

S7 Instrument of Sub-Delegation by CEO



Instrument of Sub-Delegation

by the

Chief Executive Officer

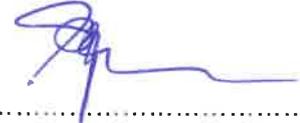
Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 47(1) of the *Local Government Act 2020*, I, as Chief Executive Officer of Maroondah City Council –

1. delegate each duty and/or function and/or power respectively described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position respectively described in column 3 of the Schedule;
2. record that references in the Schedule are contained in the table on pages iii and iv;
3. record that on the coming into force of this Instrument of Sub-Delegation all previous Sub-Delegations in respect to the various Acts and Regulations contained herein, are hereby revoked;
4. declare that this Instrument of Sub-Delegation -
 - 4.1 comes into force immediately upon its execution;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in paragraph 5, and in the Schedule; and
 - 4.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
5. declare that the delegate must not determine the issue, take the action or do the act or thing if:
 - 5.1 the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 5.2 the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council; or
 - 5.3 the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of ss 11(2)(a) – (n) and 47(2) (inclusive) of the Act or otherwise.

This Instrument of Sub-Delegation is dated 12 December 2025 and is made by the Chief Executive Officer under authority of an instrument of delegation authorised by Resolution of Council made on 26 May 2025.

SIGNED by Stephen Kozlowski
CHIEF EXECUTIVE OFFICER
Maroondah City Council



.....
Dated: 12 December 2025

in the presence of:



.....
Witness

SCHEDULE

A reference to -

All Planners - means	<ul style="list-style-type: none"> • Director Strategy & Development • Manager Statutory Planning • Manager City Futures • Coordinator Statutory Planning • Coordinator Strategic Planning & Sustainability • Team Leader Environmental Planning • Team Leader Statutory Planning • Planning Compliance Officer • Subdivision Planner
Corporate Management Team - means	<ul style="list-style-type: none"> • Chief Executive Officer • Chief Financial Officer • Director People & Places • Director Assets & Leisure • Director Strategy & Development
Councillor Conduct Officer	<ul style="list-style-type: none"> • Chief Financial Officer • Manager Governance & Performance
Directors - means	<ul style="list-style-type: none"> • Chief Financial Officer • Director Strategy & Development • Director Assets & Leisure • Director People & Places
Coordinators - means	<ul style="list-style-type: none"> • All employees appointed to and holding the position of Coordinator
Customer Service Officer - means	<ul style="list-style-type: none"> • All Officers duly appointed as Customer Service Officers
Facility Managers - means	<ul style="list-style-type: none"> • All members of Council staff appointed to and holding the position of Facility Manager within the Leisure & Major Facilities Service Area.
Freedom of Information Officer - means	<ul style="list-style-type: none"> • Manager Governance & Performance • Coordinator Corporate Planning, Risk & Information • Risk & Integrity Advisor
Local Laws Officers - means	<ul style="list-style-type: none"> • Local Laws Officer - Amenity & Safety • Local Laws Officer - Animal Management • Local Laws Officer - General • Local Laws Officer - Traffic

Managers - means	<ul style="list-style-type: none"> • Manager Projects & Asset Management • Manager Business & Precincts • Manager Communications & Citizen Experience • Manager Community Services • Manager Engineering & Building Services • Manager Executive Office • Manager Finance & Commercial • Manager Governance & Performance • Manager Community Safety • Manager Cyber & Technology • Manager City Futures • Manager Leisure & Major Facilities • Manager Operations • Manager Statutory Planning • Manager People & Culture
Privacy Officer - means	<ul style="list-style-type: none"> • Manager Governance & Performance • Coordinator Corporate Planning, Risk & Information • Risk & Integrity Advisor
Protected Disclosure Coordinator – means	<ul style="list-style-type: none"> • Manager Governance & Performance
Protected Disclosure Officer - means	<ul style="list-style-type: none"> • Chief Financial Officer • Director Strategy & Development • Director Assets & Leisure • Director People & Places • Manager People & Culture
Service Area Buyer’s - means	<ul style="list-style-type: none"> • Employees authorised by their Director/Manager – refer to miscellaneous delegation F1 for details of process.
Senior Planners - means	<ul style="list-style-type: none"> • Director Strategy & Development • Manager Statutory Planning • Manager City Futures • Coordinator Statutory Planning • Coordinator Strategic Planning & Sustainability • Team Leader Statutory Planning • Team Leader Environmental Planning
Supervisor - means	<ul style="list-style-type: none"> • All employees appointed to and holding the position of Supervisor
Team Leaders - means	<ul style="list-style-type: none"> • All employees appointed to and holding the position of Team Leader or equivalent

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AUDIT ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 47	Duty to provide all reasonable assistance necessary to each of the people listed in s 47(a) – (c) who attends for the purposes of the Auditor-General, or authorised person, exercising the power to enter and inspect Council's premises	Manager Finance & Commercial	
s 48	Power to request that the Auditor-General or authorised person serve an information gathering notice	Manager Finance & Commercial	
s 58(2)(a)(i) & (ii)	Function of receiving a copy of the report or part of the proposed report and the power to make comment	Manager Finance & Commercial Manager Governance & Performance	
s 65(2)	Duty to give Council's officer or employee a reasonable opportunity to respond in relation to the adverse material	Manager Finance & Commercial	
s 68(1)	Function of receiving information acquired by the Auditor-General	Manager Finance & Commercial	Where Council is a specified entity

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3(1)	Power to appoint municipal building surveyor	Director Strategy & Development	The person must be a registered building surveyor (unlimited) as required by s 213
s 11(2)	Duty to publish notice in a newspaper if regulation under Part 2 ceases to have effect	Manager Statutory Planning	Following consultation with Municipal Building Surveyor
s 25AD(1)	Function of receiving written notice of the occurrence of each prescribed event and the prescribed information relating to that event	Municipal Building Surveyor Deputy Building Surveyor	
s 25BE	Function of receiving the building permit number and the information given to the Victorian Building Authority (Authority) by the relevant building surveyor under s 18AA in relation to the application for the building permit number	Municipal Building Surveyor Deputy Building Surveyor	
s 29A	Function of giving consent to building permit for demolition in its capacity as responsible authority under the <i>Planning and Environment Act 1987</i>	Municipal Building Surveyor Deputy Building Surveyor	
s 29B(1)	Duty to give notice where amendment of planning scheme sought in its capacity as responsible authority under the <i>Planning and Environment Act 1987</i>	Municipal Building Surveyor Deputy Building Surveyor	
s 29B(3)	Duty to give notice where request for amendment withdrawn, refused etc. in its capacity as responsible authority under the <i>Planning and Environment Act 1987</i>	Municipal Building Surveyor Deputy Building Surveyor	
s 30	Function of receiving copy permit, plans and other documents	Municipal Building Surveyor	

BUILDING ACT 1993

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 30B	Function of receiving checklist confirming all relevant documents to be provided by building surveyor	Municipal Building Surveyor	
s 31(1)	Duty to keep register of building permits	Municipal Building Surveyor	
s 31(2)	Duty to make register available for inspection	Municipal Building Surveyor	
s 32	Duty to keep documents	Municipal Building Surveyor	
s 32A(2)	Duty to provide Development Victoria notice setting out information in s 32A(3) and a copy of any relevant planning permit within 14 days after being given a copy of building permit under s 30(1), in certain circumstances where s 32A(1) applies	Municipal Building Surveyor	
s 66(b)(i)	Function of determining fees	Manager Engineering & Building Services	
s 73	Function of receiving copy permit, plans and other documents	Municipal Building Surveyor	
s 74(1)	Duty to keep register of occupancy permits, temporary approvals and amendments	Municipal Building Surveyor	
s 74(2)	Duty to make register available for inspection	Municipal Building Surveyor	
s 75	Duty to keep documents	Municipal Building Surveyor	
s 80	Function of receiving notification of appointment	Municipal Building Surveyor	

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 80A(3)(a)	Function of receiving written notice of designated building surveyor referred to in s 80A(2)	Municipal Building Surveyor	
s 80A(4)(a)	Function of receiving notice of the new designated building surveyor	Municipal Building Surveyor	
s 80C(4A)	Function of receiving notification of the transfer under 80C(1)	Municipal Building Surveyor	
s 80D(6)(b)	Function of receiving notification of functions being transferred from an employee building surveyor or a designated building surveyor in accordance with a direction under s 80D(1) or (2)	Municipal Building Surveyor	
s 81(2)	Function of receiving notification for work terminated	Municipal Building Surveyor	
s 83F	Function of receiving notice of appointment of manager for private building surveyor's business from the Authority	Municipal Building Surveyor	
s 84A(2)	Function of receiving a written request from an owner for the name and address of the owner of the adjoining property	Municipal Building Surveyor Deputy Building Surveyor	Provision comes into operation on a day to be proclaimed, or on 13 August 2025 if it does not come into operation prior.
s 84B	Power to disclose the name and address of the owner of an adjoining property to the person who have the request if satisfied that the person will use the name and address for the purpose serving a notice of proposed building work under s 84(1)	Municipal Building Surveyor Deputy Building Surveyor	Provision comes into operation on a day to be proclaimed, or on 13 August 2025 if it does not come into operation prior.
s 101(2)	Function of receiving copy documents	Municipal Building Surveyor	

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 120(2)(a)	Function of receiving notification that an order is complied with	Municipal Building Surveyor	
s 123(1)	Power to determine whether to recover from the owner the costs of work carried out or action taken under Part 8 Division 3 of the Act by the municipal building surveyor as a debt due to Council pursuant to s 123(1) of the Act	Municipal Building Surveyor	
s 123(2)	Power to determine whether to apply any sum or part of any sum for which a bond or undertaking is deposited with Council under a condition imposed on a permit under s 22 of the Act towards the costs of carrying out work or taking action pursuant to s 123(2) of the Act	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 125(1)	Function of receiving copy notice or order	Municipal Building Surveyor	
s 125(2)	Function of receiving written notice of the compliance, amendment or cancellation	Municipal Building Surveyor	
s 126(1)	Duty to keep register of emergency orders, building notices and building orders	Municipal Building Surveyor	
s 126(2)	Duty to make register available for inspection	Municipal Building Surveyor	
s 138(5)	Power to appeal to the Building Appeals Board	Municipal Building Surveyor Deputy Building Surveyor	Where Council is a prescribed reporting authority
s 160(3)(d)	Power to make application to the Building Appeals Board	Municipal Building Surveyor Deputy Building Surveyor	

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 162(1)(a)(i)	Function of being consulted by the Building Appeals Board	Municipal Building Surveyor Deputy Building Surveyor	
s 162(4)(b)	Function of entering into an agreement when directed by Building Appeals Board	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 164(1)	Power to agree to terminate or vary agreement	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 164(2)	Power to terminate or vary agreement	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 164(4)	Power to apply for approval	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 165(1)(a)	Duty to lodge copy or give notice	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 165(1)(b)	Duty to apply to agreement made in the Register	Manager Engineering & Building Services	Following consultation with Municipal Building Surveyor
s 192(1)	Function of consulting with Minister regarding Alpine resorts		Maroondah CC does not have an alpine area
s 192A(7)	Function of receiving a copy of the map prepared by the Minister		Maroondah CC does not have an alpine area
s 192A(8)	Duty to make a copy of the most recent map available for inspection by members of the public without charge, during business hours, at Council's offices		Maroondah CC does not have an alpine area

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 214(1)	Power to enter into agreement	Director Strategy & Development	
s 215(1)	Power to enter into agreements with a private building surveyor	Director Strategy & Development	
s 216A	Power to apply to the Minister for exemption	Director Strategy & Development	
s 216C	Power to appoint a municipal building surveyor to carry out certain functions outside of the municipal district	Director Strategy & Development	
s 216D(2)	Duty to establish and maintain a register of swimming pools located in Council's municipal district	Municipal Building Surveyor	
s 216D(5)(a)	Duty to submit, on request, all or any part of the information, record and document recorded in the register to the Authority	Municipal Building Surveyor	
s 216D(5)(b)	Duty to submit, on request, all or any part of the information, record and document recorded in the register to any other prescribed person, agency or body	Municipal Building Surveyor	
s 222	Function of receiving order from Minister	Director Strategy & Development	
s 230(2)	Duty to keep a register containing the prescribed information relating to the exercise of a power of entry under Subdivision 5 by any of the authorised persons referred to in s 230(2)(a) and (b)	Municipal Building Surveyor	

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 230(7)(a)	Duty to keep the prescribed information relating to each exercise of a power of entry under Subdivision 5 for 10 years after the date of the entry	Municipal Building Surveyor Deputy Building Surveyor	
s 230(7)(b)	Duty to make the register required under s 230(2) available for inspection by the Authority on request, and at a time agreed to between Council and the Authority	Municipal Building Surveyor	
s 230(7)(c)	Duty to provide an extract under s 230(6), if requested	Municipal Building Surveyor	
s 232	Power to receive complaints about the exercise of a power under Part 13 Division 2 by Council's municipal building surveyor, or a person authorised by Council's municipal building surveyor to act on behalf of the municipal building surveyor	Director Strategy & Development	
s 234A	Duty to consider the complaint and give a written report to the complainant of the person's consideration of the complaint	Director Strategy & Development	If the complaint is brought under Part 13 Division 2 of the Act
s 236(7)	Power to consent to remove or deface an order or notice put up under s 236(4) or 236(4A)	Municipal Building Surveyor Deputy Building Surveyor	
s 241(1)&(4)	Power to authorise a person or persons to bring proceedings for a summary offence against Part 3, 4, 5, 7 or 8 of the Act or the building regulations within Council's municipal district pursuant to s 241(1) and 241(4)	Municipal Building Surveyor	
s 242	Function of receiving funds recovered through prosecution	Municipal Building Surveyor	

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 252(1)	Power to determine whether to apply to the Magistrates' Court for a warrant under s 252 of the Act if a person refuses to vacate a building or land when required to do so by order under the Act pursuant to s 252(1) of the Act	Municipal Building Surveyor	
s 259AB(1)	Function of entering an information sharing arrangement with the Authority	Director Strategy & Development	Subject to s 259AB(2) Where Council is a relevant agency
s 259AB(3)	Power to request and receive information held by the Authority, and power to disclose information to the Authority	Municipal Building Surveyor Deputy Building Surveyor	Only to the extent that the information is reasonably necessary to assist in the exercise of functions under this Act, or the functions of Council Where Council is a relevant agency
s 259AB(4)(a)	Function of being referred, by the Authority, any matter (including any complaint) with respect to building work, plumbing work or architectural services	Municipal Building Surveyor Deputy Building Surveyor	Where Council is a building regulator
s 259AB(4)(b)	Function of receiving from the Authority any matter of a type described in s 259AB(4)(a)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is a building regulator
s 259AB(4)(c)	Function of conducting a joint investigation with the Authority into any matter of a type described in s 259AB(4)(a)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is a building regulator
s 259AB(5)	Power to, despite any other Act or law of the State, refer a matter referred to in s 259AB(4) to the Authority, or to conduct an investigation into the matter jointly with the Authority	Municipal Building Surveyor Deputy Building Surveyor	Where Council is a building regulator

BUILDING ACT 1993			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 1(c)(i)	Function of determining fees	Manager Engineering & Building Services	
sch 2 cl 4(2)	Function of receiving copy application	Municipal Building Surveyor Deputy Building Surveyor	
sch 2 cl 4(3)	Function of receiving fees	Municipal Building Surveyor Deputy Building Surveyor	
sch 2 cl 4(4)	Power to fix fees in accordance with cl 4(5)	Manager Engineering & Building Services	
sch 2 cl 4A(2)(b)	Duty to give the owner of the allotment an opportunity to make a submission in respect of the possible detriment	Municipal Building Surveyor	Where Council is the reporting authority

CHILD WELLBEING AND SAFETY ACT 2005

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
ss 19 & 23A	Duty to comply with the Child Safe Standards	Manager Community Services	Where Council is a Schedule 1 entity
s 25	Function of receiving education, information and advice from the Commission for Children and Young People regarding the Child Safe Standards	Manager Community Services	
s 29A(2)(a)	Function of receiving notice of inspection of the relevant premises by an authorised officer	Manager Community Services	
s 30	Duty to comply with notice to provide documents given under s 30(1A)	Manager Community Services	
s 31	Duty to comply with notice to comply given under s 31(1)	Manager Community Services	
s 34C	Duty to comply with an adverse publicity order	Manager Community Services	
s 36	Duty to ensure that the Commission, a sector regulator or authorised person is given any assistance reasonably required to perform functions	Manager Community Services	
s 36A	Function of receiving an official warning from the sector regulator	Manager Community Services	
s 36B	Function of receiving infringement notice	Manager Community Services	

