the Building Appeals Board disallowing dispensations requested by Council for proposed site of service. Council has now obtained an alternative site and the program will commence in November.

Employee costs for the Croydon Leisure & Aquatic Centre (\$97k) are also below year to date budget due to the delay in the opening of the aquatic operations that were budgeted to commence in July however the official opening taking place in August.

The table below presents the year to date figures together with positive variances when comparing actuals to the dynamic budget.

| <b>3 months 1 July 2008 to 30 September 2008</b> |                   |                   |                     |                 |
|--|-------------------|-------------------|---------------------|-----------------|
|  | <b>YTD BUDGET</b> | <b>YTD ACTUAL</b> | <b>YTD VARIANCE</b> | <b>VARIANCE</b> |
|  | <b>\$'000</b>     | <b>\$'000</b>     | <b>\$'000</b>       | <b>%</b>        |
| <b>Revenue</b>                                   | 58,143            | 58,378            | 235                 | 0.4             |
| <b>Expenditure</b>                               | 20,121            | 18,658            | 1,463               | 7.3             |
|  |                   |                   |                     |                 |
| <b>Net</b>                                       | <b>38,022</b>     | <b>39,720</b>     | <b>1,698</b>        |                 |

**FINANCIAL REPORT FOR THE THREE MONTHS  
ENDED 30 SEPTEMBER 2008**

**ITEM 3**

SUMMARY OF VARIATIONS TO OPERATING BUDGET

The following table highlights the variations from the Adopted Budget to the Dynamic Budget net \$908k. Under the accounting standards Council is required to recognise grants when they are received and not use the accounting concept of matching income and expenditure. In 2007/08 Council recognised \$630k of grant income but had not spent the grants by 30 June 2008. Thus Council is required to expend these grants in the 2008/09 financial year. New grant funding received in this financial year net \$1,335k includes \$570k Funding Assistance General Purpose Grant, \$300k for Jubilee Park Synthetic Surface, \$95k for upgrades to Bus Stops and \$80k for Glen Park Facility improvements.

|  | Revenue<br>\$'000 | Expenditure<br>\$'000 | Net<br>\$'000 |
|--|-------------------|-----------------------|---------------|
| <b>YTD ADOPTED OPERATING BUDGET</b>    | 81,576            | 82,263                | (687)         |
| <b>YTD DYNAMIC OPERATING BUDGET</b>    | 83,205            | 82,984                | 221           |
| <b>YTD NET DIFFERENCE</b>              | 1,629             | 721                   | 908           |
| <b>Variations are summarised as:</b>   |                   |                       |               |
| Carry Forward Capital Income           | 683               | 0                     | 683           |
| Grants received prior year             | 8                 | 638                   | (630)         |
| New Grant funding/Variations to grants | 1,424             | 16                    | 1,408         |
| Contributions from Others              | 5                 | 0                     | 5             |
| Transfer from Operating to Capital     | 0                 | (200)                 | 200           |
| Changes to Estimates                   | (491)             | 258                   | (749)         |
| Transfer from Capital to Operating     | 0                 | 9                     | (9)           |
|  | 1,629             | 721                   | 908           |

