

Application for Public Precautions/ Hoarding Permit/Construction Zone

Building Services | Regulations 116 | Protection of the Public & Construction Zones

Applicant Details

Name of Agent/ Owner _____

Address of Agent Owner _____

_____ P/C _____

Contact Details of Agent/Owner Ph _____ Email _____

Property Details

Address of Building Works _____

_____ P/C _____

Relevant Building Surveyor

Name _____ Registration No. _____

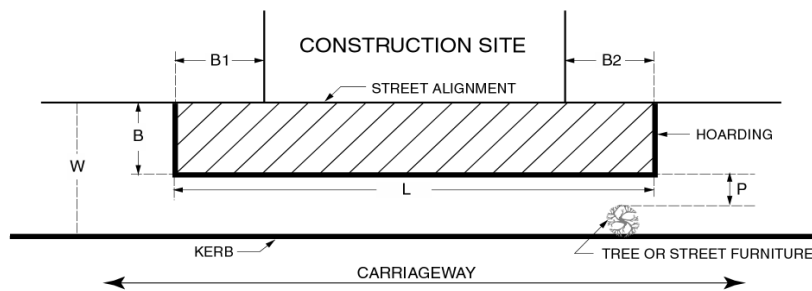
Address _____ P/C _____

Details of Proposed Protection (Hoardings) (separate plan to be attached, see note (a))

Public Liability Details Amount of Cover (Minimum \$10 million) _____

Insurance Firm _____

Hoarding Details



Hoarding Length 'L'

Hoarding Width 'B'

Overlap 'B1'

Overlap 'B2'

Footpath Width 'W'

Clear Pedestrian Access 'P'

Area m²

Note: Where non standard shapes are proposed provide a dimension plan.

Start Date:	Finish Date:
A maximum of 6 months may be applied for. Extensions may be applied for prior to the permit expiring.	

Notes

- (a) No hoardings etc. are to be erected until Council (through its delegate the Municipal Building Surveyor) has given its consent and report pursuant to regulation 116(4).
- (b) The hoardings etc must be approved by the relevant building surveyor before building works commence pursuant to regulation 116(2).
- (c) Before and during the carrying out of building work all excavations must be fenced or otherwise guarded against being a danger to life or property pursuant to regulation 116(3).
- (d) Every hoarding and overhead protective awning shall have fitted to it such lights as may be required and all such lights shall be lit before or at sunset each day and kept alight from sunset to sunrise. If electricity is not available on the site, a temporary supply shall be provided for the lights; as necessary.

The prescribed fee must be paid prior to any determination.

Application Requirements

The following information must accompany the application form for a Hoarding Permit:

- Detailed plans (3 copies min.) which must accompany this application and contain information including but not limited to site plan, elevation/s, and/or connection details etc
- Current copy of Title/ Plan of Subdivision
- Details of hoardings/safety barriers together with the structural certification and written confirmation from the relevant building surveyor stating that the proposed precautions have been approved in accordance with Regulation 604(2).
- Details and written confirmation from the relevant building surveyor confirming that access around or through the public precautions comply with AS1428.1-2009 and AS1428.4-1992 in accordance with Regulation 604(2)
- A copy of a traffic management to be in accordance with AS1742.3 and VicRoads Worksite Code of Practice consisting of:
 - Full site plan showing all property boundaries, buildings, footpaths and roadway details
 - Location and type of hoarding/scaffolding to be used
 - Distance/width of footpath to be taken up by the hoarding/scaffolding and remaining footpath width available for pedestrian travel
 - Location and type of pedestrian signage to be used
 - Location of trees, power poles, street signs, street furniture, service hatches, fire hydrants etc.
- Hoarding Permit are issued on the condition that public liability insurance is in place for its duration – for minimum cover of \$10 million against any claims of injury or damages resulting from the placement of the hoarding or protective awning with respect to building work.

Asset Protection

An **Asset Protection Permit** may also be required, please contact Council’s Asset Protection Department on 9294 5671 for further information or visit www.maroondah.vic.gov.au

Signature

Applicant’s Declaration & Acknowledgement

- I am the owner or am authorised to apply for this permit on behalf of the owner or principal contractor.

Signature of Applicant _____ Date _____

Fees:

Calculation – Domestic: 1 + 2 = Total fee payable
Commercial: 1+ 3 = Total fee payable

1. Application Fee \$299.80 (Reg 116)

Occupation Fee

2. Single Dwelling (Class 1 & 10) \$65 /week

3. Units, Residential, Commercial & Industrial:

Declared Roads/ Activity Centre* \$7.00 X ()m2 X () No. Of weeks occupation = _____
(Minimum fee of payable \$255.00)

Non-Declared Roads# \$4.00 X ()m2 X () No. Of weeks occupation = _____
(Minimum fee of payable \$165.00)

Total fee payable: \$ _____

***Includes:**

Ringwood Activity Centre

http://planningschemes.dpcd.vic.gov.au/schemes/maroondah/ordinance/22_lpp06_mar0.pdf

Croydon Major Activities Area

http://planningschemes.dpcd.vic.gov.au/schemes/maroondah/ordinance/22_lpp09_mar0.pdf

#A list of declared roads can be found on Council's website: <http://www.maroondah.vic.gov.au/FencingRegulations.aspx>

Maroondah City Council is committed to protecting your privacy as prescribed by the Privacy & Data Protection Act 2014 and the Health Records Act 2001. The information you provide on this form is being collected by Maroondah City Council for the strict purpose of conducting Council business. Your information will not be disclosed to any external party without your consent, unless Council is required or authorised to do so by law. Failure to provide the information requested may make you ineligible to receive the service or be part of an event/function that is the subject of this form. Any access to the information, amendments that may be required or any privacy enquiries may be directed to Council's Privacy Officer & Health Records Officer on 9298 4211 or email - privacy@maroondah.vic.gov.au

PAYMENT OPTIONS

City Offices- Braeside Avenue, Ringwood **Hours:** 8.30am-5pm Monday to Friday

Realm – 179 Maroondah Highway Ringwood **Hours:** 8.30-8pm Monday-Friday, 10am-5pm Saturday, Sunday (except Public Holidays)

Civic Centre- Civic Square Croydon **Hours:** 8.30am-5pm (except Public Holidays)

OFFICE USE ONLY Payment Details (internal Use Only)

AP: Prepayment: _____ Receipt Number: _____ Date Paid: ____/____/____

Cashier Use:- Fee \$ _____ (Min \$294.74 or as per calculation above).

AP PP/DISP ADD Narrative - Permit Type (Circle): HOARDING Payment Type: Cash/ Chq/ EFTPOS

Prepayment: _____ Receipt Number: _____ Amount: \$ _____