CHILD WELLBEING AND SAFETY ACT 2005

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 36C(1)	Power to make an enforceable undertaking	Manager Community Services	
s 36C(3)	Power to withdraw or vary an enforceable undertaking	Manager Community Services	Must be in writing.
s 41I	Power to seek review by the sector regulator of decision by the Commission to issue a notice to produce or a notice to comply, or to issue an official warning or to publish information	Manager Community Services	
s 41J	Power to apply to VCAT for a review of the sector regulator to issue a notice to comply or to publish information	Manager Community Services	Must have first exhausted all available avenues for review under s 41I
s 41M	Function of being given opportunity to comment on adverse comment or opinion to be included in annual report or further report	Manager Community Services	
s 41V	Power to, on Council's own initiative, disclose confidential information, other than excluded information, to another information sharing entity	Manager Community Services	Where Council is an information sharing entity and a disclosing entity
s 41V	Function of receiving confidential information, other than excluded information	Manager Community Services	Where Council is an information sharing entity and a receiving entity
s 41W(1)	Power to request another information sharing entity to disclose confidential information, other than excluded information	Manager Community Services	Where Council is an information sharing entity and a requesting entity
s 41W(1)	Function of receiving confidential information, other than excluded information	Manager Community Services	Where Council is an information sharing entity and a requesting entity

CHILD WELLBEING AND SAFETY ACT 2005			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 41W(1)	Function of receiving a request for confidential information, other than excluded information	Manager Community Services	Where Council is an information sharing entity and a responding entity
s 41W(2)	Power to disclose to the responding entity any confidential information that may assist the responding entity	Manager Community Services	Where Council is an information sharing entity and a requesting entity
s 41W(2)	Function of receiving confidential information from an information sharing entity	Manager Community Services	Where Council is an information sharing entity and a responding entity
s 41W(3)	Duty to comply with a request made under s 41W(1)	Manager Community Services	Where Council is an information sharing entity and a responding entity
s 41W(4)	Duty to provide reasons, in writing, as to why Council cannot comply with a request made under s 41W(1)	Manager Community Services	Where Council is an information sharing entity and a responding entity
s 41W(4)	Function of receiving reasons from a responding entity as to why it cannot comply with a request made under s 41W(1)	Manager Community Services	Where Council is an information sharing entity and a requesting entity
s 41Y	Power to disclose confidential information, other than excluded information, to any person set out in s 41Y(1)(a) – (c)	Manager Community Services	Where Council is an information sharing entity
s 41Z	Power to collect and use any confidential information disclosed to Council under Part 6A	Manager Community Services	Where Council is an information sharing entity
s 41ZC	Duty to record prescribed information in respect of its collection, use and disclosure of confidential information	Manager Community Services	Where Council is an information sharing entity
s 41ZD(2)	Power to collect, use or disclose confidential information	Manager Community Services	Where Council is an information sharing entity within the meaning of Part 5A of the <i>Family Violence Protection Act 2008</i>

CHILD WELLBEING AND SAFETY ACT 2005

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 41ZF	Power to refuse to give an individual access to their confidential information under a relevant privacy law	Manager Community Services	Where Council is an information sharing entity
s 43(1)(a)	Function of receiving notice of the birth of a child	Manager Community Services	Where the mother of the child usually resides in Council's municipal district
s 43(1)(b)	Function of receiving notice of the birth of a child	Manager Community Services	When the municipal district in which the mother usually resides is unknown and the birth occurs in Council's municipal district

CHILDREN YOUTH AND FAMILIES ACT 2005

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 23(1)	Function of being allocated money by the Secretary for the purposes of Part 3.1	Manager Community Services	
s 25	Power to use land or property for any purpose relating to the provision of services for children and families	Manager Community Services	Where authorised by the Secretary
s 26	Function of entering into an agreement with the Secretary	Manager Community Services	
s 30	Function of having matters referred to it by the Secretary to provide advice, services and support to the child, family of the child or mother of the unborn child	Manager Community Services	Where Council is not registered as a community service but is established to provide services to meet the needs of children requiring care, support, protection or accommodation and of families requiring support
s 192	Power to provide information to the Secretary	Manager Community Services	
s 196	Function of receiving written direction from an authorised officer in relation to disclosure of information	Manager Community Services	
s 197	Duty to comply with written direction from authorised officer	Manager Community Services	

CIRCULAR ECONOMY (WASTE REDUCTION AND RECYCLING) ACT 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50(2)	Function and power of sharing information or data with the Head, Recycling Victoria where permitted	Manager Governance & Performance Coordinator Waste Management	
s 56	Power to enter into an agreement with the Head, Recycling Victoria	Manager Governance & Performance Coordinator Waste Management	
s 57	Function of receiving advice and support from the Head, Recycling Victoria	Manager Governance & Performance Coordinator Waste Management	
s 58	Duty to have regard to guidelines issued by the Head, Recycling Victoria		
s 60	Duty to provide municipal residual waste and municipal recycling services		

CLIMATE ACTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46	Power to make statement (a Council pledge) in respect of greenhouse gas emissions reductions	Not delegated	Council must consider factors, and include details prescribed, in s 47
s 48	Duty to give copy of Council pledge to Minister as soon as practicable following preparation	Manager City Futures Director Strategy & Development	
s 49(3)	Duty to have regard to any directions of Minister regarding preparation of an emissions reduction pledge	Manager City Futures Director Strategy & Development	
s 82(1)	Function of receiving notice of proposed Carbon Sequestration Agreement	Manager City Futures Director Strategy & Development	Where Council is the public land manager

COUNTRY FIRE AUTHORITY ACT 1958

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 36	Function of providing fire hydrants when so requested by the Authority	Municipal Emergency Manager Municipal Emergency Management Officer	
s 41A	Power to recover costs of serving notice by fire prevention officer	Municipal Fire Prevention Officer Prosecutions Team Leader	
s 42(1)	Power to request officers and members of any CFA brigade to carry out work (including burning) for the removal or abatement of any fire danger or for the prevention of fire	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 42(2)	Duty to pay for work undertaken	Municipal Emergency Manager Municipal Fire Prevention Officer Prosecutions Team Leader	
s 43(1)	Duty to take all practicable steps to prevent occurrence of fires and minimise the danger of spread of fires	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 43(2)	Power to acquire equipment, etc. for purposes of s 43(1) and pay for it out of municipal fund	Municipal Emergency Manager	

COUNTRY FIRE AUTHORITY ACT 1958

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50F(1)	Power to prepare Neighbourhood Safer Places Plan	Municipal Emergency Manager Municipal Emergency Management Officer	
s 50F(4)	Duty to publish and make the Neighbourhood Safer Places Plan available at Council's office for public inspection during office hours free of charge	Municipal Emergency Manager	
s 50G(1)	Duty to identify and designate places as neighbourhood safer places	Municipal Emergency Manager Municipal Emergency Management Officer	Where Council's municipal district is located wholly or partly in a country area of Victoria
s 50G(4)	Duty to ask the CFA to assess the neighbourhood safer place	Municipal Emergency Manager Municipal Emergency Management Officer	Where Council's municipal district is located wholly or partly in a country area of Victoria
s 50H(1)	Duty to ensure that appropriate signage is provided at neighbourhood safer places	Municipal Emergency Manager Municipal Emergency Management Officer	
s 50I	Duty to maintain all designated neighbourhood safer places	Municipal Emergency Manager Municipal Emergency Management Officer	

COUNTRY FIRE AUTHORITY ACT 1958

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50J(1)	Duty to conduct an annual review of designated neighbourhood safer places by 31 August of each year	Municipal Emergency Manager Municipal Emergency Management Officer	
s 50J(2)	Duty to ask the CFA to assess each neighbourhood safer place	Municipal Emergency Manager Municipal Emergency Management Officer	
s 50J(5)	Power to decommission a neighbourhood safer place if paragraphs (a) or (b) apply	Municipal Emergency Manager Municipal Emergency Management Officer	Where Council's municipal district is located wholly or partly in a country area of Victoria
s 96A(1)(a)	Duty to appoint fire prevention officer	Municipal Emergency Manager	
s96A(1)(b)	Power to appoint assistant fire prevention officers	Municipal Fire Prevention Officer	
s 109C	Function of receiving funds for penalties recovered under s 41E	Prosecutions Team Leader Municipal Fire Prevention Officer	

CULTURAL AND RECREATIONAL LANDS ACT 1963

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4	Function of receiving rates	Chief Financial Officer Manager Finance & Commercial Coordinator Property, Revenue & Valuation Services	

DANGEROUS GOODS ACT 1985

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 29	Function of receiving statement from the Victorian WorkCover Authority about details of dangerous goods on licensed premises	Manager Community Safety	

DISABILITY ACT 2006

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38(4)	Power to prepare a Disability Action Plan, in accordance with s 38	Manager City Futures	
s 38(5)	Duty to report on the implementation of the Disability Action plan in Council's annual report	Manager City Futures	If a plan is prepared under s 38(4) or is taken to be prepared under s 38(2)
s 38(5A)	Duty to ensure certain disability matters are addressed in the Council Plan	Manager City Futures	If Council has not determined to prepare a plan under s 38(4) or are not taken to have prepared a plan under s 38(2)

DOMESTIC ANIMALS ACT 1994

Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 10	Function of receiving applications for registration of dogs or cats	Coordinator Local Laws Team Leader Local Laws Local Laws Officer Team Leader Administration - Local Laws	
s 10A(4)	Duty to not register or renew the registration of a dangerous dog or a restricted breed dog unless the dog is (a) desexed or (b) a dangerous dog that is not a restricted breed dog and is exempt under s 10B(1)(c), 10B(1)(d) or 10B(1)(e) from the requirement to be desexed or (c) a restricted breed dog that is not a dangerous dog and is exempt under s 10B(1)(e) from the requirement to be desexed	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 10C(1)	Duty to not register a dog or cat unless the dog or cat (a) has been implanted with prescribed permanent identification device or (b) is of a class of dogs exempt under a resolution made under s 10D(3), from the requirement to be implanted with such a device or (c) is otherwise exempted under the Act from the requirement to be implanted with such a device or (d) subject to s 10C(2), has previously been registered with Council at any time in the 12 month period immediately before the application for registration was lodged	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 10C(5)	Duty to cause to be published a copy of the resolution	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 10C(6)	Duty to not register or renew registration of dangerous dog, menacing dog or restricted breed dog unless the dog has been implanted with permanent identification device	Coordinator Local Laws Team Leader Local Laws	
s 10D(6)	Duty to cause to be published a copy of the resolution	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 12(1)	Power to appoint an agent for Council in the registration of cats and dogs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 13	Function of receiving notification of sale by domestic animal business or foster carer (including where the animal was not registered)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 14(b)	Power to approve form of registration or renewal of registration of dogs and cats	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 15(2)	Power to permit pro-rata fees for dogs or cats registered for part of a year	Coordinator Local Laws	
s 15(6)	Duty to waive 50% of a registration fee of dogs or cats if paragraphs (a) or (b) apply	Coordinator Local Laws	
s 16	Duty to register or renew the registration of a dog or cat (other than a dangerous or restricted breed dog) in certain circumstances	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 17(1)	Power to register or renew the registration of a dangerous dog and impose conditions upon the registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 17(1A)(a)	Power to register or renew the registration of a restricted breed dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device
s 17(1A)(b)	Power to impose conditions on the registration or the renewal of the registration of a restricted breed dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device
s 17(2)	Duty to notify owner and allow owner opportunity to make submissions, if Council proposes not to register or renew the registration of a dangerous dog or restricted breed dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 17(3)	Duty to consider submissions in relation to the registration or renewal of registrations of a dangerous dog before making decision	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 17(4)	Duty to serve written notice of decision not to register or renew registration of dangerous dog or restricted breed dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 18(1)	Duty to keep register and allow inspection of register of all registered dogs and cats	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 18(2)(b)	Power to fix fee for inspection of registrations of dogs and cats in the municipality	Manager Community Safety Coordinator Local Laws	
s 18(3)	Power to fix fees for making of records or obtaining certificates	Manager Community Safety Coordinator Local Laws	
s 19(1)(a)	Duty to allocate a registration number to every dog and cat which is registered	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	

DOMESTIC ANIMALS ACT 1994

Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 19(1)(b)	Duty to give or send the owner a registration certificate	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 19(1)(c)	Duty to issue to the owner an identification marker	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 23(6)	Duty to give owner or occupier of the private property a copy of a notice served under s 23(3)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws Local Laws Officer	
s 25(3)	Duty to cause to be published any orders made by Council under s 25	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 26(2A)	Duty to obtain agreement of owner or occupier of private property, where Council proposes to make, by resolution, an order under s 26(2)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 26(3)	Duty to cause to be published any orders made by Council under s 26	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 33A(1)	Duty to accept any dog or cat kept surrendered to Council by the owner of the animal	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 33A(3)	Duty to give Secretary certain information about a dog under its control if dog exhibits aggressive behaviour, may have been involved in a dog attack or may be a restricted breed dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	This information must be given to the Secretary in the time specified in s 33A(4)
s 33A(2)(b)	Duty to deal with surrendered dog or cat in accordance with the Act, the regulations and relevant Codes of Practice	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 34(1)	Power to declare a dog dangerous	Manager Finance & Commercial	
s 34(2)	Duty not to declare a dog dangerous in certain circumstances	Coordinator Local Laws	
s 35(2)	Duty to notify the owner and receive written and oral submissions from the owner if proposing a dog be declared dangerous	Coordinator Local Laws	
s 35(3)	Duty to consider materials submitted before making a declaration	Manager Finance & Commercial	
s 36	Duty to give written notice of a declaration to owner	Coordinator Local Laws	
s 37	Function of receiving notification from owners of certain dogs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 41B(1)	Duty to notify the owner and allow it the opportunity to make submissions to the Council	Coordinator Local Laws	
s 41C	Duty to give notice of a menacing dog declaration to owner	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 41D	Function of receiving notification in relation to menacing dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 41F	Function of receiving notification from owners of restricted breed dogs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 41J(2)(a)	Power to issue a permit to own more than 2 restricted breed dogs to any person who has applied to the Council for such a permit	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 41J(2)(b)	Power to issue a permit to keep more than 2 restricted breed dogs at a premises to any person who has applied to the Council for such a permit	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 41J(3)	Power to fix fee for application for permit	Manager Community Safety Coordinator Local Laws	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 44(1)	Power to require restraint of animals	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	If Council has made a relevant local law prohibiting the keeping of animals in a specified area
s 44(2)	Duty to give written notice of requirement in s 44(1)	Coordinator Local Laws Team Leader Local Laws	
s 44AC(1)(c)	Power to inspect information kept on register of dangerous, menacing and restricted breed dogs, in accordance with the regulations	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 44AE	Duty to provide details of dangerous, menacing or restricted breed dogs to Secretary	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 44AEA	Duty to provide to the Secretary information relating to a dog destroyed under s 84TA, 84TB, 84TC	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 44AF	Duty to provide to the Secretary information relating to dangerous, menacing or restricted breed dogs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 44AG	Duty to provide to the Secretary information about owners of dangerous, menacing or restricted breed dogs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 44AGA	Duty to provide to the Secretary information under section 37(5), 41D(4) or 41F(3)		Provision comes into operation on a day to be proclaimed, or on 4 February 2026 if it does not come into operation prior.
s 44AH	Duty to provide, when requested under s 44AH(1) a statement to Secretary confirming that information previously provided by Council is accurate	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 46(1)	Function of receiving applications to register a premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer Team Leader Administration - Local Laws	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 46(2)	Power to approve form of registration of domestic animal businesses and information required	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 46(3)	Function of requiring and receiving any further information relating to an application	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer Team Leader Administration - Local Laws	
s 47(1) & (2)	Power to register and impose any terms, conditions, limitations or restrictions on the registration of premises for the purposes of a domestic animal business	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 48(2)	Power to approve form of renewal of registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 48(3)	Power to approve form of renewal of registration and information required	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 48(4)	Function of requiring and receiving any further information relating to the application Council	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 49(1)	Power to fix fees for registration or renewal of registration of domestic animal premises	Manager Community Safety Coordinator Local Laws	
s 49(2)	Power to refund all or part of application fee	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 52(1)	Function of receiving an application for transfer of registration to a new premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 52(2)(a)	Power to approve form of application to transfer registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Team Leader Administration - Local Laws	
s 52(2)(c)	Power to fix fee for transfer of registration and information required	Manager Community Safety Coordinator Local Laws	
s 52(3)	Function of requiring and receiving any further information relating to the transfer of registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 52(4)	Power to register new (transferred) premises as a domestic animal business and impose any terms, conditions, limitations or restrictions on that registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54(1)	Power to refuse to register or renew the registration, refuse to transfer registration, suspend registration and revoke registration of premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 54(2)	Power to act in accordance with s 54(1) if satisfied that the circumstances of s 54(2)(a) or (b) are in existence	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54(3)	Duty to refuse to register or renew the registration of a premises in relation to a breeding domestic animal business in certain circumstances	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 54(3A)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is an animal shelter, a pet shop or a pound in certain circumstances	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54(3B)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is a breeding domestic animal business in certain circumstances	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54A(1)	Duty to refuse to register the premises in respect of which the application is made if s 54A(a), (b) or (c) applies	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 54A(2)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or a pet shop is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54A(3)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or an animal shelter is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54B	Duty to refuse to register the premises on which a breeding domestic animal business is proposed to be conducted	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54C	Duty to refuse to transfer the registration of premises on which a breeding domestic animal business is being conducted to another premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 54D	Duty to refuse to renew the registration of a premises on which a breeding domestic animal business is being conducted	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994

Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 55	Duty to give notice if it is proposed that the powers under ss 54, 54A, 54B, 54C or 54D will be exercised	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 56	Duty to receive both oral and written submissions and take into account any submissions	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 57(1) & (2)	Duty to serve notice of decision and give reasons for decision	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 58AD(1)(a)	Function of receiving a request from the chief veterinary officer for a report on the premises on which the domestic animal business is conducted	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 58AD(2)	Duty to include a copy of any report from an entry and search of the premises under Part 7 carried out in the 5 years preceding the application for grant or renewal of approval	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58AI(1)(a)	Power to cancel or not renew a commercial dog breeder approval	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Where Council is the relevant Council
s 58AI(1)(b)	Power to suspend a commercial dog breeder approval	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Where Council is the relevant Council
s 58AI(2)	Duty to give the Minister notice of any suspension, cancellation or refusal to renew	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58AL	Function of receiving notice of the Minister's grant, renewal, refusal to grant or renew, revocation or cancellation of a commercial dog breeder approval as soon as possible after it occurs	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Where Council is the relevant Council

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 58B	Power to apply to Minister to register premises as premises on which domestic animal business conducted	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58C(3)	Duty to comply with the terms, conditions, limitations and restrictions on registration of premises under s 58C	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58D(2)	Power to apply to Minister for renewal of registration of premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58E	Duty to pay fee with application for registration or renewal of registration of premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58F	Power to surrender registration of premises on which domestic animal business conducted by notice to Minister	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 58G	Duty to notify the Minister of transfer of registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58J	Power to make submissions to the Minister regarding Minister's exercise of power under s 58H	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58K	Function of receiving notice of Minister's decision	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 58P	Function of receiving, from the Minister, a copy of the permit (including any conditions imposed on the permit)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Where Council is the relevant Council
s 58Q(3)	Function of receiving, from an authorised officer who has given a direction under s 58Q(1), notification of the closure of the sale	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Where Council is the relevant Council

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 58R(3)	Function of receiving, from the Minister, a copy of a report under s 58R as soon as practicable after receiving the report.	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68A(1)	Duty to, in consultation with Secretary, prepare a domestic animal management plan	Manager Community Safety Coordinator Local Laws	Subject to s 68A(1A)
s 68A(1A)	Power to apply to the Secretary for an extension of time within which to prepare a domestic animal management plan	Manager Community Safety Coordinator Local Laws	
s 68A(3)(a)	Duty to review domestic animal management plan annually and, if appropriate, amend the plan	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68A(3)(b)	Duty to provide the Secretary with a copy of the plan and any amendments to the plan	Manager Community Safety Coordinator Local Laws	
s 68A(3)(c)	Duty to prepare an evaluation of its implementation of the plan for publication in Council's annual report	Manager Community Safety Coordinator Local Laws	
s 68B	Power, on application under s 68C, to register a person to provide foster care on a premises in the municipal district of the Council, if the person provides or intends to provide foster care on that premises	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 68C	Function of receiving an application for foster carer registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68D(1)	Power to renew registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 68D(2)	Function of receiving an application for foster carer registration renewal	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer Team Leader Administration - Local Laws	
s 68E	Duty to have regard to the matters set out in s 68E(a) – (e) when deciding whether or not to grant or renew a foster carer registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 68G(a)	Power to approve form of applications under s 68C or 68D(2)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68G(b)	Power to require information in applications under s 68C or 68D(2)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68G(c)	Power to fix fee for applications under s 68C or 68D(2)	Manager Community Safety Coordinator Local Laws	
s 68H(2)	Power to permit a pro rata fee to be paid where a foster carer registration only applies for part of a year	Manager Community Safety Coordinator Local Laws Team Leader Local Laws	
s 68I(1)(b)	Power to impose conditions on a foster carer registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 68J(1)	Power to suspend or cancel a foster carer registration where the criteria in s 68J(1)(a) or (b) apply	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68J(2)	Duty to notify the registered foster carer of a suspension or cancellation under s 68J(1)	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68K(1)	Duty to notify the holder of a foster carer, in writing, if the Council proposes to suspend, cancel or not renew a foster carer registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68K(2)	Function of receiving written submissions from the holder of the registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68K(3)	Duty to consider any submission may under s 68K(2) before deciding to suspend, cancel or not renew the registration	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 68N(1)	Duty to give to the Secretary the information set out in s 68Q(1) and (2) relating to each registration of a premises by the Council under Part 4	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68O(1)	Duty to give to the Secretary the information set out in s 68Q(1)(a), (c)(ii) and (iii), (d)(ii), (h), (i) and (j), relating to each registration of a foster carer by the Council under Part 5B	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68R(1)(a)(i)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to refuse to grant, renew or transfer a registration under that Part	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68R(1)(a)(ii)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to suspend or revoke a registration under that Part	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68R(1)(b)(i)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B not to grant or renew a registration under that Part	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 68R(1)(b)(ii)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B to suspend or cancel a registration under that Part	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68Y(3)	Function of receiving, from the Secretary, the source number issued under s 68Y	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 68Z(3)	Function of receiving, from the Secretary, the source number issued under s 68Z	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 69(1)	Duty to make payment to the Treasurer of specified amounts in respect of registration of cats, dogs or registered animal business	Manager Community Safety Coordinator Local Laws	
s 69(1A)	Duty to make payment to the Treasurer in respect of each registration fee collected by the Council for the registration or renewal of registration of a dog or cat in each financial year	Manager Community Safety Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 72	Power to appoint, by instrument, employees to be authorised officers	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 72A(1)	Power to appoint person who is not employee of Council as authorised officer	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	Person appointed must have qualifications and experience prescribed by Secretary
s 73(1)	Duty to issue identity card to authorised officers	Coordinator Governance & Procurement	
s 84DD(2)	Function of receiving report	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 84J	Power to retain custody of dog or cat until animal recovered under Division 5 or disposed of under Division 6	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 84L(1)	Power to retain custody of dog the subject of a declaration under s 98A until review of the declaration is determined under Part 7E or the dog is recovered under Division 5 or destroyed under Division 6	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 84L(2)	Power to retain custody of dog before destruction under division 6 where dog is seized under s 80 and officer cannot serve declaration because owner cannot be identified	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 84M(1)	Power to decide not to retain custody of dog or cat seized under ss 23(1), 82, 82B, 83, 84, 84A, 84B or 84C	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services Local Laws Officer	
s 84N(1)(c)	Power to require custody of restricted breed dog until the outcome of prosecution under the Act or Regulations in relation to the dog	Coordinator Local Laws Team Leader Local Laws Team Leader - Parking Services	
s 84N(1)(d)	Power to fix an amount payable for the reasonable costs and expenses incurred by the Council in seizing the dog and retaining custody of it until its recovery	Coordinator Local Laws Prosecutions Team Leader	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 84O(1)	Power to destroy a cat seized under Part 7A if cat does not bear an identification marker or device or cat is wild, uncontrollable or diseased	Coordinator Local Laws	
s 84O(2)	Duty to destroy dangerous dog or restricted breed dog as soon as possible where owner is entitled to recover dog under Division 5 but does not recover dog in accordance with the time period in that division	Coordinator Local Laws	
s 84O(3)	Duty to sell or destroy cat or dog (other than dangerous or restricted breed dog) as soon as possible where owner is entitled to recover dog under division 5 but does not recover dog in accordance with the time period in that division	Coordinator Local Laws Team Leader Local Laws	In accordance with any relevant business code of practice or greyhound code of practice
s 84P	Power to destroy dog seized under Part 7A in certain circumstances listed in paragraphs (a), (c), (d), (e) and (f)	Manager Finance & Commercial	
s 84Q(1)	Duty to commence prosecution of a person as soon as possible after seizure under Part 7A, if authorised officer reasonably suspects that the person has committed an offence listed in s 84Q(2) with respect to a dog or a cat seized under that part, and power to retain custody of animal seized under s 84B and in any other case, Duty to retain custody until the outcome of the prosecution in s 84Q is known	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader Local Laws Officer	
s 84Q(2A)(a)	Duty to commence prosecution of the owner of the dog or cat as soon as possible after the seizure and after sufficient information is available to enable the commencement of the prosecution	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 84Q(2A)(b)	Duty to retain custody of the dog or cat and any offspring of the dog or cat until the outcome of the prosecution is known	Coordinator Local Laws Team Leader Local Laws	
s 84Q(3)(a)	Duty to serve declaration on owner	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 84R	Power to require owner to provide his or her current address to Council in certain circumstances	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 84S	Power to destroy dog seized under Part 7A, in the time periods listed, if owner is suspected of committing an offence set out in paragraph (a), (b) or (c) of s 84Q(2) and cannot be identified,	Coordinator Local Laws	
s 84T(1)	Duty to destroy dog seized under s 80 within 8 days after seizure if owner cannot be identified and authorised officer reasonably believes dog is restricted breed dog	Coordinator Local Laws	
s 84T(2)	Duty to notify the Secretary of certain information after destroying a dog under s 84T(1)	Coordinator Local Laws Team Leader Local Laws	Notice must comply with requirements of s 84T(3)
s 84TA(1)	Power to destroy a dog seized under Part 7A in circumstances listed (a) – (c)	Coordinator Local Laws	84TA (4) & (5) Council must make decision within 48 hours and record the time and date of decision

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 84TC(1)	Power to destroy a dangerous dog if the dog was declared a dangerous dog and it is believed that the owner of the dog is guilty of an offence under s 24 or 26	Manager Finance & Commercial Coordinator Local Laws	84TC (4) & (5) Council must make decision within 48 hours and record the time and date of decision
s 84U	Duty to ensure seized animal is desexed before selling it	Coordinator Local Laws Team Leader Local Laws	
s 84V(2)	Power to give animal to an approved person or body	Coordinator Local Laws Team Leader Local Laws	Where Council is authorised under this Act to destroy the animal
s 84VA(1)	Power to recover any reasonable cost incurred by the Council for the care, transport, maintenance and disposal of the dog or cat for the whole or any part of the time from when the dog or cat is seized under Division 2 until the time when the dog or cat is disposed of under s 84TD	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader	
s 84VA(2)	Power to recover costs under s 84VA(1) from the owner, or person in charge of the dog or cat when the dog or cat was seized	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader	
s 84Y	Power to enter written agreement to seize, receive and retain, sell or destroy dogs or cats, as well as the power to give a seized dog or cat to a community foster care network, give a seized dog or cat to an animal shelter and/or charge fees for doing any of the things under the written agreement	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	POWER, DUTY OR FUNCTION	DELEGATE	CONDITIONS & LIMITATIONS
s 95	Function of receiving payment of fines	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader	
s 98(1A)	Power to apply to VCAT for review of a decision by Minister in relation to registration of domestic animal business	Manager Community Safety Coordinator Local Laws	
s 100A	Duty to notify Secretary where VCAT or Supreme Court sets aside a decision to declare a dog to be a dangerous dog, menacing dog or restricted breed dog	Manager Community Safety Coordinator Local Laws Team Leader Local Laws	Notice must comply with requirements of s 100A(2) & (3)
s 100C	Function of receiving disclosed information from a person who is or was engaged in the administration of Part 5B or 5C	Coordinator Local Laws Team Leader Local Laws	
s 100D	Power to disclose information held by Council to another Council, a restricted authorised officer or a Departmental authorised officer for the purpose of the performance of Functions under Part 4 or Part 4AA or regulations under those Parts by that person	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader Local Laws Officer	

DOMESTIC BUILDING CONTRACTS ACT 1995

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 48R	Function of receiving details of alleged contraventions of building legislation	Municipal Building Surveyor	

EDUCATION AND CARE SERVICES NATIONAL LAW ACT 2010

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 271(1)	Function of receiving information from National Authority in respect of education and care services	Coordinator Youth & Children Services	
s 271(2)	Function of receiving information from Regulatory Authority in respect of education and care services	Coordinator Youth & Children Services	
s 271(3)	Power to disclose information to authorities or government departments in respect of education and care services	Coordinator Youth & Children Services	

ELECTRICITY SAFETY ACT 1998			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84C	Duty to keep trees clear of electrical lines on public land managed by Council	Manager Operations	Applies to public land, managed by Council, which has been declared under s 81 of the <i>Electricity Safety Act 1998</i> for the purposes of Part 8 of the Act
s 86B	Duty to specify certain matters in municipal emergency management plan	Manager Community Safety Municipal Fire Prevention Officer Manager Operations	

EMERGENCY MANAGEMENT ACT 2013

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 59	Duty to establish a Municipal Emergency Management Planning Committee	Manager Community Safety	
s 59B(1)(b)	Duty to nominate a member of Council staff to be the chairperson of the Municipal Emergency Management Planning Committee	Manager Community Safety	The person nominated must have first been nominated by the CEO and the delegate cannot nominate themselves
s 59F(b)	Function of, in collaboration with other agencies and by the establishment of a Municipal Emergency Management Planning Committee, enabling community participation in emergency preparedness, including mitigation, response and recovery activities	Not sub-delegated - retained by Chief Executive Officer	
s 59G(1)	Duty to appoint one or more municipal emergency management officers	Not sub-delegated - retained by Chief Executive Officer	
s 59H(1)	Duty to appoint one or more municipal recovery managers	Not sub-delegated - retained by Chief Executive Officer	
s 60A(1)(ab)	Function of receiving a copy of the plan in a form suitable for publication on the municipal council's Internet site on behalf of the relevant Municipal Emergency Management Planning Committee	Not sub-delegated - retained by Chief Executive Officer	
s 69	Duty to comply with an information gathering notice issued by the Inspector-General for Emergency Management	Manager Community Safety	

EMERGENCY MANAGEMENT ACT 2013

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 70	Function of receiving draft review or report and providing comment or response to Inspector-General for Emergency Management	Manager Community Safety	
s 70A(2)	Power to consent to entry of vessel, premises or vehicle	Manager Community Safety	
s 70A(3)	Duty to provide the Inspector-General with a written response to a request for consent under s 70A(2)	Manager Community Safety	
s 70B	Function of giving reasonable assistance to the Inspector-General for Emergency Management	Manager Community Safety	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 9(9)	Power to apportion any levy amount	Manager Finance & Commercial	for 2 or more parcels of land which have a combined valuation and are owned separately
s 19 and 20	Duty to pay levy amount in respect of leviable land owned by Council	Manager Finance & Commercial	Note: Council is only liable to pay the relevant fixed charge in respect of land described in s 20(1)
s 20A(1)	Function of receiving application for single farm enterprise exemption	Manager Finance & Commercial	
s 20A(2)(b)	Power to specify form and timeframe for making applications under s 20A(1)	Manager Finance & Commercial	
s 20A(3)	Power to require further particulars or for applicant to verify particulars regarding application	Manager Finance & Commercial	
s 20A(4)	Duty to grant the exemption if satisfied that the applicant is entitled to an exemption under section 20A	Manager Finance & Commercial	
s 20A(5)	Function of receiving notice of changes in circumstances	Manager Finance & Commercial	
s 21(3)(a)	Function of assessing the amount of levy payable	Manager Finance & Commercial	
s 21(3)(b)	Function of collecting the levy payable	Manager Finance & Commercial	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 21(4)(a)	Function of assessing the amount of levy payable	Manager Finance & Commercial	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
s 21(4)(b)	Function of collecting the levy payable	Manager Finance & Commercial	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
s 22	Power to exercise powers and functions under s 121 of the <i>Local Government Act 2020</i> (land information certificates) and s 313 of the <i>Local Government Act 2020</i> (institute proceedings)	Manager Finance & Commercial	
s 24	Duty to keep levy records in accordance with s 24	Manager Finance & Commercial	
s 25(1)	Duty to give a written notice to the owner of leviable land or to another specified person if requested by owner	Manager Finance & Commercial	
s 25(6)	Duty to transfer the amount of levy collected to the Commissioner	Manager Finance & Commercial	
s 27(1)	Power to defer payment of levy in respect of rateable leviable land where applicant shows hardship	Manager Finance & Commercial	s 170 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27. Note: may only defer levy if have deferred rates or charges under s 170 of the <i>Local Government Act 1989</i> for that land