CAPITAL EXPENDITURE

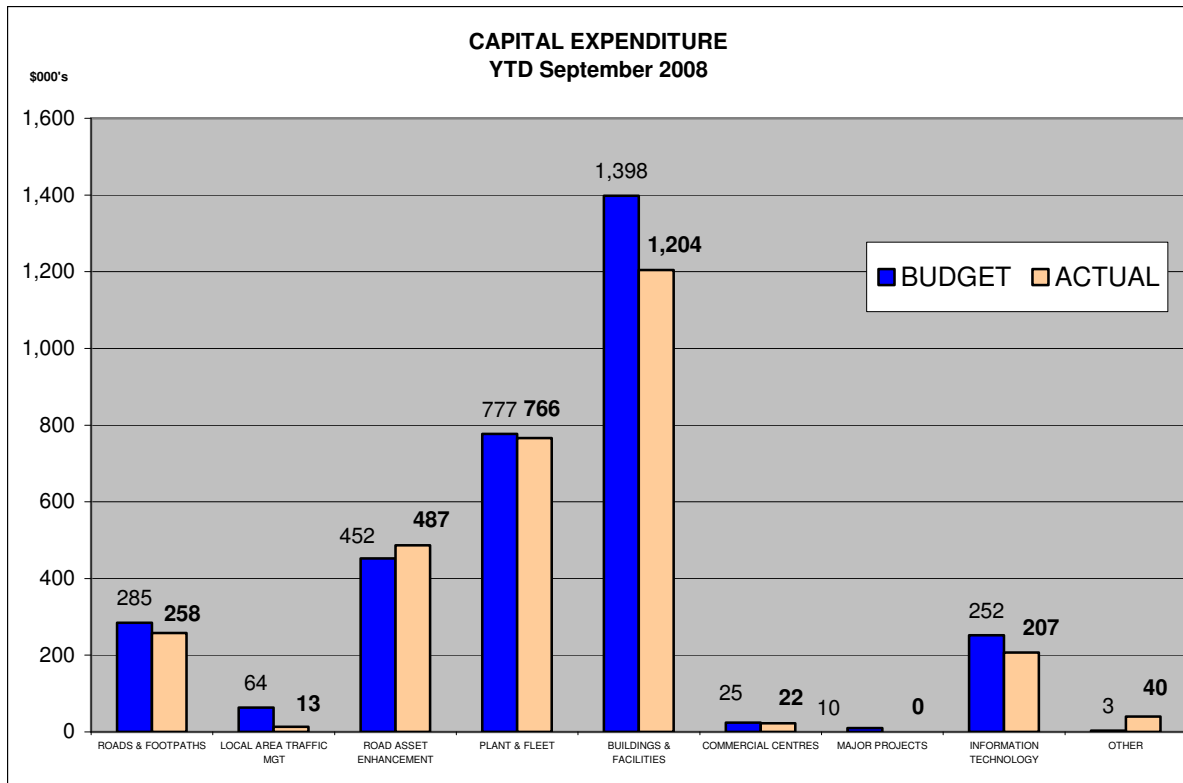
The table below aggregates the movements within the planned Capital Expenditure Program since budget adoption. Capital Works carried forwards (\$4.0m), including (\$751k) for the Croydon Aquatic Facility, (\$660k) Ringwood Transit City and (\$490k) for Information Technology projects including Electronic Document Management & Data Management due to project delivery timings from 2007/08. Additional projects for 2008/09 include funding from Sport and Recreation Victoria for Jubilee Park Synthetic Surface (\$300k) and Cheong Park Kitchen upgrade (\$20k), funding from Department of Transport for Bus Stop upgrades (\$162k) and funding from Federal Government Youth & Sport for Glen Park Facility improvements (\$80k), which represent the majority of the increase to the 08/09 program.

|                               | Council<br>Contribution<br>\$000's | Other<br>Contribution<br>\$000's | Total Budget<br>2008/2009<br>\$000's |
|-------------------------------|------------------------------------|----------------------------------|--------------------------------------|
| <b>Adopted Capital Budget</b> | 10,643                             | 1,429                            | 12,072                               |
| <b>Dynamic Capital Budget</b> | 14,961                             | 2,456                            | 17,417                               |
| <b>Total Variance</b>         | (4,318)                            | (1,027)                          | (5,345)                              |

**FINANCIAL REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2008**

**ITEM 3**

The graph below shows Capital expenditure by Activity and compares YTD Actual against the YTD Dynamic Budget for the Capital Expenditure Program.



A total net under expenditure (against YTD total capital expenditure budget) of \$267k was recorded at the end of September.

