

# Keeping Additional Animals and /or Birds Permit application



## Applicant details

Applicant's full name:	
Applicant's address:	
Applicant's contact Number:	
Applicant email:	
Applicant contact number:	

**Application fee \$65.00**

Permits are valid between 10 April and 9 April each year and are to be renewed annually. (Pro-rata or discount permit fees do not apply). Application fee is non-refundable.

Existing dogs and cats **MUST** be registered prior to the permit application being submitted.

## I wish to apply for a permit to keep

Type of animal/s	Total to be kept on the property
<input type="checkbox"/> More than 2 dogs	
<input type="checkbox"/> More than 2 cats	
<input type="checkbox"/> More than 5 rodents (see definitions)	
<input type="checkbox"/> More than 20 pigeons	
<input type="checkbox"/> More than 20 domestic birds	
<input type="checkbox"/> More than 5 poultry (no roosters)	

### Payment Details (Internal Use Only)

LC: Prepayment : \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Date Paid: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Cashier Use: Permit to keep additional animals and/or birds

LC: PP/LLAWS Add Line ANI/name of applicant/applicant address

Payment Type: Cash / Cheque / EFTPOS

Receipt Number: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

## Purpose:

What is the purpose of keeping the animals?

<input type="checkbox"/> Companions/pets	<input type="checkbox"/> Showing
<input type="checkbox"/> Breeding *	<input type="checkbox"/> Other, please specify:

**\*Must be a registered breeder with Dogs Victoria, Master Dog Breeders and Associates (MDBA) or the Feline Control Council.** If you are not a member of these organisations, have 3 or more fertile female dogs or cats and you sell puppies/kittens you will need to be registered as a Domestic Animal Business and obtain a Source number from the State Government.

## Housing and Containment:

Describe the type of housing and fencing for the animals – include dimensions, types of materials used, height of fencing etc.

## Comments:

Any other relevant details

## Site Plan:

Please provide a site plan of your property, including measurements, showing;

- the location of animal housing,
- areas where the animals are normally kept,
- distance to nearest next door neighbours' house from the boundary fence line.


## Inspection:

An Animal Management Officer will be in contact with you to arrange an inspection of your property prior to a permit being issued.

## Agreement:

I will abide by conditions as per attached permit criteria sheet, or as imposed by an authorised officer

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## How to apply

### MAIL

Maroondah City Council  
PO Box 156  
Ringwood VIC 3134

### IN PERSON

Realm, 179 Maroondah Hwy, Ringwood  
Croydon Service Centre, Croydon Library,  
Croydon

### EMAIL

maroondah@maroondah.vic.gov.au

### FURTHER INFORMATION

Phone: 1300 88 22 33

Web: [www.maroondah.vic.gov.au](http://www.maroondah.vic.gov.au)

*Maroondah City Council is committed to protecting your privacy as prescribed by the Privacy and Data Protection Act 2014 and the Health Records Act 2001. The information you provide on this form is being collected by Maroondah City Council for the strict purpose of conducting Council business. Your information will not be disclosed to any external party without your consent, unless Council is required to do so by law or it is part of the Council business that is being undertaken. Failure to provide the information requested may make you ineligible to receive the service or be part of an event/function that is the subject of this form. Any access to the information, amendments that may be required or any privacy enquiries may be directed to Council's Privacy Officer and Health Records Officer on 1300 88 22 33 or email - [privacy@maroondah.vic.gov.au](mailto:privacy@maroondah.vic.gov.au)*

## Definitions

<b>Dog</b>	A dog of either sex or desexed that is over the age of 3 months
<b>Cat</b>	A cat of either sex or desexed that is over the age of 3 months
<b>Rodents</b>	Includes any rabbits, guinea pigs, mice, rats and hamsters and other mammals characterised by incisors adapted for gnawing and nibbling
<b>Large Bird</b>	Any cockatoo, parrot, pheasant, peafowl, goose or turkey or other similar sized bird but excludes Poultry, pigeons and any Domestic Bird
<b>Domestic Bird</b>	Any small birds such as canaries, finches, budgerigars and the like
<b>Poultry</b>	Includes chickens, ducks, fowl and other domestic fowl or similar sized bird but does not include any Large Bird, rooster or Domestic Bird

## Application:

- Application / Permit fee is non-refundable;
- All additional animals are subject to a new permit application;
- Council must be notified of any changes to the permitted number of animals.

## General Conditions (All Animal Types):

- The animal housing must be kept in a clean and sanitary condition to the satisfaction of an Authorised Officer;
- The size of the enclosure or other form of housing is adequate to house the number of animals;
- The animal housing meets the welfare needs of the animal;
- The animal housing is maintained in good repair so as not to cause nuisance to neighbouring premises;
- The animals must not create a nuisance;
- The animal housing is constructed to prevent wastewater from entering into the stormwater system or discharging to adjoining premises;
- The land surrounding the animal housing is kept clear of materials which may harbour vermin;
- The animal housing is located at a distance from neighbouring premises and dwellings that is to the satisfaction of the Authorised Officer (as a guide Council recommends at least 1.5 metres from all fences and five (5) metres from nearest point of any adjacent dwelling);
- Any food stored which may attract vermin or other pests must be kept in a sealed container.
- Food waste and animal waste must be disposed of on a regular basis and in a manner to prevent odour and/or nuisance.

## Dogs/Cats:

- All dogs and cats on the property must be registered with Maroondah City Council at all times
- All dogs and cats are to be preferably desexed

## Birds/Pigeons/Fowl:

- Pigeon keepers must comply with Victorian Code of Practice for keeping and racing of pigeons
- Keeping of roosters is not permitted
- The keeping of fowls in battery cages is prohibited.

Refer below for further information and requirements relating to the different animal types:

<b>Rodents -</b>	<a href="http://www.agriculture.vic.gov.au/pets/other-pets/rats-and-mice">www.agriculture.vic.gov.au/pets/other-pets/rats-and-mice</a>
<b>Birds -</b>	<a href="http://www.agriculture.vic.gov.au/pets/other-pets/birds/code-of-practice-for-the-housing-of-caged-birds">www.agriculture.vic.gov.au/pets/other-pets/birds/code-of-practice-for-the-housing-of-caged-birds</a>
<b>Dogs –</b>	<a href="http://www.agriculture.vic.gov.au/pets/dogs/legal-requirements-for-dog-owners/code-of-practice-for-the-private-keeping-of-dogs">www.agriculture.vic.gov.au/pets/dogs/legal-requirements-for-dog-owners/code-of-practice-for-the-private-keeping-of-dogs</a>
<b>Cats –</b>	<a href="http://www.agriculture.vic.gov.au/pets/cats/legal-requirements-for-cat-owners/code-of-practice-for-the-private-keeping-of-cats">www.agriculture.vic.gov.au/pets/cats/legal-requirements-for-cat-owners/code-of-practice-for-the-private-keeping-of-cats</a>
<b>Pigeons -</b>	<a href="http://www.australianpigeonforum.com.au/Pdf/Vic-Code-Of-Practice.pdf">www.australianpigeonforum.com.au/Pdf/Vic-Code-Of-Practice.pdf</a>