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 27(1)	Power to require payment of levy in respect of rateable leviable land where applicant no longer in hardship or no longer occupies land	Manager Finance & Commercial	s 170 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27
s 27(1)	Power to waive levy in respect of rateable leviable land	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the <i>Local Government Act 1989</i> for that land
s 27(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the <i>Local Government Act 1989</i> , in respect of rateable leviable land	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the <i>Local Government Act 1989</i> for that land
s 27(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of rateable leviable land, in accordance with s 171(4)(f) of the <i>Local Government Act 1989</i>	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the <i>Local Government Act 1989</i> for that land

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 27(1)	Function of receiving application for waiver of levy in respect of rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the <i>Local Government Act 1989</i> for that land
s 27(1)	Power to require information or verification in respect of rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the <i>Local Government Act 1989</i> for that land
s 27(1)	Power to waive levy or levy interest in respect of rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171A of the <i>Local Government Act 1989</i> for that land
s 28(1)	Power to defer payment of levy in respect of non-rateable leviable land where applicant shows hardship	Manager Finance & Commercial	s 170 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 28(1)	Power to require payment of levy in respect of non-rateable leviable land where applicant no longer in hardship or no longer occupies land	Manager Finance & Commercial	s 170 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28
s 28(1)	Power to waive levy in respect of non-rateable leviable land	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 28(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the <i>Local Government Act 1989</i> , in respect of non-rateable leviable land	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 28(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of non-rateable leviable land, in accordance with s 171(4)(f) of the <i>Local Government Act 1989</i>	Manager Finance & Commercial	s 171 of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 28(1)	Function of receiving application for waiver of levy in respect of non- rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 28(1)	Power to require information or verification in respect of non-rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 28(1)	Power to waive levy or levy interest in respect of non-rateable leviable land	Manager Finance & Commercial	s 171A of the <i>Local Government Act 1989</i> applies, subject to modifications set out in s 28(4)
s 30(1)	Duty to require a person to pay levy interest	Manager Finance & Commercial	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 30(3)	Power to obtain court order requiring payment of levy	Manager Finance & Commercial	
s 30(4)	Power to waive levy interest where court order obtained under s 30(3)	Manager Finance & Commercial	
s 30(5)	Power to exempt any person from paying the whole or part of levy interest, in accordance with s 30(5)(a) or (b)	Manager Finance & Commercial	
s 30(6)	Power to recover levy interest due in the same way as Council recovers the levy amount	Manager Finance & Commercial	
s 31(1)	Power to recover the whole of the levy from either all, any or one persons jointly liable to pay levy	Manager Finance & Commercial	Where 2 or more persons jointly liable to pay levy
s 31A(2)(a)	Duty to refund amount of levy proportionate to the part of levy year remaining where land ceases to be leviable land and levy payment has already been made	Manager Finance & Commercial	
s 31A(2)(b)	Duty to only require proportionate amount of levy to be paid where land ceases to be leviable land and levy payment has not already been made	Manager Finance & Commercial	
s 32(7)	Power to recover amount in arrears, in accordance with s 32(7)	Manager Finance & Commercial	
s 33(1)	Power to send notice where levy due and unpaid	Manager Finance & Commercial	
s 33(5)	Power to recover unpaid amount due	Manager Finance & Commercial	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 34	Duty to make adjustment and apply or refund overpayment in accordance with s 34 and give a revised assessment notice to the owner or specified person	Manager Finance & Commercial	Where an objection, review or appeal results in the alteration of a valuation or a decision to attribute a different AVPCC
s 35(1)	Power to recover unpaid levy amount	Manager Finance & Commercial	
s 35(4)(b)	Power to request occupier to disclose the amount of rent and name and address of person to whom rent is payable	Manager Finance & Commercial	
s 36(1)	Function of receiving application for refund of amounts overpaid	Manager Finance & Commercial	
s 36(4)	Duty to refund overpayment, if determined that the payment was in excess of amount owed	Manager Finance & Commercial	
s 36(5)	Power to refund overpayment, if determined that the payment was in excess of amount owed	Manager Finance & Commercial	
s 37(1)	Duty to separately account for levy amounts and levy interest collected	Manager Finance & Commercial	
s 37(3)	Power to retain any interest earned on levy amounts and levy interest	Manager Finance & Commercial	
s 37(5)	Duty to refund over payment	Manager Finance & Commercial	
s 38(1)	Power to cancel assessment of person's liability to pay levy if satisfied that an assessment has been made in error	Manager Finance & Commercial	

EMERGENCY SERVICES AND VOLUNTEERS FUND ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38(2)	Duty to comply with requirements in s 38(2) where Council has made an assessment in error	Manager Finance & Commercial	
s 39(2)	Duty to conduct another assessment of the levy amount and, if applicable, give the owner or specified person a revised assessment notice, in accordance with s 39(2)	Manager Finance & Commercial	
s 39(3)	Duty to refund payment in excess of amount owed and any interest accrued	Manager Finance & Commercial	
s 40	Duty to submit a return to the Commissioner	Manager Finance & Commercial	In a form approved by the Commissioner and in accordance with any directions issued by the Minister
s 41(1)	Duty to pay all levy amounts and levy interest received to the Commissioner in 4 instalments	Manager Finance & Commercial	
s 41(4)	Power to decide to forward late payments of levy amounts and levy interest to the Commissioner at the same time as the next instalment is payable	Manager Finance & Commercial	
s 71(1)	Function of receiving application for alteration of levy records	Manager Finance & Commercial	
s 71(2)	Power to specify the manner and form of applications under s 71(1)	Manager Finance & Commercial	
s 72	Duty to comply with any Ministerial directions issued under s 72	Manager Finance & Commercial	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50(1)(ii)	Function of receiving application for permission	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 50(2)	Duty of advising applicant that application does not comply with s 50	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 50A(1)	Power to require an applicant to pay a fee	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 50A(3)	Duty to give notice	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 51A	Power to require an applicant to provide information	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(1)	Power to issue a permission subject to conditions specified in the permission	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 56(2)(b)	Function of receiving an application for the transfer of permit issued by Council	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 56(4)	Duty to either refuse or transfer the permit subject any conditions within 20 business days after receiving application	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 56(5)	Duty to refuse to transfer permit if Council considers that the applicant is not a fit and proper person to hold a permit	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health	Consider s 66

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Environmental Health Environmental Health Officer	
s 56(6)	Duty to, as soon as practicable after making a decision, give applicant and holder of permit written notice	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 57(2)(b)	Function of receiving application for amendment of permit	Manager Statutory Planning Coordinator Statutory Planning	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 57(4)	Duty to either refuse or amend permit subject to any conditions	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 57(8)	Duty to, as soon as practicable after making a decision, give holder of permit written notice	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 58(1)	Power to amend a permission issued on own initiative	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 58(3)	Duty to, as soon as practicable after making a decision, give the permission holder written notice	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 59(2)(b)	Function of receiving application to surrender or revoke a permit	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 59(4)	Duty to either consent to the surrender application subject to any conditions or refuse to consent to the surrender within 20 business days after receiving an application	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 59(7)	Duty to, as soon as practicable after making a decision, give the permit holder a written notice	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Environmental Health Environmental Health Officer	
s 59(9) & (10)	Duty to revoke the permissions if request received in writing and give the permit holder written notice	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering and Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 60(1)	Power to suspend a permission	Manager Statutory Planning Manager Community Safety	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Engineering & Building Services	
s 60(2)	Duty to give permit holder written notice if proposing to suspend a permission	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 60(3)	Duty to consider submissions	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 60(4)	Duty to, as soon as practicable after making a decision, give the permit holder with written notice	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 60(6)	Power to remove period of suspension	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 60(7)	Power to extend period of suspension	Manager Statutory Planning Manager Community Safety Manager Engineering &	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Building Services	
s 60(8)	Duty to give permit holder written notice of decision to extend period of suspension	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 61(1) & (2)	Power to revoke permission on own initiative	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 61(3)	Duty to give permit holder written notice if proposing to revoke a permission	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 61(4)	Duty to consider submissions	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	
s 61(5) & (6)	Duty to, as soon as practicable, give permission holder written notice	Manager Statutory Planning Manager Community Safety Manager Engineering & Building Services	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 81(1)	Duty to issue a permit subject to any conditions or refuse to issue a permit upon receiving an application under s 50	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 81(4)	Duty to refuse to issue a permit in circumstances specified	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 83(1)	Function of receiving application for exemption	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 83(3)	Duty to grant the exemption subject to any conditions or refuse to grant the exemption within 10 business days upon receiving application	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Environmental Health Environmental Health Officer	
s 84(1)(b)	Function of receiving renewal application	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 84(4)	Duty to renew or refuse to renew the permit	Manager Statutory Planning Coordinator Statutory Planning	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 84(8)	Power to renew permit for (a) a period of not more than 5 years or (b) any shorter period prescribed	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 84(9)	Power to renew a permit more than once	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 114(2)	Power to appoint litter enforcement officer	Manager Community Safety Manager Statutory Planning	Where Council is a litter authority
s 118(1)(b)	Function of receiving a written statement	Prosecutions Team Leader Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance	Where Council is a litter authority

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Officer	
s 121(1)	Power to issue a waste abatement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	Where Council is a litter authority
s 121(6)	Power to direct the occupier of the place or premises to remove or dispose of the waste within the time specified in a waste abatement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer	Where Council is a litter authority

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	
s 121(8)	Power to vary or revoke a waste abatement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance	Where Council is a litter authority

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Officer	
s 122(1)	Power to remove or dispose of waste or object or thing	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	Where Council is a litter authority
s 122(2)	Power to recover any reasonable costs incurred in taking action under this section	Prosecutions Team Leader Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health	Where Council is a litter authority

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	
s 131(1)	Function of receiving signed written report	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 131(2)	Power to take further action	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader Team Leader Parking Services Local Laws Officer Waste Compliance & Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer Coordinator Development Engineering Infrastructure Compliance Officer	
s 156(1)	Duty to comply with Order of the Governor in Council	Director Assets & Leisure Manager Operations Manager Projects & Asset Management Manager Community Safety	
s 171(1)	Power to appoint a residential noise enforcement officer	Manager Community Safety	

ENVIRONMENT PROTECTION ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Statutory Planning	
s 172(1)	Power to issue a residential noise improvement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer	
s 172(5)(a)	Power to extend time to comply with residential noise improvement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer	
s 172(5)(b)	Power to revoke or amend any requirement specified in a residential noise improvement notice	Coordinator Local Laws Team Leader Local Laws	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Team Leader Parking Services Local Laws Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer	
s 174(1)	Power to apply for injunctions relating to residential noise	Prosecutions Team Leader Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer	
s 242(2)	Power to appoint an employee or class of employee as an authorised officer for the purposes of the power or function delegated to council		
s 242(2A)	Power to appoint a specified person or each member of a specified class of person as an authorised officer for the		

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	purposes of the power or function delegated to council		
s 242(2B)	Duty to prepare and give to the Authority a written report	Manager Governance & Performance Coordinator Governance & Procurement	
s 347(3)	Power to take proceedings for an offence against a provision relating to permits under the <i>Environment Protection Regulations 2021</i>	Coordinator Local Laws Prosecutions Team Leader	
s 347(4)	Power to take proceedings for an offence against a provision of Part 6.3	Prosecutions Team Leader Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer Waste Compliance and Enforcement Officer Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Planning Compliance Officer	Where Council is a litter authority
s 347(7)	Power to appoint a person who is an employee or an officer of council to take proceedings for offences under ss 25, 27,	Manager Community Safety Manager Engineering &	

ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	286, 287 and 288	Building Services Manager Statutory Planning	

FAMILY VIOLENCE PROTECTION ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 144D(3)	Duty to only share confidential information to the extent permitted by Part 5A, or the Regulations	Managers	Where Council is an information sharing entity
s 144KA	Power to disclose confidential information to a risk assessment entity for a family violence assessment purpose		Where Council is an information sharing entity
s 144KB(1)	Function of receiving a request from a risk assessment entity for confidential information for a family violence assessment purpose		Where Council is an information sharing entity
s 144KB(2)	Function of receiving confidential information from a risk assessment entity to assist with identifying the confidential information that is relevant to the request and determining whether to disclose confidential information		Where Council is an information sharing entity and a responding entity
s 144KB(3)	Duty to provide to the risk assessment entity written reasons for its failure to comply with the request		Where Council is an information sharing entity and a responding entity
s 144KC(1)	Duty to disclose confidential information to a risk assessment entity that has requested the information for a family violence assessment purpose		Where Council is an information sharing entity
s 144LA	Power to disclose confidential information to another information sharing entity for a family violence protection purpose		Where Council is an information sharing entity
s 144LB(1)	Power to request confidential information from another information sharing entity for a family violence protection purpose		Where Council is an information sharing entity and a requesting entity

FAMILY VIOLENCE PROTECTION ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 144LB(1)	Function of receiving a request for confidential information from another information sharing entity for a family violence protection purpose		Where Council is an information sharing entity and a responding entity
s 144LB(2)	Power to provide the responding entity with any confidential information that may assist the responding entity to identify the confidential information relevant to the request or determine whether to disclose the confidential information		Where Council is an information sharing entity and a requesting entity
s 144LB(2)	Function of receiving confidential information from the requesting entity to assist with identifying the confidential information relevant to the request or determining whether to disclose the confidential information		Where Council is an information sharing entity and a responding entity
s 144LB(3)	Duty to provide to the requesting entity written reasons for Council's failure to comply with the request		Where Council is an information sharing entity and a responding entity
s 144LB(3)	Function of receiving from the responding entity written reasons for failure to comply with the request		Where Council is an information sharing entity and a requesting entity
s 144LC(1)	Duty to disclose confidential information to another information sharing entity that has requested the confidential information for a family violence protection purpose		Where Council is an information sharing entity and a responding entity
s 144LC(1)	Function of receiving a request for confidential information from another information sharing entity where the information is for a family violence protection purpose		Where Council is an information sharing entity and a responding entity

FAMILY VIOLENCE PROTECTION ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 144LD	Power to collect or use any confidential information disclosed to it for a family violence protection purpose		Where Council is an information sharing entity
s 144M(1)	Power to disclose confidential information about a person of concern to a primary person for a family violence protection purpose if the confidential information is not excluded information		Where Council is an information sharing entity
s 144M(2)	Power to disclose confidential information about a person of concern to the persons set out in s 144M(2)(a) and (b) if the primary person is a child and the confidential information is not excluded information		Where Council is an information sharing entity
s 144N	Power to collect, use and disclose confidential information about a relevant person without consent		Where Council is an information sharing entity
s 144NA	Duty not to collect, use or disclose confidential information about a primary person who is an adult unless s 144NA(a) or (b) applies		Where Council is an information sharing entity
s 144NB	Duty not to collect, use or disclose confidential information about a linked person unless s 144NB(a) or (b) applies		Where Council is an information sharing entity
s 144NC(1)	Power to collect, use and disclose confidential information about a primary person who is a child without the consent of any person if s 144NC(1)(a) or (b) applies		Where Council is an information sharing entity

FAMILY VIOLENCE PROTECTION ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 144NC(2)	Power to collect, use and disclose confidential information about a primary person who is an adult or a linked person without the consent of the linked person if the information relates to confidential information set out in s 144NC(1)(a) and (b)		Where Council is an information sharing entity
s 144ND(1)	Power to obtain consent from the primary or linked person's authorised representatives, unless the authorised representative is a person of concern or is alleged to pose a risk of family violence		Where Council is an information sharing entity
s 144P(5)	Duty to comply with any guidelines issued under s 144P when handling confidential information in accordance with Part 5A		Where Council is an information sharing entity
s 144PB	Duty to record the prescribed information in respect of the information sharing entity's collection, use and disclosure of confidential information in accordance with Part 5A, and the Regulations		Where Council is an information sharing entity
s 144QA	Power to refuse to give an individual access to their confidential information under a relevant privacy law if s 144QA(1)(a) and (b) apply		Where Council is an information sharing entity
s 190	Duty to ensure that Council's relevant policies, procedures, practice guidance and tools align with the Framework		Where Council is a framework organisation that provides services relevant to family violence risk assessment and family violence risk management

FENCES ACT 1968

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 14(2)	Function of providing certain information to assist an owner of land to give a fencing notice	Risk and Integrity Advisor Coordinator Corporate Planning, Risk & Information Customer Service Officer	As nominated by Coordinator Corporate Planning, Risk & Information
s 16(1)	Power to agree with adjoining owner of land on a fence line other than common boundary	Manager Engineering & Building Services	With respect to land owned by or under the control of Council

FILMING APPROVAL ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 1 Principle 1	Duty to not unreasonably withhold the approval of an application for a film permit, subject to this Act and any other Act	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	While these roles would be the main contact with the applicant, a decision of 'refusal' could come from any area of the organisation based on the nature of the request.
	Power to consider operational requirements such as commercial agreements and the maintenance of any land or facilities or to consider public amenity, safety and security, and environmental and heritage impacts when approving a permit application	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	All applications are handled by our Multimedia Officer as the one point of contact; however, discussion will occur with all relevant teams as required.
sch 1 Principle 2	Duty to approve or refuse an application for a film permit in a timely manner and to take reasonable steps to respond to an applicant within 5 business days	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	
sch 1 Principle 3	Duty to give reasons for refusal of a film permit application.	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	While these roles would be the main contact with the applicant, a decision of 'refusal' could come from any area of the organisation based on the nature of the request.