**FINANCIAL REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2008**

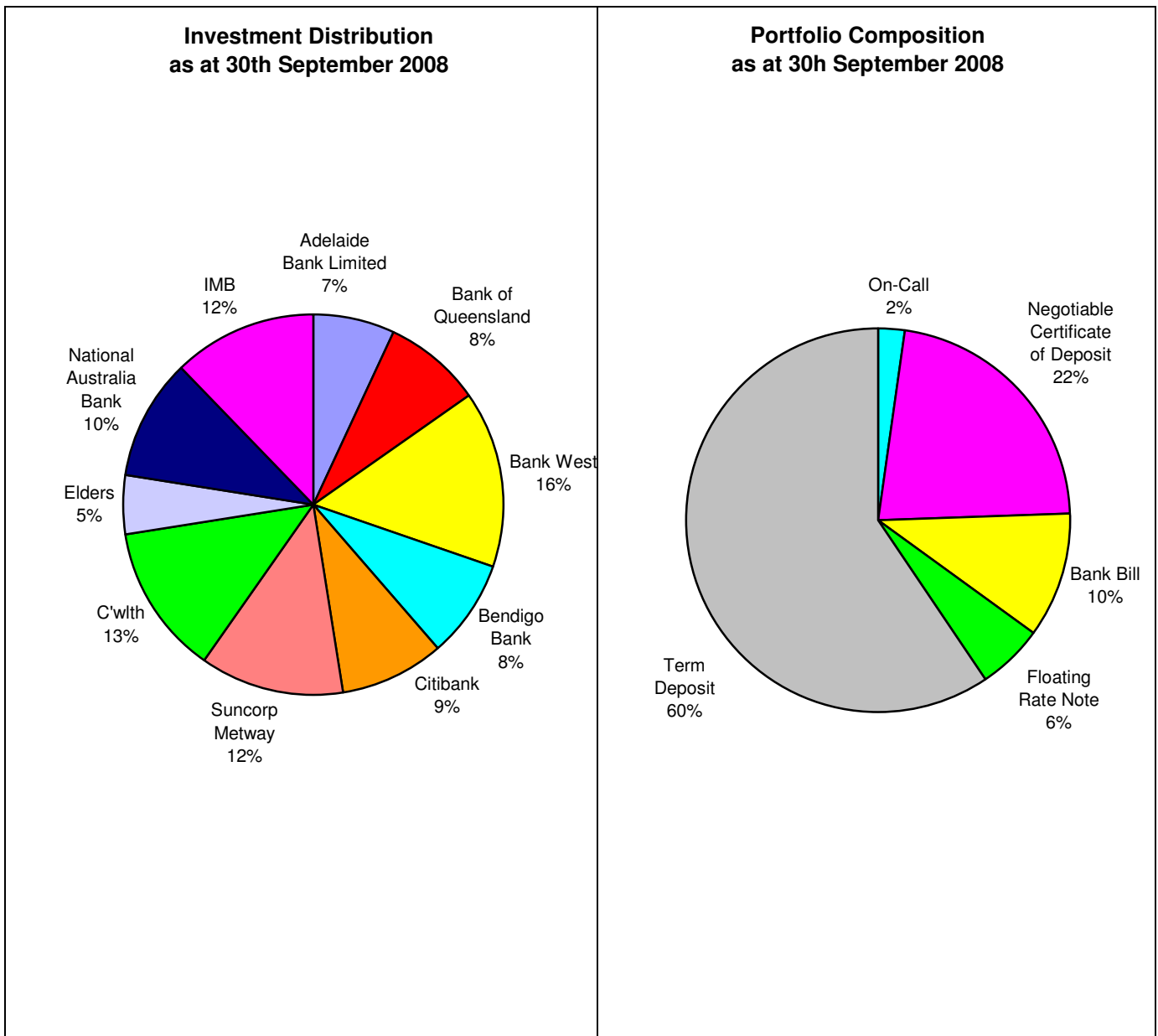
**ITEM 3**

CASH & INVESTMENTS

The balance of cash and investments held by Council at the end of September was above expectations and is consistent with underspending associated with overall operating outcomes and grants and contributions received but not yet spent.

As at 30 September, \$27.8m (\$29.5m September 2007) of Council funds was invested in the manner shown below:

- Weighted average maturity of all investments was 246 days; and
- Weighted average yield on all investments was 7.82% (Budget 6.57%).



**FINANCIAL REPORT FOR THE THREE MONTHS  
ENDED 30 SEPTEMBER 2008**

**ITEM 3**

**FINANCIAL/ECONOMIC ISSUES**

The YTD results are generally favourable given this time in the financial year and provide a firm base for the achievement of Council's 2008/2009 service and administration programs.

**ENVIRONMENTAL/AMENITY ISSUES**

Not Applicable.

**SOCIAL/COMMUNITY ISSUES**

Not applicable.

