

## Application to amend a current application

Statutory Planning | Pursuant to Sections 50 or 57A of the *Planning and Environment Act 1987*.

This form is to be used to amend an application for a planning permit after you have lodged with Council, but **BEFORE** Council has decided upon the application.

**DO NOT** use this form to Amend a Planning permit which had already been issued.

Please give full details of the nature of the proposed amendment and clearly highlight any changes to the plans (where applicable).

### Planning Application Details

Permit Application Number M/ \_\_\_\_\_ / \_\_\_\_\_

Address of the Land \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

Type of amendment being sought:

**Fee**

Section 50– Amendment to the application by the applicant prior to advertising notice **No Fee**

Section 57A– Amendment to the application by the applicant after to advertising notice **Fees Apply\***

**\*Please confirm the fee amount with the Council Planning Officer assessing your application**

### Applicant Details

Name of Applicant \_\_\_\_\_

Address of Applicant \_\_\_\_\_  
 \_\_\_\_\_ Postcode \_\_\_\_\_

Contact Details of Applicant | Mobile Ph \_\_\_\_\_ Home Ph \_\_\_\_\_

Business Ph \_\_\_\_\_ Email \_\_\_\_\_

### Details of Proposed Changes

Is there a change to the description of the land?  Yes  No

Is there a change to the plans and/or other documents submitted with the application  Yes  No

Is there a change to the use and/or development of the land?  Yes  No

List in detail the proposed changes

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(see over)

**Details of Proposed Changes (Continued)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Please attach a separate sheet if space is insufficient

**Declaration**

The following declaration must be signed by the applicant

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of this permit application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Payment Options**

Application with Cheque or Money Order can be posted to *PO Box 156 Ringwood 3134*

Applications can be made and paid in person at a Customer Service Centre as below; (except Public Holidays)

**City Offices-** Braeside Avenue, Ringwood **Hours:** 8.30am-5pm Monday to Friday

**Realm-**179 Maroondah Highway, Ringwood **Hours:** 9am-8pm Monday-Friday, 10am-5pm Saturday and Sunday

**Civic Centre-** Civic Square Croydon **Hours:** 8.30am-5pm Monday-Friday

**Privacy Collection Notice**

Your application and the personal information on this form is collected by Maroondah Council for the purposes of the planning process as set out in the Planning and Environment Act 1987 (PE Act). If you do not provide your name and address, Maroondah Council will not be able to review and consider your application. Your application including your name and address will be available at the Maroondah Council office for any person to inspect and copies may be made available on request to enable consideration and review as part of a planning process for the relevant period set out in the PE Act. You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright. You can request access or amendments to your personal information by contacting Maroondah's Privacy Officer - [privacy@maroondah.vic.gov.au](mailto:privacy@maroondah.vic.gov.au).

**OFFICE USE ONLY Payment Details (Internal use only)**

AP: Prepayment: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Date Paid: \_\_\_\_/\_\_\_\_/\_\_\_\_

----->  
**Cashier Use** AP - PP/PLAN ADD M/YYY/XXX & Subject Address Payment Type: Cash/ Chq/ EFTPOS

Prepayment: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Amount: \$ \_\_\_\_\_