FILMING APPROVAL ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 1 Principle 4	Duty to take reasonable steps to provide a single point of contact to deal with commercial filming on public land	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	All applications are handled by our Multimedia Officer as the one point of contact, with support if needed by relevant Team Leader and Manager.
sch 1 Principle 5	Duty to ensure that any application forms and other documents required to consider an application for a film permit are consistent with any standard forms or documents issued by Film Victoria	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia Multimedia Officer	
sch 1 Principle 6	Duty for fees charged for applications for film permits and issuing film permits not exceed cost recovery	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia	
sch 1 Principle 7	Duty to publish information about how a person may apply for a film permit on its website or on a website approved by Film Victoria	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia	
sch 1 Principle 8	Duty to take reasonable steps to ensure that staff responsible for considering and issuing film permits are given appropriate information regarding the film industry	Manager Communications and Citizen Experience Team Leader Graphic Design and Multimedia	

FINES REFORM ACT 2014			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10F(4)	Function of receiving notice from Director regarding where infringement notice waived	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10S(1)	Function of receiving a direction to suspend any enforcement action	Coordinator Local Laws Prosecutions Team Leader	
s 10S(4)	Function of receiving notice of family violence scheme (FVS) applications	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10U(1)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10U(2)(a)	Duty to withdraw an infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	If directed by the Director of Fines Victoria and within 28 days of the direction By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the <i>Infringements Act 2006</i>
s 10U(2)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

FINES REFORM ACT 2014			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10V(4)	Function of receiving a direction to, and a duty to, take no enforcement action during the enforcement suspension period	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10V(6)	Power to take any action referred to in s 38(1)(a) with respect to the FVS eligible offence	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	if an effective known user statement is cancelled under s 84BF of the <i>Road Safety Act 1986</i> , and the FVS eligible offence is referred to Council
s 10V(7)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10V(9)(a)	Duty to withdraw an infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	If directed by the Director of Fines Victoria and within 28 days of the direction By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the <i>Infringements Act 2006</i>
s 10V(9)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

FINES REFORM ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10W(1)	Function of receiving a written notice of the Director of Fines Victoria's determination	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of an FVS eligible offence
s 10W(4)	Power to, 21 days after the Director has notified the FVS applicant of their ineligibility, resume enforcement action	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of the relevant FVS eligible offence under s 10T
s 10X(2)	Function of receiving referred matters from the Director of Fines Victoria	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 10Y(1)(a)	Power to withdraw an infringement notice and take no further action or issue an official warning	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	Where the Director of Fines Victoria refers an infringement offence under s 10X(2) by issuing a withdrawal notice under s 19 of the <i>Infringements Act 2006</i>
s 10Y(1)(b)	Power to file a charge-sheet charging the offence	Coordinator Local Laws Prosecutions Team Leader	
s 16	Function of registering infringement fines with Director of Fines Victoria and paying the prescribed fee	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

FINES REFORM ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 20(4)	Function of being advised by Director of Fines Victoria of determination	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 21(1)	Power to withdraw infringement notice, issue official warning or file a charge-sheet upon receipt of notice under s 20	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 21A	Duty to notify Director of Fines Victoria of commencement of proceeding by filing a charge-sheet under s 21(1)(c) in writing	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 22	Power to request Director of Fines Victoria not to issue or serve notice of final demand	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 37(2)	Function of receiving written notice of enforcement cancellation from Director of Fines Victoria	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 38	Duty, once served notice of an enforcement cancellation notice, to withdraw notice, withdraw notice and issue a written warning or withdraw notice and commence proceeding	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

FINES REFORM ACT 2014			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38A	Duty to notify Director of Fines of commencement of proceeding by filing a charge-sheet under s 38(1)(a)(iii) in writing	Prosecutions Team Leader Infringement Review Officer	
s 43	Power to refer infringement fine to Director of Fines Victoria for management by payment arrangement upon request	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 44	Function of receiving notice of notification of refusal of application under s 43	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 48(2)	Duty to request Director of Fines Victoria to remove infringement fine if infringement notice withdrawn	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 54(1)	Duty to provide Director of Fines Victoria with most up-to-date contact details of persons where referring infringement fine	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 54(5)	Function of receiving notice from Director of Fines Victoria where fine recipient makes certain requests or the payment arrangement that applies to that person is cancelled under s 56	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 174	Function of receiving request from the Director of Fines Victoria or the sheriff	Coordinator Local Laws	Where Council is a 'specified body'

FINES REFORM ACT 2014			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 175	Duty to comply with a request from the Director of Fines Victoria or the Sheriff for the supply of information for the purpose of enforcing registered fines	Coordinator Local Laws	Where Council is a 'specified body' Unless the CEO of the Council certifies in writing that exceptional circumstances apply

FIRE RESCUE VICTORIA ACT 1958

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4J(4)	Function of consulting with Fire District Review Panel	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 5	Duty to take all practicable steps to prevent fire and minimise spread of fires	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 5(2)	Power to acquire equipment and do anything necessary to fulfil duty under s 5(1) and pay for it from municipal fund	Municipal Emergency Manager	
s 5A(1)(a)	Duty to appoint fire prevention officer	Municipal Emergency Manager	
s 5A(1)(b)	Power to appoint assistant fire prevention officer	Municipal Fire Prevention Officer	
s 72(1)	Power to request the Fire Rescue Victoria to carry out fire prevention works	Municipal Emergency Manager Municipal Fire Prevention Officer	

FIRE RESCUE VICTORIA ACT 1958

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4J(4)	Function of consulting with Fire District Review Panel	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 72(2)	Duty to pay for any fire prevention work carried out	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 72(3)	Power to consent to carrying out fire prevention work	Municipal Emergency Manager Municipal Fire Prevention Officer	
s 77(3)	Function of receiving penalties recovered for offences committed against s 91	Municipal Fire Prevention Officer Prosecutions Team Leader	If fire prevention notice was issued by a fire prevention officer

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 7D(3)	Duty to comply with a declaration made by the Secretary under s 7D(1)	Coordinator Community Health	
s 7E(6)	Duty to publish a copy of a direction given by the Minister under s 7E(1) in the annual report	Coordinator Community Health	
s 19(4)(b)	Duty to notify the Secretary of the making of the order	Coordinator Community Health	If s 19(1) applies
s 19(4)(c)	Duty to notify the registration authority of the making of the order and any appeal and the outcome of the appeal	Coordinator Community Health	If s 19(1) applies and if Council is not the registration authority
s 19A(4)(b)	Function of receiving notice from authorised officer	Coordinator Community Health Team Leader Environmental Health	Where Council is the registration authority
s 19BA(3)	Duty to give notice of the variation or revocation of the order to the general public in the same manner as the original notice	Coordinator Community Health	Must be done by the same person as gave the original notice
s 19EA(3)	Function of receiving a copy of any significant revision made to the food safety program	Coordinator Community Health Team Leader Environmental Health	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19H(5)(a) & (5)(b)	Duty to take into account (a) the food safety performance of the food business; and (b) any guidelines issued by the Secretary in determining the frequency and intervals of the assessments and audits	Coordinator Community Health	Where Council is the registration authority
s 19I	Duty to conduct a food safety assessment as required under s 19H	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Subject to s 19J Where Council is the registration authority
s 19IA(2)	Duty to give written notice to proprietor if food safety requirements or s 19DC(2) have not been complied with unless s 19IA(3) applies	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 19N	Function of receiving information from a food safety auditor	Coordinator Community Health	Where Council is the registration authority
s 19U(4)	Duty to ensure that information relating to costs of a food safety audit are available for inspection by the public	Coordinator Community Health	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19UA(4)	Duty to consider proprietor's history of compliance in deciding whether to charge the fee	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 19UA(5)	Duty to ensure that the method of determining a fee under s 19UA(3)(a) and the considerations that apply under s 19UA(4) are available for inspection by the public	Manager Community Safety Coordinator Community Health	
s 20(1C)	Duty to ensure authorised officers are suitably qualified or trained	Coordinator Community Health Team Leader Environmental Health	
s 20(2)	Power to limit or impose conditions on the authority granted to an authorised officer	Director Strategy & Development Manager Community Safety Coordinator Community Health	
s 26(5)	Duty to destroy or dispose of article	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 32(1)	Duty to submit samples of food for analysis	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 32(3)	Function of receiving report by analyst	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 35A(2)	Function of receiving notice of operation from the proprietor of a food premises	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 37	Function of receiving application, information and documents required under s 36 from the proprietor of a food business	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 38(3)	Duty to consult with the Secretary about the proposed exemption under s 38(2)	Coordinator Community Health	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38AA(2)	Function of being notified of operation	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 38AA(4)	Duty to determine whether the food premises are exempt from the requirement of registration	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 38A(5) & (6)	Function of receiving a food safety audit certificate from a proprietor	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 38B(1)(c)	Duty to inspect premises	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38E(1)(c)	Function of assessing the requirement for a food safety program	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 38E(3)(a)	Function of receiving certificates	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 38F(3)(a)	Duty to note the change to the classification of the food premises on the certificate of registration	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 39(2)	Duty to inspect within 12 months before renewal of registration	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority

FOOD ACT 1984

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 39(3)	Duty to inspect within 3 months before renewal of registration if circumstances in s 39(3)(a)-(d) apply	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 39A(6)	Duty to comply with direction of Secretary.	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 40(1)	Duty to issue a certificate of registration in the prescribed form	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 40D(2)	Duty to specify how long a suspension is to last under s 40D(1)	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40E(4)	Duty to comply with direction of Secretary	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 43(1) and (2)	Duty to maintain records of the prescribed particulars and orders in force under Part III	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 43(3)	Duty to make available information held in records, free of charge, on request	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 43I	Function of receiving a statement of trade of a proprietor of a food business	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s45AA	Power to act in proceedings against the Crown	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Power of the responsible agency
s 45AC	Power to bring proceedings for an offence under the Act	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 53G(1)	Duty to provide information in s 53G(1) to the Secretary as soon as practicable after a person is convicted by a court for an offence under this Act	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the 'relevant Council' under s 53G(6)
s 53G(2)	Duty to advise the Secretary that a person has not appealed a conviction within the time allowed	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the relevant Council under s 53G(6)

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 53G(3)	Duty to inform the Secretary of the fact that an appeal or application for leave is lodged against the conviction and of other matters in this subs	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the relevant Council under s 53G(6)
s 53G(4)	Duty to inform the Secretary of the outcome of the appeal or application	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the relevant Council under s 53G(6)
s 58(1)	Duty to notify the Victorian Liquor Commission where an order is made under s 19 of the Act and a licence/permit under the <i>Liquor Control Reform Act 1998</i> is in force	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority
s 58(2)	Duty to notify the Victorian Liquor Commission when a holder of a permit/licence under the <i>Liquor Control Reform Act 1998</i> is found guilty or pleads guilty and in respect of which no conviction is recorded	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 58B(1)	Power to take action in relation to a thing done or omitted at the food premises	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority for the temporary or mobile food premises
s 58B(2)	Power to take into account results of inspection, assessment, audit or other action taken by another registration authority in relation to temporary or mobile food premises	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the registration authority for the temporary or mobile food premises
s 59C(2)	Power to take actions necessary to ensure compliance with direction under Part III or Part VII	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 59C(7)(b)	Power to recover costs incurred under s 59C(2) or (3)	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 71(a)	Power to revoke or suspend the registration of the food premises under Part IIIB or s 40D in certain circumstances	Coordinator Community Health Team Leader Environmental Health	

FREEDOM OF INFORMATION ACT 1982			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 7	Duty to publish information	Freedom of Information Officer	
s 49D(3)	Power to request a copy of the application from the Information Commissioner	Freedom of Information Officer	
s 49G(3)	Function of receiving notice from the Information Commissioner	Freedom of Information Officer	
s 49I	Duty to assist the Information Commissioner to undertake a review	Freedom of Information Officer	
s 49K	Function of consulting with the Information Commissioner	Freedom of Information Officer	
s 49KA(2)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Freedom of Information Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
s 49KA(2)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Freedom of Information Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1

FREEDOM OF INFORMATION ACT 1982			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49KA(3)	Duty to comply with requests under s 49KA(2) within the reasonable time stated in the Information Commissioner's notice, being not less than 10 business days	Freedom of Information Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
s 49KA(4)	Power to apply for extension	Freedom of Information Officer	
s 49KA(7)	Duty to notify the Information Commissioner within 3 business days after the end of the period referred to in s 49KA(2) or (3) of the information contained in s 49KA(7)(a)-(b)	Freedom of Information Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
s 49KA(8)	Function to have the matter referred from the Information Commissioner in accordance with s 49L	Freedom of Information Officer	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
s 49L(1A)	Duty to make a fresh decision where a matter is referred back to Council by the Information Commissioner	Freedom of Information Officer	Decision must be made within 28 days of referral, unless other time period agreed under s 49L(2)
s 49L(2)	Power to agree with the Information Commissioner to another time period for making the fresh decision under s 49L(1)	Freedom of Information Officer	

FREEDOM OF INFORMATION ACT 1982

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49L(4)	Duty to notify the Information Commissioner that a fresh decision has been made or has not been made	Freedom of Information Officer	
s 49L(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49L(6) and the effect of s 49(7)	Freedom of Information Officer	
s 49M(1)	Power to exercise a choice to reconsider the subject matter of an application for review and make a fresh decision	Freedom of Information Officer	<p>Must advise the Information Commissioner and the applicant in writing</p> <p>Decision must be made within 28 days of referral, unless other time period agreed under s 49M(2)</p> <p>May make a fresh decision only once during a review under this part s 49M(8)</p>
s 49M(2)	Power to agree with Information Commissioner to another time period for making a fresh decision	Freedom of Information Officer	
s 49M(4)	Duty to notify the Information Commissioner in writing of a whether a fresh decision has or has not been made	Freedom of Information Officer	
s 49M(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49M(6) and the effect of s 49M(7)	Freedom of Information Officer	
s 49N	Function of liaising with the Information Commissioner to informally resolve a matter that is the subject of a review	Freedom of Information Officer	

FREEDOM OF INFORMATION ACT 1982			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50(3D)	Power to apply to the Tribunal for review of a decision of the Information Commissioner under s 49P	Freedom of Information Officer	
s 50(3F)	Duty to notify the Information Commissioner of an application for review under s 50(3D)	Freedom of Information Officer	
s 50(3FA)	Duty to notify the Information Commissioner of an application for review under s 50(1) (b), (c), (d) or (g)	Freedom of Information Officer	
s 53(6)	Power to make an application to the Tribunal for an extension of time	Freedom of Information Officer	
s 53A(1)	Duty to, if practicable, give written notice in accordance with s 53A(2)	Freedom of Information Officer	
s 61E	Duty to co-operate with Information Commissioner where a complaint relates to the agency	Freedom of Information Officer	
s 61G	Function of consulting with the Information Commissioner	Freedom of Information Officer	
s 61GA(1)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	Freedom of Information Officer	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of the complaint under s 25A(1) or s 25A(5)