**COMMUNITY CONSULTATION**

Not Applicable.

**CONCLUSION**

The year to date results are generally in line with forecasts and given the time in the financial year provide no reason to believe that overall budget targets will not be achieved.

**CARETAKER STATEMENT**

The recommended decision is not a "Major Policy Decision", as defined in section 93A of the Local Government Act 1989, or a "Significant Decision" within the meaning of the Code of Conduct.

**CONFIDENTIALITY**

Not Applicable.

**RECOMMENDATION**

**THAT COUNCIL RECEIVES AND NOTES THE REPORT ON THE FINANCIAL PERFORMANCE AGAINST BUDGET FOR THE THREE MONTHS TO 30 SEPTEMBER 2008.**

# MAROONDAH CITY COUNCIL

INCOME STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2008

| REVENUE   | BUDGET<br>YTD     | ACTUAL<br>YTD     | DYNAMIC BUDGET<br>YTD VARIANCE |               | ANNUAL<br>DYNAMIC<br>BUDGET | ADOPTED<br>BUDGET |
|---|-------------------|-------------------|--------------------------------|---------------|-----------------------------|-------------------|
|   |                   |                   | \$'s<br>(unfav)                | %             |                             |                   |
| Rates & Garbage Charges                           | 50,690,416        | 50,787,983        | 97,567                         | 0.19%         | 50,720,015                  | 50,653,166        |
| Grants, contributions, subsidies & reimbursements | 3,169,592         | 3,288,891         | 119,298                        | 3.76%         | 13,428,463                  | 11,375,732        |
| User charges, fees, & fines                       | 3,640,020         | 3,513,096         | (126,924)                      | (3.49%)       | 15,792,424                  | 15,784,104        |
| Interest  | 443,949           | 595,001           | 151,052                        | 34.02%        | 2,260,156                   | 2,259,156         |
| Proceeds on Sale of Fixed Assets                  | 174,250           | 166,844           | (7,406)                        | (4.25%)       | 953,000                     | 1,453,000         |
| Other   | 24,981            | 26,232            | 1,251                          | 5.01%         | 50,521                      | 50,521            |
|   | <b>58,143,208</b> | <b>58,378,046</b> | <b>234,838</b>                 | <b>0.4%</b>   | <b>83,204,579</b>           | <b>81,575,679</b> |
| <b>EXPENSE</b>                                    |                   |                   |                                |               |                             |                   |
| Employee costs including oncosts                  | 8,027,182         | 7,420,201         | 606,981                        | 7.56%         | 35,250,986                  | 35,184,895        |
| Materials & Services                              | 4,871,273         | 4,710,153         | 161,120                        | 3.31%         | 17,616,977                  | 17,572,969        |
| Contractors                                       | 3,844,304         | 3,213,595         | 630,709                        | 16.41%        | 16,609,318                  | 15,508,076        |
| Depreciation and amortisation                     | 3,098,873         | 3,098,865         | 8                              | 0.00%         | 12,395,500                  | 12,385,400        |
| Interest  | 17,839            | 18,092            | (253)                          | (1.42%)       | 65,643                      | 65,643            |
| Cost of Fixed Assets sold                         | 261,501           | 197,309           | 64,192                         | 24.55%        | 1,046,000                   | 1,546,000         |
| Other Expense                                     | -                 | -                 | -                              | -             | -                           | -                 |
|   | <b>20,120,972</b> | <b>18,658,216</b> | <b>1,462,757</b>               | <b>(7.3%)</b> | <b>82,984,424</b>           | <b>82,262,983</b> |
| <b>Surplus (Deficit)</b>                          | <b>38,022,236</b> | <b>39,719,831</b> | <b>1,697,595</b>               | <b>4.5%</b>   | <b>220,155</b>              | <b>(687,304)</b>  |

