

Application to Amend Building Permit

Building Act 1993 | Building Regulations 2018 |

To: Municipal Building Surveyor

Office Use Only
Permit #

Applicant/ Owner Details

Applicant Name			
Property Address		PCode	
Postal Address		PCode	
Contact Person		Phone	
Mobile		ARBN/ACN	
Email			
<p>Note: The applicant contact will be the main point of contact for the permit application. If the applicant is not the Owner of the Property an Agent's Authority Declaration form will need to be completed and submitted with the application paperwork.</p>			

Details of Amended Works

Description of amended works:	

Builder Details (If amended from original application)

Name			
Postal Address		P/C	
ARBN/ACN		Phone	
Building Practitioner Registration Number			
Email			
<p>Note: If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable)</p>			

Owner Builder (If now Owner Builder)

I intend to carry out the work as an owner-builder	Yes		No	
Owner builder certificate of consent number (if applicable)				

New Building Practitioner and/or Architect engaged to prepare documents for this permit

List any new building practitioner or architect engaged to prepare documents forming part of the application for this permit				
Name		Category/Class		Registration No
Name		Category/Class		Registration No
Name		Category/Class		Registration No

Amended Cost of Building Work

Is there a contract for the building work?	Yes		No	
If yes, state the contract price	\$			
If no, state the estimated cost of the building work (including the cost of the labour and materials) and attach details of the method of estimation.	\$			

Signature of Applicant

I (the applicant) hereby apply to the Municipal Building Surveyor of Maroondah City Council to amend the building permit based on the above details.

Signature		Date	
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Minimum Documentation Required for all Amended Applications

- Completed and signed application form
- A copy of Amended Architectural drawings showing compliance with relevant building regulations prepared by the owner or a registered building practitioner in the category of draftsman drawn to a DRAFTPERSON LIKE STANDARD.

Privacy Statement

Maroondah City Council is committed to protecting your privacy as prescribed by the Privacy & Data Protection Act 2014 and the Health Records Act 2001. The information you provide on this form is being collected by Maroondah City Council for the strict purpose of conducting Council business. Your information will not be disclosed to any external party without your consent, unless Council is required or authorised to do so by law. Failure to provide the information requested may make you ineligible to receive the service or be part of an event/function that is the subject of this form. Any access to the information, amendments that may be required or any privacy enquiries may be directed to Council's Privacy Officer & Health Records Officer on 9298 4211 or email - privacy@maroondah.vic.gov.au