FREEDOM OF INFORMATION ACT 1982			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61GA(1)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	Freedom of Information Officer	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision
s 61GA(2)	Duty to comply with requests under s 61GA(1) within the reasonable time stated in Information Commissioner's notice, being not less than 10 business days	Freedom of Information Officer	
s 61GA(3)	Power to apply for extension	Freedom of Information Officer	
s 61H	Power to reach an agreement with a complainant	Freedom of Information Officer	
s 61I(2)	Power to make submissions to the Information Commissioner in relation to a complaint	Freedom of Information Officer	
s 61L(5)	Power to comment on, and respond to, a draft recommendation	Freedom of Information Officer	
s 63BA(1)	Power to apply to the Supreme Court to determine whether the Information Commissioner, or the Public Access Deputy Commissioner, has jurisdiction to serve a notice to produce or attend	Freedom of Information Officer	
s 64B	Duty to provide the Information Commissioner any information referred to in s 64(2)	Freedom of Information Officer	

FREEDOM OF INFORMATION ACT 1982

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 65AB	Duty to notify the responsible Minister if Council seeks leave to appeal	Freedom of Information Officer	

GAMBLING REGULATION ACT 2003

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3.3.5	Function of receiving a copy of proposed applications	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.3.5AA	Function of receiving notification from the Commission	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.3.5AB(2)	Function of receiving a copy of the amended application	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.3.5B	Duty to notify the Commission in writing as to whether it intends to make a submission under s 3.3.6	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.3.6	Power to make submission to Commission on application for approval of premises	Director Strategy & Development Manager City Futures Manager Statutory Planning	

GAMBLING REGULATION ACT 2003

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3.3.8(4)	Function of receiving notification from the Commission of its decision	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.3.14	Power to apply to Tribunal for review of Commission's decision granting approval of premises	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.4.18(2)	Function of receiving a copy of proposed request	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.4.18A	Function of receiving notification from the Commission that it has received a request	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.4.18B(2)	Function of receiving amended copies of proposed request	Director Strategy & Development Manager City Futures Manager Statutory Planning	

GAMBLING REGULATION ACT 2003

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3.4.18C	Duty to notify Commission as to whether it intends to make a submission under s 3.4.19	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.4.19	Power to make submission to the Commission addressing the economic and social impact of a proposed licence amendment on the wellbeing of the community of the municipal district in which the approved venue (or venue whose approval under Part 3 is suspended) is located; and taking into account the impact of the proposed amendment on surrounding municipal districts	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 3.4.21(2)	Power to apply to Tribunal for review of Commission's decision relating to amendment increasing number of gaming machines	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 8.5.3(2)	Function of receiving a copy of application for bingo centre	Director Strategy & Development Manager City Futures Manager Statutory Planning	

GAMBLING REGULATION ACT 2003

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8.5.5	Power to submit report to Commission on application received under s 8.5.3(3)(a)	Director Strategy & Development Manager City Futures Manager Statutory Planning	

GENDER EQUALITY ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 7(a)	Duty to consider and promote gender equality		Where Council is a 'defined entity'
s 7(b)	Duty to take necessary and proportionate action towards achieving gender equality		Where Council is a 'defined entity'
s 9(1)	Duty to undertake a gender impact assessment		Where Council is a 'defined entity'
s 10(1)	Duty to prepare a Gender Equality Action Plan		Where Council is a 'defined entity'
s 10(2)(a)	Duty to take into account the gender equality principles in preparing a Gender Equality Action Plan		Where Council is a 'defined entity'
s 10(2)(b)	Duty to consult in preparing a Gender Equality Action Plan		Where Council is a 'defined entity'
s 10(3)	Duty to ensure adequate resources are allocated to developing and implementing the Gender Equality Action Plan		Where Council is a 'defined entity'
s 11(1)	Duty to undertake a workplace gender audit before developing a Gender Equality Action Plan		Where Council is a 'defined entity'

GENDER EQUALITY ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(2)(d)	Power to determine any other matters that are relevant		Where Council is a 'defined entity'
s 12(1)	Duty to submit a Gender Equality Action Plan to the Commissioner		Where Council is a 'defined entity'
s 12(2)	Power to request an extension of time to submit the Gender Equality Action Plan		Where Council is a 'defined entity'
s 12(3)(a)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, publish the completed Gender Equality Action Plan on Council's website		Where Council is a 'defined entity'
s 12(3)(b)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, notify the councillors, employees and employee representatives of the publication		Where Council is a 'defined entity'
s 13(1)	Power to submit to the Commissioner a report or document prepared by Council for another purpose and request that it be taken to be a Gender Equality Action Plan		Where Council is a 'defined entity'
s 13(3)	Duty to, if a report or other document is taken to be a Gender Equality Action Plan, publish it on Council's website, and notify the councillors, employees and employee representatives of the publication		Where Council is a 'defined entity'

GENDER EQUALITY ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power to amend its Gender Equality Action Plan at any time if considers the amendment is considered necessary		Where Council is a 'defined entity'
s 15(2)(a)	Duty to submit the amended Gender Equality Action Plan to the Commissioner		Where Council is a 'defined entity'
s 15(2)(b)	Duty to, within a reasonable time after submitting the amended Gender Equality Action Plan to the Commissioner, publish the amended plan on Council's website, and notify the councillors, employees and employee representatives of the publication		Where Council is a 'defined entity'
s 16(1)	Duty to make reasonable and material progress in relation to the workplace gender equality indicators		Where Council is a 'defined entity'
s 18(1)	Duty to make reasonable and material progress towards meeting gender equality targets prescribed		Where Council is a 'defined entity'
s 18(2)	Duty to make reasonable and material progress towards meeting gender equality quotas prescribed		Where Council is a 'defined entity'
s 19(1)	Duty to submit a progress report to the Commissioner		Where Council is a 'defined entity'
s 19(2)	Power to request an extension of time to submit a progress report		Where Council is a 'defined entity'

GENDER EQUALITY ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(4)	Duty not to identify or report on a policy, program or service if it would disclose any of the information set out in s 19(4)(a) – (c)		Where Council is a ‘defined entity’
s 20	Duty to publish Council’s progress report on its website as soon as reasonably practicable after it is submitted under s 19(1)		Where Council is a ‘defined entity’
s 22(1)	Function of being issued with a compliance notice from the Commissioner		Where Council is a ‘defined entity’
s 22(2)	Duty to comply with the compliance notice		Where Council is a ‘defined entity’
s 24(1)	Power to, 14 days after receiving a compliance notice, give a written response to the Commissioner outlining Council’s reasons for disagreeing with the compliance notice		Where Council is a ‘defined entity’
s 25(1)	Power to apply to the Tribunal for review of the Commissioner’s decision to confirm a compliance notice under s 24(2)(c)		Where Council is a ‘defined entity’
s 26(a)	Power to provide the Commissioner with a written undertaking		Where Council is a ‘defined entity’
s 27(2)	Power to, with the consent of the Commissioner, withdraw or vary the undertaking		Where Council is a ‘defined entity’

GENDER EQUALITY ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 47(2)	Duty to have regard to any guidelines issued under s 47(1)		Where Council is a 'defined entity'
s 48(2)	Duty to have regard to the guidelines		Where Council is a 'defined entity' and subject to guidelines issued under s 48(1)
s 49(2)	Duty to have regard to the guidelines		Where Council is a 'defined entity' and subject to guidelines issued under s 49(1)
s 51(1)	Duty to, before publication, remove any personal information from a Gender Equality Action Plan and progress report		Where Council is a 'defined entity'
s 51(2)	Duty to, when submitting to the Commissioner material that is likely to be published, advise the Commissioner whether the material contains any personal information		Where Council is a 'defined entity'

GRAFFITI PREVENTION ACT 2007

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(1)	Power to take action necessary to remove or obliterate graffiti from private premises where graffiti is visible from a public place, in accordance with s 18	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	
s 18(2)	Power to enter private property for the purpose of s 18(1) if notice provided and owner has given written consent to removal of graffiti and entry	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	
s 18(2)(a)	Power to serve notice regarding proposal to remove or obliterate graffiti at least 28 days before action proposed to be taken	Manager Operations Coordinator Built Environment Team Leader Built Environment Coordinator Local Laws Team Leader Local Laws Local Laws Officer	

GRAFFITI PREVENTION ACT 2007

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(3)(a)	Duty to serve notice regarding proposal to remove or obliterate graffiti at least 10 days before it is proposed to take action to remove or obliterate graffiti (where entry to private premises not necessary)	Manager Operations Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 18(3)(b)	Power to remove or obliterate graffiti (where entry not necessary), Where written notice of proposed action given and owner gives consent or does not object in accordance with notice	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	
s 18(3A)	Power to take further action to remove or obliterate graffiti	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	Within 3 months after Council has taken action under subsection (3)

GRAFFITI PREVENTION ACT 2007

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(8)(a)	Duty to take reasonable steps to consult with owner or occupier in relation to manner of taking action to remove or obliterate graffiti	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	
s 18(8)(b)	Duty to ensure that work is done by an authorised person, where entry to the property is necessary under s 18(1)	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	
s 18(8)(c)	Duty to ensure that work is carried out expeditiously and to avoid unnecessary inconvenience and disruption and with reasonable care and to reasonable standards	Manager Operations Coordinator Built Environment Team Leader Built Environment Built Environment Team Member - Graffiti	

GRAFFITI PREVENTION ACT 2007

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(1)	Power to authorise a person to carry out Council's functions under s 18.	Manager Operations Coordinator Built Environment Team Leader Built Environment	
s 19(2)(c)	Power to determine performance criteria for authorised persons	Manager Operations Coordinator Built Environment Team Leader Built Environment	
s 20(1)	Duty to issue an identity card to an authorised person	Coordinator Governance & Procurement	

HEALTH RECORDS ACT 2001

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 48	Function of receiving notice of complaint from the Health Complaints Commissioner	Privacy Officer	
s 51(1)	Function of receiving notice that Health Complaints Commissioner has declined to entertain a complaint	Privacy Officer	
s 51(3)	Function of receiving notice that Health Complaints Commissioner referred complaint	Privacy Officer	
s 52(2)	Function of receiving notice that Health Complaints Commissioner referred complaint to registration board	Privacy Officer	
s 53(2)	Function of receiving notice that Health Complaints Commissioner has dismissed a stale complaint	Privacy Officer	
s 56(3)	Power to indicate wishes with respect to whether conciliation appropriate	Privacy Officer	
s 56(4)	Function of receiving notice of Health Complaints Commissioner's decision under s 56(1)	Privacy Officer	
s 57(4)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint after deciding conciliation is inappropriate	Privacy Officer	
s 61(1)(b)	Power to sign the record of a conciliation agreement	Privacy Officer	
s 61(2)	Power to lodge a copy of the record with the Tribunal	Privacy Officer	
s 63(1)	Function of receiving notice that conciliation has failed	Privacy Officer	

HEALTH RECORDS ACT 2001

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 63(8)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint following a failed conciliation	Privacy Officer	
s 63(10)	Function of receiving notice that Health Complaints Commissioner is to conduct an investigation of the complaint	Privacy Officer	
s 64(2)	Function of receiving notice of Health Complaints Commissioner's ruling	Privacy Officer	
s 64(7)	Duty to report on action taken following notice of a ruling requiring specified action	Privacy Officer	
s 65(1)	Power to require the Health Complaints Commissioner to refer the complaint to the Tribunal	Privacy Officer	
s 72	Power to apply to the Tribunal for review of a decision to serve a compliance notice	Privacy Officer	
s 73(1)	Power to apply to the Tribunal for an interim order	Privacy Officer	

HEAVY VEHICLE NATIONAL LAW 2012
(applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (Vic))

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 118(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption notice for a category of heavy vehicles	Manager Engineering & Building Services	Where Council is the relevant road manager Must comply with requirements of s 156
s 124(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption permit for a heavy vehicle	Manager Engineering & Building Services	Where Council is the relevant road manager Must comply with requirements of s 156
s 139(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle authorisation notice	Manager Engineering & Building Services	Where Council is the relevant road manager
s 145(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle permit	Manager Engineering & Building Services	Where Council is the relevant road manager
s 156(1)	Duty to give or not give consent	Manager Engineering & Building Services	Where Council is the relevant road manager
s 156(2)	Power to request a longer period to decide to give or not give consent under s 156(1)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 156(3)	Function of giving Regulator a written statement explaining its decision not to give consent	Manager Engineering & Building Services	Where Council is the relevant road manager Statement must comply with s 172
s 157(2)	Function of receiving notice from the Regulator that an applicant has been notified of the third party consultation requirement	Manager Engineering & Building Services	Where Council is the relevant road manager

**HEAVY VEHICLE NATIONAL LAW 2012
(applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (Vic))**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 158(2)	Duty to, as far as practicable, deal with the request for consent, where consultation with other entity is not yet completed	Manager Engineering & Building Services	Where Council is the relevant road manager
s 158(4)	Power to decide to give or not give the consent in the circumstances	Manager Engineering & Building Services	Where Council is the relevant road manager
s 159	Power to notify the Regulator that a route assessment is required and the fee payable for the route assessment	Manager Engineering & Building Services	Where Council is the relevant road manager
s 159(4)	Power to stop considering whether to give or not to give consent until route assessment fee is paid	Manager Engineering & Building Services	Where Council is the relevant road manager
s 160(1)	Power to consent to the grant of a mass or dimension authority subject to a road condition listed in (a) or (b)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 160(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to conditions	Manager Engineering & Building Services	Where Council is the relevant road manager Statement must comply with s 172
s 161(1)	Power to consent to the grant of a mass or dimension authority subject to a travel condition	Manager Engineering & Building Services	Where Council is the relevant road manager
s 161(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to travel conditions	Manager Engineering & Building Services	Where Council is the relevant road manager Statement must comply with s 172

**HEAVY VEHICLE NATIONAL LAW 2012
(applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (Vic))**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 162(1)	Power to request the Regulator to impose a stated vehicle condition on the authority	Manager Engineering & Building Services	Where Council is the relevant road manager
s 162(2)(b)	Function of being notified of the decision under s 162(2)(a)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 163(3)	Duty to give or not give consent within 3 months or longer as agreed with Regulator	Manager Engineering & Building Services	Where Council is the relevant road manager
s 167(2)(b)	Power to give the Regulator a notice of objection to the application of s 167 to the proposed replacement authority	Manager Engineering & Building Services	Where Council is the relevant road manager
s 167(2)(c)	Function of receiving notice that the Regulator withdraws the proposed replacement authority from the expedited procedure	Manager Engineering & Building Services	Where Council is the relevant road manager
s 167(3)	Power to give written notice of consent or refusal	Manager Engineering & Building Services	Where Council is the relevant road manager
s 169	Power to give consent to the grant of a mass or dimension authority for a trial period	Manager Engineering & Building Services	Where Council is the relevant road manager
s 170(1)	Function of being notified by the Regulator of renewal of mass or dimension authority for trial period	Manager Engineering & Building Services	Where Council is the relevant road manager
s 170(3)	Power to give written objection	Manager Engineering & Building Services	Where Council is the relevant road manager

HEAVY VEHICLE NATIONAL LAW 2012
(applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (Vic))

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 174(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 174(1)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 174(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 174(1)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 174(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Manager Engineering & Building Services	Where Council is the relevant road manager
s 176	Duty to give or not give consent to an amendment of a mass or dimension authority	Manager Engineering & Building Services	Where Council is the relevant road manager The provisions relating to a request for consent under Division 2 of the Act apply to the request for consent under s 176
s 178(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 178(1)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 178(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 178(1)	Manager Engineering & Building Services	Where Council is the relevant road manager
s 178(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	Manager Engineering & Building Services	Where Council is the relevant road manager

HEAVY VEHICLE NATIONAL LAW 2012
(applies in Victoria, pursuant to Heavy Vehicle National Law Application Act 2013 (Vic))

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 180(2)	Function of receiving notice from the Regulator	Manager Engineering & Building Services	Where Council is the relevant road manager
s 611(2)	Power to apply for a compensation order		
s 612	Function of preparing certificate		
s 613(1)	Duty to give a copy of a certificate referred to in s 612 to the defendant at least 28 days before hearing		
s 613(3)	Function of receiving notice that defendant intends to challenge the matter		
s 643(2)	Function of receiving referral of review application		
s 644	Duty to conduct internal review of reviewable decision and give applicant a reasonable opportunity to make written or oral representations	Manager Engineering & Building Services	Where Council is the relevant road manager
s 645(1)	Duty to either confirm or amend decision or substitute another decision for the reviewable decision	Manager Engineering & Building Services	Where Council is the relevant road manager
s 645(5)	Duty to, as soon as practicable, give the Regulator notice of the review	Manager Engineering & Building Services	Where Council is the relevant road manager
s 18(2)	Power to enter into an arrangement to transfer a function		In respect of roads where Council is the relevant road manager

HERITAGE ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 29(4)	Function of receiving statement refusing a nomination from Executive-Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 30(9)	Function of receiving written notice from Heritage Council of outcome of application for review	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 34(1)	Function of receiving notice of acceptance of nomination from Executive Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 40(1)	Function of receiving statement from Executive Director of recommendation not to include place or object in Heritage Register	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 53(6)	Function of receiving notice of amendment to heritage register from Executive Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	