**INCOME STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2008**

|  | YTD DYNAMIC<br>BUDGET | YTD<br>ACTUAL     | YTD VARIANCE<br>\$'s | %               | DYNAMIC<br>BUDGET | ADOPTED<br>BUDGET |
|--|-----------------------|-------------------|----------------------|-----------------|-------------------|-------------------|
| <b>REVENUE</b>   |                       |                   |                      |                 |                   |                   |
| <b>Corporate Services</b>  |                       |                   |                      |                 |                   |                   |
| - Corporate Services Mgt   | 4,050                 | 4,050             | -                    | 0%              | 8,626             | 8,320             |
| - Human Resources  | 624                   | -                 | (624)                | (100.00%)       | 2,500             | 2,500             |
| - Finance & Governance   | 1,499,772             | 1,649,448         | 149,676              | 10.0%           | 6,264,609         | 5,664,786         |
| - Information Technology   | -                     | -                 | 0                    | -               | -                 | -                 |
| - Resident Services  | 8,173,670             | 8,233,562         | 59,892               | 0.7%            | 9,542,280         | 9,542,280         |
| - Revenue, Property & Customer Service   | 42,956,721            | 43,094,263        | 137,542              | 0%              | 43,629,924        | 43,563,075        |
|  | <b>52,634,837</b>     | <b>52,981,323</b> | <b>346,486</b>       | <b>0.7%</b>     | <b>59,447,939</b> | <b>58,780,961</b> |
| <b>Chief Executive's Office</b>  |                       |                   |                      |                 |                   |                   |
| - Chief Executive's Office   | -                     | -                 | 0                    | -               | -                 | -                 |
| - Corporate Solicitor's Office   | -                     | 15,540            | 15,540               | -               | 5,000             | 5,000             |
| - Public Affairs and Communication   | -                     | -                 | 0                    | -               | -                 | -                 |
|  | <b>-</b>              | <b>15,540</b>     | <b>15,540</b>        | <b>-</b>        | <b>5,000</b>      | <b>5,000</b>      |
| <b>Operations &amp; Infrastructure</b>   |                       |                   |                      |                 |                   |                   |
| - Operations & Infrastructure Mgt  | -                     | -                 | 0                    | -               | -                 | -                 |
| - Engineering & Infrastructure Services  | 25,250                | 17,497            | (7,753)              | (30.70%)        | 79,000            | 79,000            |
| - Facilities & Building Services   | 100,402               | 95,798            | (4,604)              | (4.6%)          | 406,900           | 406,900           |
| - Operations   | 51,849                | 19,064            | (32,785)             | (63.2%)         | 190,000           | 190,000           |
|  | <b>177,501</b>        | <b>132,359</b>    | <b>(45,142)</b>      | <b>(25.43%)</b> | <b>675,900</b>    | <b>675,900</b>    |
| <b>City Development</b>  |                       |                   |                      |                 |                   |                   |
| - City Development Mgt   | -                     | -                 | 0                    | -               | -                 | -                 |
| - Major Projects & Economic Development  | 128,593               | 127,327           | (1,266)              | (1.0%)          | 241,212           | 236,248           |
| - Planning & Sustainability  | 390,347               | 574,359           | 184,012              | 47.1%           | 1,553,900         | 1,553,900         |
|  | <b>518,940</b>        | <b>701,686</b>    | <b>182,746</b>       | <b>35%</b>      | <b>1,795,112</b>  | <b>1,790,148</b>  |
| <b>Community &amp; Leisure Services</b>  |                       |                   |                      |                 |                   |                   |
| - Community & Leisure Services Mgt   | -                     | -                 | 0                    | -               | -                 | -                 |
| - Community Services   | 1,511,930             | 1,504,001         | (7,929)              | (0.5%)          | 6,391,446         | 6,413,764         |
| - Leisure, Culture & Youth   | 741,355               | 737,141           | (4,214)              | (0.6%)          | 2,623,469         | 2,678,674         |
| - Major Leisure Facilities   | 2,050,596             | 1,781,275         | (269,321)            | (13.1%)         | 9,301,889         | 9,301,889         |
|  | <b>4,303,881</b>      | <b>4,022,417</b>  | <b>(281,464)</b>     | <b>(6.5%)</b>   | <b>18,316,804</b> | <b>18,394,327</b> |
| <b>Capital Grants &amp; Contributions (including proceeds of sale of assets)</b> |                       |                   |                      |                 |                   |                   |
|  | 508,050               | 524,721           | 16,671               | 3%              | 2,963,824         | 1,929,343         |
| <b>TOTAL REVENUE</b>   | <b>58,143,208</b>     | <b>58,378,046</b> | <b>234,838</b>       | <b>0.4%</b>     | <b>83,204,579</b> | <b>81,575,679</b> |

