

**PERMIT APPLICATION
Street Selling**



Applicant's Name: _____
 Business Name _____
 Business Location _____
 Postal Address: _____
 Telephone Number: _____
 E-Mail Address: _____

Particulars

Description of goods for sale: _____
 Specify dimensions and nature of van, stand, stall or other equipment: _____
 Days and times for which permit is required: _____
 Proposed Location: _____

Before we process your application we require the following

- The completed permit application form
- Public Liability (Certificate of Currency) **(Tax Invoice will not be accepted)**
 - o Noting Maroondah City Council as interested party, and
 - o a minimum indemnity of \$20million
- If selling food from a vehicle – Attach a copy of a Food Act registration # _____ or copy of Permit
- If selling food from a stall – Attach a copy of your Streatrader Permit
- Your payment which is GST exempt

Note that permit will not be issued where there are established businesses offering similar goods/services. Each application will be assessed and inspected prior to issue of any permit.

	Pro-rata Fees (applies to new applications only)		Annual Renewal (no Pro-rata)
From 1 October	From 1 January	From 1 July	Flat Fee
\$2,582.00	\$1,936.50	\$645.50	\$2,582.00

Applicant Declaration

I have completed the checklist provided and agree to comply with all of Council's requirements, and verify that the above information is true and correct.

Signature _____ Date: _____
 Print Name: _____

Payment Details (Internal Use Only)
 LC: Prepayment : _____ Receipt Number: _____ Date Paid: ____ / ____ / ____

Cashier Use: Street Selling (Before accepting payment, please ensure that a copy of the current Public Liability Insurance (Certificate of Currency) is attached to this application.)

LC: PP/LLAWS ADD Permit Type (Street Selling)/business name
 Payment Type: Cash / Cheque / EFTPOS
 Receipt Number: _____ Amount: \$ _____

Conditions

- no impediment is caused to vehicles
- the display will satisfy Health Act requirements and/or Planning and/or Liquor License Permits
- Display a valid permit registration sticker in the windscreen of the vehicle
- The Pedestrian Zone of the footpath must remain clear, clean and tidy at all times.
- The permit holder must not allow the footpath activity, including the behaviour of patrons, noise to detract from, or be detrimental to the safety, accessibility and amenity of an area or negatively impact on the wider community.
- Permit holders are responsible for the cleaning and all refuse is to be disposed of by proprietor, street bins may not be used for associated waste.
- No food/rubbish/refuse or other waste matter is to be deposited into the stormwater drainage system including the gutter.

Maroondah City Council is committed to protecting your privacy as prescribed by the Privacy & Data Protection Act 2014 and the Health Records Act 2001. The information you provide on this form is being collected by Maroondah City Council for the strict purpose of conducting Council business. Your information will not be disclosed to any external party without your consent, unless Council is required or authorised to do so by law. Failure to provide the information requested may make you ineligible to receive the service or be part of an event/function that is the subject of this form. Any access to the information, amendments that may be required or any privacy enquiries may be directed to Council's Privacy Officer & Health Records Officer on 9298 4211 or email - privacy@maroondah.vic.gov.au

HOW TO APPLY

MAIL

Maroondah City Council (Local Laws)
PO Box 156
Ringwood VIC 3134

IN PERSON

Civic Centre, Braeside Avenue, Ringwood
Realm, 179 Maroondah Hwy, Ringwood
Croydon Service Centre, Croydon Library, Croydon

FURTHER INFORMATION

TTY: 1800 555 677 (hearing/speech impaired)

WEB: www.maroondah.vic.gov.au

Phone: 1300 88 22 33