HERITAGE ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 63(2)	Function of receiving notice of expedited amendment of Heritage Register	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 96(5)	Function of receiving copy of amended permit application	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 100(1)	Function of receiving copy of permit application from Executive Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 100(2)	Power to make written submission to Executive Director in relation to application received under s 100(1)	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 105(4)	Function of receiving notice of receipt of application to amend a permit from Executive Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	

HERITAGE ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 106(5)	Function of receiving notice of application for review for permit to carry out works from Heritage Council	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 108(4)	Power to request a hearing be held by the Heritage Council in relation to an application for review under s 107 of Executive Director's determination	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 108(5)	Power to appear and be heard or represented at a hearing into review of Executive Director's determination	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 108(9)	Function of receiving written notice from Executive Director of Heritage Council's determination of review	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 110	Function of receiving notice from Minister of referral of a matter to VCAT under s 109(2)(b)	Director Strategy & Development Manager City Futures Manager Statutory Planning	

HERITAGE ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 112	Function of receiving notice from Executive Director of decision by VCAT under s 111	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 114(2)	Function of receiving notice from Executive Director of decision by Minister in relation to application for review	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 120	Function of receiving written notice of removal of site from Heritage Inventory	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 131(1)	Function of receiving notice of recommendations made under s 130 by Executive Director	Director Strategy & Development Manager City Futures Manager Statutory Planning	
s 133(3)	Function of receiving written notice from Heritage Council of approval of recommendation for a site of archaeological value	Director Strategy & Development Manager City Futures Manager Statutory Planning	

HERITAGE ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 179	Function of receiving notice of approval of World Heritage Strategy Plan	Director Strategy & Development Manager City Futures Manager Statutory Planning	

HOUSING ACT 1983			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)(d)	Function of consenting to any development, control, etc. of any land	Director Strategy & Development	
s 34(1)	Function of entering into arrangements with Homes Victoria whereby Council carries out works	Director Strategy & Development	
s 34(3)	Power to enter into arrangements with Homes Victoria for the purposes of this Act	Director Strategy & Development	
s 67(1)(a)	Power to do all things to make house comply with regulations or to give effect to direction	Municipal Building Surveyor	
s 67(1)(b)	Power to demolish house (where case so requires)	Municipal Building Surveyor	
s 67(2)	Power to recover expenses	Municipal Building Surveyor	
s 67(3)	Power to sell or dispose of material	Municipal Building Surveyor	
s 68(1)	Power to order that house (a) be and remain unoccupied; or (b) be vacated by the occupier	Municipal Building Surveyor	
s 68A	Power to revoke declaration	Municipal Building Surveyor	
s 71(1)	Power to authorise person for purposes of s 71	Not sub-delegated - retained by Chief Executive Officer	
sch 2 cl 3(1)	Power to sell or give to Homes Victoria any land vested in it, other than Crown land	Not sub-delegated - retained by Chief Executive Officer	

HOUSING ACT 1983			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 3(2)	Power to lease land, enter into agreements with Homes Victoria concerning land, or apply funds for carrying out such agreement	Director Strategy & Development	
sch 6 cl 1	Duty to lodge signed certificate	Director Strategy & Development	
sch 6 cl 1	Power to authorise staff member to sign certificate	Director Strategy & Development	
sch 6 cl 2	Power to request recording in Register	Director Strategy & Development	
sch 6 cl 6	Duty to lodge notice with the Registrar of Titles that the declaration has ceased to operate	Director Strategy & Development	
sch 6 cl 7(1)	Power to require occupier to pay to Council any money owing	Director Strategy & Development	
sch 6 cl 7(2)	Duty to forward a copy of any notice under cl 7(1) to the owner of the house concerned	Director Strategy & Development	
sch 6 cl 7(5)	Duty to notify occupier if Council receives any payment	Director Strategy & Development	

IMPOUNDING OF LIVESTOCK ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 9(3)	Function of receiving notice from owner or occupier of whereabouts of livestock	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 10	Power to give written permission to owner or occupier of land to impound livestock on their land for longer than 4 days	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 14	Duty to keep record of impounded livestock	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 15	Duty to ascertain owner of livestock and serve a notice of seizure on the owner as soon as possible	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 16	Duty to release livestock	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 16A(3)	Power to approve form of notice to be served under s 16A(1)	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	

IMPOUNDING OF LIVESTOCK ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 16B(3)	Power to approve form of notice to be served under s 16B(1)	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 17	Duty to hold livestock for seven days, or 3 days after time within which measures must be taken under notice served , prior to disposal	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 17A	Duty to hold livestock for 14 days prior to disposal in accordance with Part 2	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	Where authorised officer of Council has impounded livestock under s 5A of the Act
s 18	Power to offer uncollected livestock for sale	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 19	Duty to give public notice of intention to sell livestock	Coordinator Local Laws Team Leader Local Laws	
s 20	Duty to apply the proceeds of the sale of livestock in the order set out in s 20(1)	Coordinator Local Laws Team Leader Local Laws	
s 21	Power to dispose of livestock including destroying or re-housing	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	

IMPOUNDING OF LIVESTOCK ACT 1994

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 22	Function of posting written notice of the impounding of livestock at the pound where they are held	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 27	Function of receiving notice of proceedings	Coordinator Local Laws Prosecutions Team Leader Team Leader Local Laws Local Laws Officer	
s 28(1)	Duty to not sell or dispose of impounded livestock until (a) the time limit in s 27(2) has expired or (b) the proceedings have been determined or withdrawn, where Council receives notification of proceeding under s 27(1)	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 28(3)	Power to release impounded livestock pending determination of proceedings	Coordinator Local Laws Team Leader Local Laws Local Laws Officer	
s 29(2)	Duty to release impounded livestock and convey it to the owner at Council's expense where Magistrates' Court determines impounding was in contravention of this Act	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader Local Laws Officer	

s 30	Power to recover outstanding amount as a debt	Coordinator Local Laws Team Leader Local Laws Prosecutions Team Leader Local Laws Officer	
s 33A	Power to appoint an authorised officer for the specific purpose of filing charge-sheets in respect of an alleged offence committed in the municipal district	Director Strategy & Development Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INDEPENDENT BROAD-BASED ANTI-CORRUPTION COMMISSION ACT 2011

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(6)	Function of consulting with and receiving information from the Independent Broad-based Anti-Corruption Commission (IBAC)	Chief Executive Officer	
s 35(2)	Power to enter into agreements or arrangements for use of services with the Independent Broad-based Anti-Corruption Commission (IBAC)	Chief Executive Officer	
s 56	Function of providing information to the Independent Broad-based Anti-Corruption Commission (IBAC)		

INFRINGEMENTS ACT 2006

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3	Power to appoint an issuing officer	Director Strategy & Development Coordinator Local Laws Prosecutions Team Leader	
s 6	Duty to provide Attorney-General with prescribed information	Manager Community Safety Coordinator Local Laws	
s 9	Power to make and publish guidelines and policies in respect of the use of official warnings for infringement offences	Manager Community Safety Coordinator Local Laws	
s 11	Duty to withdraw an official warning in certain circumstances	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 15	Power to accept late payment of infringement penalty	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 17(1)	Power to refer certain matters to the Court	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 17(3)	Power to withdraw infringement notice and file a charge and summons in the Children's Court in some circumstances	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	
s 18(1) & (2)	Power to withdraw an infringement notice in some circumstances	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 22	Function of receiving application for review of decision to serve infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	Note: An internal review conducted under this Division must be conducted by a person employed by Council and who did not issue the infringement notice
s 23(1)	Power to request additional information required to conduct review	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 23(2)	Duty to suspend review where request made under s 23(1)	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 23(4)	Power to refuse or grant request for extension of time made under s 23(3)(b)	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 23(5)	Duty, if extension of time granted under s 23(4)(b), to inform applicant in writing of the period of the extension	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 23(6)(a)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to review the decision under s 24 without additional information	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 23(6)(b)(i) & (ii)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to accept information provided by the applicant out of time and to review the decision under s 24 with that late information	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 24(1)(a) & (b)	Duty, if application for review under s 22(1)(a), (b) or (c) is received, to review decision to serve infringement notice and suspend procedures used for enforcement of infringement penalty until review complete and applicant is sent advice of outcome	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 24(1A)	Duty to review whether person unlikely to have been aware of infringement notice, and suspend procedures until review complete and applicant is sent advice of outcome	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 24(2)	Duty to ensure that a review is conducted by a person who was not involved in making the decision to serve the infringement notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 24(3)(a)	Duty to review decision within prescribed time or, if additional information is requested under s 23, within prescribed period plus 35 days	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 24(3)(b)	Duty to serve on the applicant written notice of outcome of review within 21 days of decision	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 25(1)	<p>Power, after reviewing a decision, to take the following actions (or any combination of those actions):</p> <p>(a) confirm the decision to serve an infringement notice;</p> <p>(b) withdraw the infringement notice and serve an official warning;</p> <p>(c) withdraw the infringement notice;</p> <p>(d) withdraw the infringement notice and refer the matter to the Court in accordance with Part 2 or, where infringement notice served on a child, withdraw the infringement notice and file a charge and summons in the Children's Court;(e) in the case of an infringement offence involving additional steps, alter or vary those steps;</p> <p>(f) waive all or any penalty reminder notice fees; or</p> <p>(g) approve a payment plan.</p>	<p>Manager Community Safety</p> <p>Manager Engineering & Building Services</p> <p>Manager Statutory Planning</p> <p>Coordinator Local Laws</p> <p>Prosecutions Team Leader</p> <p>Infringement Review Officer</p>	
s 25(2)	<p>Power, in the case of application made under s 22(1)(b), to:</p> <p>(a) confirm the decision;</p> <p>(b) withdraw the notice and serve an official warning; or</p> <p>(c) withdraw the notice.</p>	<p>Manager Community Safety</p> <p>Coordinator Local Laws</p> <p>Prosecutions Team Leader</p> <p>Infringement Review Officer</p>	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 25(2A)	Power made under s 22(1)(d), to grant or refuse application	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 25(3)	Function of receiving application for payment plan for infringement notices confirmed under s 25(2)(a)	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 25(4)	Duty to serve application with written notice of decision made under s 25(2A)(a)	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 25(6)	Duty to serve application with written notice of outcome of review under s 25(2A)(b), and advise that payment is required within 14 days	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 29(1) & (2)	Power to serve a penalty reminder notice	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 40(1)(a)	Duty to lodge prescribed information with the Court, if person elects an infringement offence matter to be heard by the Court or if matter referred to Court	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40(1)(d)	Duty to serve details on person who was served with infringement notice, at least 14 days prior to hearing date	Coordinator Local Laws Prosecutions Team Leader	
s 46(1)	Function of receiving application for payment plan	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	
s 46(1A)	Function of receiving application for payment plan from body corporate	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	
s 46(3)	Duty to offer payment plan in certain circumstances	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46(4)	Power to offer payment plan in certain circumstances	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	
s 46(5)(a)	Power to offer a payment plan by arrangement and management of a payment plan for the person to whom it applies by that agency	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	
s 46(5)(b)	Power to offer a payment plan by referring the infringement penalty and penalty reminder notice fee to the Secretary for management by payment arrangement under the <i>Fines Reform Act 2014</i>	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Team Leader Administration - Local Laws	
s 46(6)	Duty, if Council determines not to offer payment plan to a person who has applied, to serve written notice on person with relevant details	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 46(7)	Duty to cease action taken to collect infringement penalty upon receipt of application under s 46(1) or (1A)	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 47(1)	Power to arrange a payment plan	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 49(3)	Duty, if infringement notice withdrawn, to withdraw infringement penalty and penalty reminder notice fee from payment plan	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 49A(2)	Power to vary terms of a payment arrangement	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 49A(4)	Duty to give written notification to applicant of decision regarding payment plan variation	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 50(1)	Duty to allocate money received under payment plan in order of priority	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 50(3)	Duty to advise person to whom payment plan applies of overpayment	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer Senior Administration Officer	

INFRINGEMENTS ACT 2006			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50(3)(a)	Power to offer to apply amount of overpayment to outstanding infringement penalties, prescribed costs or enforcement orders, if person consents and directs Council to do so	Coordinator Local Laws Prosecutions Team Leader Infringement Review Officer	
s 50(3)(b)	Power to refund amount of overpayment by appropriating Consolidated Fund or refunding from another fund or account	Manager Finance & Commercial	
s 52(2)	Duty to send written notice advising of default on payment plan	Coordinator Local Laws Prosecutions Team Leader	
s 53A(2)	Function of consulting with Secretary	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	
s 53B(2)	Duty to comply with request by Secretary under s 53B(1)	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	
s 53C(2)	Duty to respond give report to Secretary in response to any recommendations made under s 53C(1)	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	

LAND ACT 1958			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 22D(1)	Duty to execute an instrument of transfer and surrender	Manager Finance & Commercial	Where the Attorney-General has authorised Council to surrender land
s 134A(2)(a)	Power to be consulted before Minister grants lease for stratum of Crown land	Manager Finance & Commercial	Must report to Council as required
s 138A(3)(a)	Power to be consulted before person grants licence for strata of Crown land	Manager Finance & Commercial	Must report to Council as required
s 140A(3)(c)	Duty to provide report to Minister for grant of licences for jetty landing stages on Crown land	Manager Finance & Commercial	
s 172(1)	Power to approve excise of land from certain streets by Governor in Council	Manager Finance & Commercial	Must report to Council as required
s 183A(1)	Power to raise funds by allowing use of common for the purposes of agriculture	Manager Finance & Commercial	Consent of Minister required
s 190	Power to authorise persons to enter onto Crown land and remove materials for the purposes of forming/maintaining public road	Manager Finance & Commercial	Consent of Minister required
s 349	Power to agree to closure of road on land vested in the Crown	Manager Finance & Commercial	Subject to Council resolution and statutory process (including public notice)

LAND ACT 1958			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 400	Power to give notice to Secretary that road is an unused road	Manager Finance & Commercial	Land Regulations 2016, r 10 For the purposes of s 400(2) of the Act, the prescribed form and particulars for a notice that a road or part of a road that a municipal Council considers is not required for public traffic is an unused road is the form and particulars in sch 4
s 407(1)	Power to inform Minister it is desirable to re-open licensed closed road or water frontage	Manager Finance & Commercial	Must be based on Council decision; subject to statutory requirements
s 407(3)(b)	Power to cause any building/hedge/ditch etc to be taken down/filled up/removed etc	Manager Finance & Commercial	Where a licence under Division 8 of Part I has been cancelled under s 407(1)
s 411	Function of receiving particulars of licence from the land manager	Manager Finance & Commercial	Where the licence is granted in relation to an unused road or water frontage in Council's municipal district

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			Certain provisions in this Act apply only to councils in their capacity as acquiring authorities or to councils in their capacity as responsible authority
s 6	Duty of the authority to serve notice of intention to acquire on persons with an interest in the land	Director Strategy & Development Manager Engineering & Building Services	
s 7(1)(b)	Power to serve statement on person interested in the land in accordance with s 7(1)(b)	Director Strategy & Development Manager Engineering & Building Services	
s 9(1)	Duty of the authority to serve copy of notice on certain responsible authorities	Director Strategy & Development Manager Engineering & Building Services	
s 9(2)	Duty of the responsible authority to provide information in writing when required to do so by an authority	Director Strategy & Development Manager Engineering & Building Services	Prescribed information listed under rr 11 and 12 of the Land, Acquisition and Compensation Regulations 2021