| EXPENDITURE                             | YTD DYNAMIC       | YTD               | YTD VARIANCE     |              | DYNAMIC           | ADOPTED           |
|---|-------------------|-------------------|------------------|--------------|-------------------|-------------------|
|   | BUDGET            | ACTUAL            | \$'s             | %            | BUDGET            | BUDGET            |
| <b>Corporate Services</b>               |                   |                   |                  |              |                   |                   |
| - Corporate Services Mgt                | 111,366           | 103,252           | 8,114            | 7%           | 475,215           | 475,215           |
| - Human Resources                       | 343,571           | 346,352           | (2,781)          | (0.81%)      | 1,612,758         | 1,680,596         |
| - Finance & Governance                  | 3,417,676         | 3,398,225         | 19,451           | 0.6%         | 13,982,594        | 14,030,707        |
| - Information Technology                | 634,669           | 579,461           | 55,208           | 8.7%         | 1,775,177         | 1,757,547         |
| - Resident Services                     | 3,573,483         | 3,375,991         | 197,492          | 5.5%         | 13,308,340        | 13,453,238        |
| - Revenue, Property & Customer Service  | 459,178           | 472,845           | (13,667)         | (3.0%)       | 2,105,771         | 2,089,110         |
|   | <b>8,539,942</b>  | <b>8,276,125</b>  | <b>263,817</b>   | <b>3.1%</b>  | <b>33,259,855</b> | <b>33,486,413</b> |
| <b>Chief Executive's Office</b>         |                   |                   |                  |              |                   |                   |
| - Chief Executive's Office              | 99,658            | 90,903            | 8,755            | 8.8%         | 433,065           | 433,065           |
| - Corporate Solicitor's Office          | 67,089            | 61,408            | 5,681            | 8%           | 283,482           | 283,482           |
| - Public Affairs and Communication      | 227,859           | 179,955           | 47,904           | 21%          | 1,079,271         | 1,050,883         |
|   | <b>394,606</b>    | <b>332,266</b>    | <b>62,340</b>    | <b>15.8%</b> | <b>1,795,818</b>  | <b>1,767,430</b>  |
| <b>Operations &amp; Infrastructure</b>  |                   |                   |                  |              |                   |                   |
| - Operations & Infrastructure Mgt       | 69,708            | 67,072            | 2,636            | 4%           | 299,031           | 299,031           |
| - Engineering & Infrastructure Services | 362,906           | 335,140           | 27,766           | 7.7%         | 1,692,362         | 1,690,684         |
| - Facilities & Building Services        | 527,270           | 483,762           | 43,508           | 8.3%         | 2,200,361         | 2,195,361         |
| - Operations                            | 2,348,915         | 2,089,929         | 258,986          | 11.0%        | 9,807,872         | 9,615,534         |
|   | <b>3,308,798</b>  | <b>2,975,902</b>  | <b>332,896</b>   | <b>10.1%</b> | <b>13,999,626</b> | <b>13,800,610</b> |
| <b>City Development</b>                 |                   |                   |                  |              |                   |                   |
| - City Development Mgt                  | 206,284           | 137,682           | 68,602           | 33.3%        | 689,067           | 408,155           |
| - Major Projects & Economic Development | 223,691           | 137,332           | 86,359           | 38.6%        | 968,049           | 958,085           |
| - Planning & Sustainability             | 535,557           | 554,990           | (19,433)         | (3.63%)      | 2,874,559         | 2,295,300         |
|   | <b>965,532</b>    | <b>830,004</b>    | <b>135,528</b>   | <b>14.0%</b> | <b>4,531,675</b>  | <b>3,661,540</b>  |
| <b>Community &amp; Leisure Services</b> |                   |                   |                  |              |                   |                   |
| - Community & Leisure Services Mgt      | 67,740            | 71,051            | (3,311)          | (4.89%)      | 290,110           | 290,110           |
| - Community Services                    | 2,833,168         | 2,543,126         | 290,043          | 10.2%        | 11,940,973        | 11,635,231        |
| - Leisure, Culture & Youth              | 1,391,049         | 1,325,083         | 65,966           | 4.7%         | 5,752,544         | 5,746,426         |
| - Major Leisure Facilities              | 2,358,636         | 2,107,351         | 251,285          | 10.7%        | 10,367,823        | 10,329,223        |
|   | <b>6,650,593</b>  | <b>6,046,610</b>  | <b>603,983</b>   | <b>9.1%</b>  | <b>28,351,450</b> | <b>28,000,990</b> |
| <b>Cost of Asset Sales</b>              | 261,501           | 197,309           | 64,192           | 25%          | 1,046,000         | 1,546,000         |
| <b>TOTAL EXPENDITURE</b>                | <b>20,120,972</b> | <b>18,658,216</b> | <b>1,462,757</b> | <b>7.3%</b>  | <b>82,984,424</b> | <b>82,262,983</b> |
| <b>SURPLUS (DEFICIT)</b>                | <b>38,022,236</b> | <b>39,719,831</b> | <b>1,697,595</b> | <b>4.5%</b>  | <b>220,155</b>    | <b>(687,304)</b>  |

# MAROONDAH CITY COUNCIL

BALANCE SHEET AS AT 30 SEPTEMBER 2008

|  | 30/09/2008       | 30/09/2007     | 30/06/2008     |
|--|------------------|----------------|----------------|
|  | \$ '000          | \$ '000        | \$ '000        |
| <b>ASSETS</b>                                |                  |                |                |
| <b>CURRENT ASSETS</b>                        |                  |                |                |
| Cash and cash equivalents                    | 27,771           | 29,465         | 32,780         |
| Receivables                                  | 49,368           | 45,106         | 4,655          |
| Inventories - consumables                    | 226              | 230            | 252            |
| Assets held for resale                       | 814              | 814            | 103            |
| Other  | 595              | 1,471          | 1,142          |
| <b>TOTAL CURRENT ASSETS</b>                  | <b>78,774</b>    | <b>77,085</b>  | <b>38,933</b>  |
| <b>NON-CURRENT ASSETS</b>                    |                  |                |                |
| Receivables                                  | 297              | 286            | 297            |
| Investments in Associates                    | 1,664            | 1,607          | 1,664          |
| Investment Properties                        | 2,245            | 2,187          | 2,245          |
| Intangible assets                            | 8,495            | 10,782         | 8,495          |
| Property, Infrastructure, Plant, & Equipment | 912,381          | 866,323        | 914,924        |
| <b>TOTAL NON-CURRENT ASSETS</b>              | <b>925,082</b>   | <b>881,186</b> | <b>927,625</b> |
| <b>TOTAL ASSETS</b>                          | <b>1,003,856</b> | <b>958,271</b> | <b>966,558</b> |
| <b>LIABILITIES</b>                           |                  |                |                |
| <b>CURRENT LIABILITIES</b>                   |                  |                |                |
| Payables                                     | 1,305            | 3,082          | 6,076          |
| Employee benefits                            | 6,268            | 6,029          | 6,341          |
| Interest-bearing liabilities                 | 182              | 170            | 240            |
| Other  | 5,191            | 2,712          | 2,710          |
| <b>TOTAL CURRENT LIABILITIES</b>             | <b>12,945</b>    | <b>11,993</b>  | <b>15,366</b>  |
| <b>NON-CURRENT LIABILITIES</b>               |                  |                |                |
| Employee benefits                            | 1,917            | 1,795          | 1,917          |
| Interest-bearing liabilities                 | 957              | 1,197          | 957            |
| Other  | 6                | 6              | 6              |
| <b>TOTAL NON-CURRENT LIABILITIES</b>         | <b>2,880</b>     | <b>2,998</b>   | <b>2,880</b>   |
| <b>TOTAL LIABILITIES</b>                     | <b>15,825</b>    | <b>14,991</b>  | <b>18,247</b>  |
| <b>NET ASSETS</b>                            | <b>988,031</b>   | <b>943,280</b> | <b>948,311</b> |
| <b>Represented by:</b>                       |                  |                |                |
| Accumulated surplus                          | 333,338          | 334,553        | 333,338        |
| Surplus (deficit) for period                 | 39,720           | 36,662         | -              |
| Reserves                                     | 614,973          | 572,065        | 614,973        |
| <b>TOTAL EQUITY</b>                          | <b>988,031</b>   | <b>943,280</b> | <b>948,311</b> |

# MAROONDAH CITY COUNCIL

## CASH FLOW STATEMENT FOR THE PERIOD ENDED 30 SEPTEMBER 2008

| <b>CASH INFLOWS (OUTFLOWS) FROM<br/>OPERATING ACTIVITIES</b> | <b>30/9/2008</b>   | <b>30/9/2007</b>   |
|--|--------------------|--------------------|
|  | <b>\$</b>          | <b>\$</b>          |
| Receipts from ratepayers                                     | 4,755,234          | 7,497,993          |
| Grants, subsidies & contributions received                   | 3,288,891          | 3,480,206          |
| Interest received  | 655,968            | 672,770            |
| User charges and reimbursements received                     | 4,771,867          | 3,271,623          |
| Payments to employees  | (8,246,482)        | (7,993,484)        |
| Payments to suppliers  | (8,424,193)        | (11,958,118)       |
| Interest paid  | (18,092)           | (20,968)           |
| Other receipts   | 26,232             | 4,754              |
| <b>Net cash provided by (used in)</b>                        |                    |                    |
| <b>operating activities</b>                                  | <b>(3,190,575)</b> | <b>(5,045,224)</b> |
| <b>CASH INFLOWS (OUTFLOWS) FROM<br/>INVESTING ACTIVITIES</b> |                    |                    |
| Payments for property, plant and equipment                   | (1,927,535)        | (4,044,914)        |
| Proceeds from sale of property, plant and equipment          | 166,844            | 581,051            |
| Net movements in investments                                 | -                  | -                  |
| Proceeds from abnormal items                                 |                    |                    |
| <b>Net cash provided by (used in)</b>                        |                    |                    |
| <b>investing activities</b>                                  | <b>(1,760,691)</b> | <b>(3,463,863)</b> |
| <b>CASH INFLOWS (OUTFLOWS) FROM<br/>FINANCING ACTIVITIES</b> |                    |                    |
| Repayment of borrowings                                      | (58,496)           | (55,406)           |
| <b>Net cash used in</b>                                      |                    |                    |
| <b>financing activities</b>                                  | <b>(58,496)</b>    | <b>(55,406)</b>    |
| Net increase (decrease) in cash held                         | (5,009,762)        | (8,564,493)        |
| Cash at the beginning of the period (1/7/2008)               | 32,780,327         | 38,029,785         |
| <b>Cash at the end of the period</b>                         | <b>27,770,565</b>  | <b>29,465,292</b>  |

## DOCUMENT FOR SEALING

### **SECTION 173 AGREEMENT - 28 KARDINIA CRESCENT, WARRANWOOD**

#### **BACKGROUND**

Council issued planning permit M/2003/665 for three (3) lot subdivision of an existing property known as 28 Kardinia Crescent, Warranwood on 5 January 2005.

Condition 4 of the planning permit required the owner to enter into a Section 173 Agreement to provide for the following:

Prior to the issue of a Statement of Compliance for the subdivision permitted under this permit, the Owner of the land must complete to floor level, the unit development that is proposed to be subdivided or, enter into, and register on title, an agreement with the Responsible Authority under Section 173 of the Planning and Environment Act 1987, which among other things provides that:

- *Lot 3 on the plan of subdivision shall not be subject to any further subdivision and contain only one dwelling apart from any associated garages/carports, outbuildings or other associated works.*

The submitted agreement satisfies the provisions of the planning permit.

#### **CARETAKER STATEMENT**

The recommended decision is not a "Major Policy Decision", as defined in section 93A of the Local Government Act 1989, or a "Significant Decision" within the meaning of the Code of Conduct.

#### **RECOMMENDATION**

**THAT COUNCIL SIGNS AND SEALS THE SECTION 173 AGREEMENT SUBMITTED BY BRIAN MICHAEL BARROW AND VALERIE JOY BARROW IN RELATION TO LAND AT 28 KARDINIA CRESCENT, WARRANWOOD.**