LAND ACQUISITION AND COMPENSATION ACT 1986			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 9(3)	Duty of the responsible authority to forward a copy of application for planning permit/building approval to an authority	Director Strategy & Development Manager Engineering & Building Services	
s 10(1)	Duty of the authority to lodge notice and prescribed fee with the Registrar of Titles or Registrar-General	Director Strategy & Development Manager Engineering & Building Services	
s 10(4)	Duty of the authority to give notice of cancellation/lapse in writing	Director Strategy & Development Manager Engineering & Building Services	
s 10(7)	Duty of the authority to pay fees where an owner applies for a new s 32(2) certificate	Director Strategy & Development Manager Engineering & Building Services	
s 14(1)	Power of an authority to amend notice upon agreement with persons on whom it was served	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power of an authority not to proceed with the acquisition	Director Strategy & Development Manager Engineering & Building Services	
s 15(2)	Duty of the authority to serve a statement cancelling the notice of intention to acquire	Director Strategy & Development Manager Engineering & Building Services	
s 17	Power of the authority to agree with owner to extend operation of notice	Director Strategy & Development Manager Engineering & Building Services	
s 18(1)	Power of the authority to acquire interest in land by agreement	Director Strategy & Development Manager Engineering & Building Services	
s 19	Function of the authority publishing a notice declaring the interest to be acquired	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 22	Duty of the authority to serve copy notice of acquisition and a statement to persons interested in that land	Director Strategy & Development Manager Engineering & Building Services	
s 23	Duty of the authority to publish copy notice of acquisition in local newspaper	Director Strategy & Development Manager Engineering & Building Services	
s 26(1)	Duty of the authority to endeavour to obtain agreement with the owner / occupier	Director Strategy & Development Manager Engineering & Building Services	
s 26(5)	Power of the authority to enter into possession of the land	Director Strategy & Development Manager Engineering & Building Services	
s 26(11)	Duty of the authority to serve copy certificate under s 26(4)(a) on occupier	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 27	Power of the authority to recover any rent due	Director Strategy & Development Manager Engineering & Building Services	
s 28(1)	Power of the authority to issue a warrant where refusal to give up possession	Director Strategy & Development Manager Engineering & Building Services	
s 31(1) and supporting provisions	Power of the authority to make an offer, including the power to determine amount of the offer	Director Strategy & Development Manager Engineering & Building Services	
s 31(5)	Duty of the authority to have regard to a valuation of the land in making an offer under s 31	Director Strategy & Development Manager Engineering & Building Services	
s 31(7)	Power of the authority to reduce the offer by an amount equal to outstanding interest, rates, taxes, etc.	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 32(1)	Duty of the authority to set out total amount of compensation where Minister directs information required to be set out by s 31 is inappropriate	Director Strategy & Development Manager Engineering & Building Services	
s 32(2)	Duty of the authority to pay the total amount of compensation offered in court	Director Strategy & Development Manager Engineering & Building Services	
s 32(4)	Duty of the authority to apply to the court or the Tribunal for determination of the amount payable	Director Strategy & Development Manager Engineering & Building Services	
s 33(1)	Function of the authority of receiving notice of acceptance or notice of claim	Director Strategy & Development Manager Engineering & Building Services	
s 36(1)	Duty of the authority to serve a reply to the notice of claim	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 36(2)	Power of the authority to admit/vary/reject the claim under s 36	Director Strategy & Development Manager Engineering & Building Services	
s 36(3)	Duty of the authority to provide claimant with method and basis of its valuation	Director Strategy & Development Manager Engineering & Building Services	
s 37(4)	Duty of the authority to serve reply to notice of claim on claimant, where no offer was made	Director Strategy & Development Manager Engineering & Building Services	
s 43(2)	Power of the authority to give notice of intention	Director Strategy & Development Manager Engineering & Building Services	
s 43(3)	Duty of the authority to do action specified in notice under s 43(2)	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 45(1)	Power of the authority to grant a loan to claimant	Director Strategy & Development Manager Engineering & Building Services	
s 48(2)	Duty of the authority to serve reply to notice of claim within 3 months on claimant	Director Strategy & Development Manager Engineering & Building Services	
s 51(8)	Power of the authority to advance compensation to assist a person purchasing another interest in land	Director Strategy & Development Manager Engineering & Building Services	
s 63(1)	Duty of the authority to prepare all instruments of conveyance	Director Strategy & Development Manager Engineering & Building Services	
s 65(a)	Function of the authority to receive interest in land despite any restrictions under other laws	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 65(b)	Function of the authority to recover compensation where authority acquires an interest under s 65(a)	Director Strategy & Development Manager Engineering & Building Services	
s 67(1)	Function of the authority to negotiate with agents	Director Strategy & Development Manager Engineering & Building Services	
s 68(1)	Power of the authority to purchase or redeem interest in mortgage	Director Strategy & Development Manager Engineering & Building Services	
s 68(4)	Power of the authority to direct where to convey release of mortgagee's interest upon payment under s 68(3)	Director Strategy & Development Manager Engineering & Building Services	
s 68(5)	Power of the authority to give notice to the mortgagee that it will pay principal and interest upon 6 months of the notice	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 68(6)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 68(5)	Director Strategy & Development Manager Engineering & Building Services	
s 69(1)	Power of the authority to pay amounts required under s 69(1) (c)-(e) to the credit of the Trust Fund where mortgagee fails to release interest or adduce good title	Director Strategy & Development Manager Engineering & Building Services	
s 69(2)	Power of the authority to execute a deed poll	Director Strategy & Development Manager Engineering & Building Services	
s 69(3)	Duty to register the deed poll in the office of the Registrar-General	Director Strategy & Development Manager Engineering & Building Services	
s 70(1)	Function of the authority to negotiate with the mortgagee/person entitled to redemption of the value of interest and compensation where sum payable exceeds value of land	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 70(4)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 70(3)	Director Strategy & Development Manager Engineering & Building Services	
s 71(1)	Power of the authority to pay amount required by s 70(3) to the credit of the Trust Fund where mortgagee fails to convey interest or adduce good title	Director Strategy & Development Manager Engineering & Building Services	
s 71(3)	Power of the authority to execute and register a deed poll	Director Strategy & Development Manager Engineering & Building Services	
s 72(1)	Function of the authority to settle an agreement with mortgagee/person entitled to redemption of interest payable where part of the land is taken	Director Strategy & Development Manager Engineering & Building Services	
s 72(4)	Power of the authority to direct where to convey release of mortgagee's interest	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 72(6)	Function of the authority to furnish copy memorandum under s 72(5)	Director Strategy & Development Manager Engineering & Building Services	
s 73(1)	Power of the authority to pay compensation to the credit of the Trust Fund where mortgagee fails to release/adduce good title	Director Strategy & Development Manager Engineering & Building Services	
s 73(3)	Power of the authority to execute and register a deed poll	Director Strategy & Development Manager Engineering & Building Services	
s 74(1)	Power of the authority to enter land	Director Strategy & Development Manager Engineering & Building Services	
s 74(2)	Duty of the authority to serve notice of intention to enter and a statement on occupier and owner	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 75(1)	Power of the authority occupy land as long as is necessary for the purposes of the <i>Local Government Act 1989</i>	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(a)	Power of the authority or authorised person to dig and take from land any clay, soil, etc.	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(b)	Power of the authority to deposit any material on land	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(c)	Power of the authority to make cuttings or excavations on land	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(d)	Power of the authority to take timber from the land	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 75(2)(e)	Power of the authority to make and use roads on land	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(f)	Power of the authority to manufacture on the land any materials required	Director Strategy & Development Manager Engineering & Building Services	
s 75(2)(g)	Power of the authority to erect workshops, sheds, etc on land	Director Strategy & Development Manager Engineering & Building Services	
s 75(3)	Duty of the authority to serve notice in writing on owner/occupier and Soil Conservation Authority if intends to enter land	Director Strategy & Development Manager Engineering & Building Services	
s 75(5)	Duty of the authority to give notice in writing of nature and quantity of material taken	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76	Duty of the authority to comply with obligations under s 76(a)-(e)	Director Strategy & Development Manager Engineering & Building Services	
s 79(1)	Duty of the authority to fence land when so required by the owner	Director Strategy & Development Manager Engineering & Building Services	
s 80	Power of the authority to refer a claim to the Court/Tribunal for determination	Director Strategy & Development Manager Engineering & Building Services	
s 83	Duty of the authority to serve a copy of the referral notice on other parties	Director Strategy & Development Manager Engineering & Building Services	
s 87	Power of the authority in a compulsory conference to increase the amount of an offer	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 91(4)	Power of the authority to set-off costs of determinations against any compensation award/costs payable to claimant	Director Strategy & Development Manager Engineering & Building Services	
s 96(1)	Function of the authority to make application to the court for a valuer	Director Strategy & Development Manager Engineering & Building Services	
s 103(1)	Power of the authority to inspect documents by notice in writing	Director Strategy & Development Manager Engineering & Building Services	
s 104(3)	Power of the authority/authorise a person to accept service on its behalf	Director Strategy & Development Manager Engineering & Building Services	
s 106(1)(c)	Power of the authority to extend/abridge time limits under the Act by agreement with concerned party	Director Strategy & Development Manager Engineering & Building Services	

LAND ACQUISITION AND COMPENSATION ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 109(1)	Power of the authority to sell, lease or deal with an interest in land	Director Strategy & Development Manager Engineering & Building Services	
s 109(2)	Duty of the authority to offer the land for sale to the former owner if within 18 months of acquisition under the Act	Director Strategy & Development Manager Engineering & Building Services	

LIQUOR CONTROL REFORM ACT 1998

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 27(1)	Power to apply to the Commission for a licence or BYO permit	Senior Planners	
s 33	Function of receiving copy of application	All Planners	
s 40(1)	Power to object to grant, variation or relocation of a licence	All Planners	
s 40(1A)	Power to object to grant, variation or relocation of packaged liquor licence or late night (packaged liquor) licence	All Planners	
s 91	Power to request the Commission to conduct an inquiry into whether there are grounds to take disciplinary action	Senior Planners	
s 94	Power to request the Commission to conduct an inquiry into amenity or disuse	Senior Planners	

LOCAL GOVERNMENT ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(8)	Duty to keep a public register of delegations under section 11 of this Act	Coordinator Governance & Procurement	
s 16(12)	Duty to pay an account received of the reasonable expenses incurred by a person engaged by the Minister to support a review by an electoral representative advisory panel	Chief Financial Officer	
s 17(6)	Duty to pay an account received of the reasonable expenses incurred by the Victorian Electoral Commission as a consequence of conducting a ward boundary review	Chief Financial Officer	
s 40(1)	Duty to reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses in accordance with this section	Manager Executive Office Chief Financial Officer	
s 40(2)	Duty to provide details of all reimbursements of out-of-pocket expenses of Councillors and members of a delegated committee to the Audit and Risk Committee	Manager Executive Office Chief Financial Officer	
s 42	Duty to make available to the Mayor and the Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role	Manager Executive Office Chief Financial Officer	
s 50	Duty to implement appropriate long service leave arrangements for members of Council staff in accordance with the regulations	Chief Financial Officer Manager People & Culture	
s 73(4)	Duty to publish a notice regarding a proposed local law in accordance with subsection 73(3)(a) to (d)	Coordinator Local Laws	

LOCAL GOVERNMENT ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Manager Community Safety Coordinator Governance & Procurement Manager Governance and Performance	
s 73(5)	Duty to ensure that a copy of the proposed local law is available for inspection	Manager Community Safety Coordinator Local Laws Coordinator Governance & Procurement	
s 74(1)	Duty to obtain a certificate from a qualified person	Manager Community Safety Coordinator Local Laws Manager Governance and Performance Coordinator Governance & Procurement	
s 74(5)	Duty to publish a notice after a local law is made in accordance with subsection 74(4)(a) to (d)	Manager Community Safety Coordinator Local Laws Manager Governance and Performance	
s 75	Duty to ensure that a copy of a local law made under section 74 is available for inspection	Manager Community Safety Coordinator Local Laws Coordinator Governance &	

LOCAL GOVERNMENT ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Procurement	
s 76(3)	Duty to publish a notice of an amendment to a document, code, standard, rule, specification or method which contains matter applied, adopted or incorporated by a local law	Manager Community Safety Coordinator Local Laws	
s 76(4)	Duty to ensure that a copy of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law is available for inspection	Manager Community Safety Coordinator Local Laws	
s 82	Function of receiving any penalty recovered for an offence against a local law	Coordinator Local Laws Prosecutions Team Leader	
s 98	Duty to prepare an annual report in respect of each financial year	Chief Financial Officer Manager Governance & Performance Coordinator Corporate Planning, Risk & Information	Subject to section 99
s 99(1)	Duty to prepare, as soon as practicable after the end of the financial year, the performance statement and financial statements of the Council for the financial year	Chief Financial Officer Manager Finance & Commercial Manager Governance & Performance	
s 103	Power to invest any money in accordance with subsections (a) to (f)	Chief Financial Officer Manager Finance &	

LOCAL GOVERNMENT ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Commercial	
s 106	Duty to plan and deliver services to the municipal community in accordance with the service performance principles	Directors	
s 109(1)	Duty to comply with Council's Procurement Policy before entering into a contract for the purchase of goods or services or carrying out of works	Chief Financial Officer Manager Governance & Performance Coordinator Governance & Procurement	
s 112(1)	Power to purchase or compulsorily acquire any land which is or may be required by the Council for or in connection with, or as incidental to, the performance of its functions or the exercise of its powers.	Chief Financial Officer Manager Finance & Commercial	Must be undertaken in accordance with the Council's community engagement policy and any other relevant legislation.
s 114(2)(a)	Duty to give notice before selling or exchanging land	Chief Financial Officer Manager Finance & Commercial	
s 114(2)(b)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before selling or exchanging land	Manager Finance and Commercial	
s 114(2)(c)	Duty to obtain valuation before selling or exchanging land not more than 6 months prior to the sale or exchange	Manager Finance and Commercial	
s 115(1)	Power to lease land	Manager Finance and Commercial	

LOCAL GOVERNMENT ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 115(3)	Duty to include proposal to lease in the budget	Manager Finance and Commercial	
s 115(4)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before leasing land	Manager Finance and Commercial	
s 116(1)	Power to transfer, exchange or lease land with or without consideration to an entity described in s 116(1)(a) to (e)	Chief Financial Officer Manager Finance & Commercial	
s 117(1)(a)	Power to approve another person to carry out the work required under s 117(1)	Manager Community Safety Coordinator Local Laws	Delegation extends only to area of functional responsibility of delegate
s 117(1)(b)	Power to carry out the work required under s 117(1)	Manager Engineering & Building Services	Delegation extends only to area of functional responsibility of delegate
s 117(3)	Power to recover costs of carrying out work	Managers	
s 119	Power to require payment of all or part of money from present owner or occupier	Manager Finance & Commercial	Subject to section 121
s 120(1)	Power to charge interest on unpaid money (other than rates and charges) in accordance with s 120	Manager Finance & Commercial	
s 121	Function of receiving application for land information	Manager Finance &	

LOCAL GOVERNMENT ACT 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	certificate	Commercial	See prescribed information under r 5 of the <i>Local Government (Land Information) Regulations 2021</i>
s 121(4)	Power to provide a land information certificate, including the power to provide in a land information certificate any other information concerning the land as the delegate considers in their absolute discretion to be relevant	Manager Finance & Commercial	Note, this instrument separately includes the duty to sign a land information certificate under r 5(2) of the <i>Local Government (Land Information) Regulations 2021</i> , which should be delegated to those who sign land information certificates
s 144B	Duty to reimburse the State for the remuneration costs associated with the appointment of an arbiter to hear an application made under s 143	Chief Financial Officer Manager Governance & Performance	
s 145B	Duty to provide all reasonable assistance to an arbiter that is necessary to enable the arbiter to conduct an internal arbitration process	Chief Financial Officer Manager Governance & Performance	
s 152	Duty to pay the fees for a Councillor Conduct Panel to the Principal Council Conduct Registrar	Chief Financial Officer Manager Governance & Performance	
s 159A	Duty to reimburse the State for the remuneration costs associated with the formation of a Council Conduct Panel to hear an application made under s 154	Chief Financial Officer Manager Governance & Performance	
s 162	Duty to provide all reasonable assistance to the Councillor Conduct Panel which is necessary to enable the	Chief Financial Officer	

LOCAL GOVERNMENT ACT 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	Councillor Conduct Panel to conduct the hearing and make a determination	Manager Governance & Performance	
s 167(8)	Duty to pay any necessary expenses incurred by Councillors in attending mediation, training or counselling directed by a Councillor Conduct Panel	Chief Financial Officer Manager Governance & Performance	
s 177(1)	Power to apply to the Minister for a compliance exemption from a regulatory requirement under this Act or the regulations specified in the application	Not sub-delegated - retained by Chief Executive Officer	Subject to subsection (2)
s 179(3)	Duty to pay a Municipal Monitor the amounts entitled to be paid and the terms of the appointment	Chief Financial Officer Manager Governance & Performance	
s 268(2)	Duty to pay for reasonable expenses of the Victorian Electoral Commission as specified in an account sent to the Council under subsection (1)	Chief Financial Officer Manager Governance & Performance	
s 313(1)	Power to institute proceedings in the corporate name of the Council	Coordinator Local Laws Prosecutions Team Leader	Subject to subsection (a) – (d)
s 313(1)	Power to authorise a person to institute proceedings in the corporate name of the Council	Directors Managers Coordinator Local Laws Prosecutions Team Leader	Subject to subsection (a) – (d)

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 154	Power to determine that land is not rateable land in accordance with s 154	Manager Finance & Commercial	
s 157(2)	Duty to publish notice of change in valuation system	Manager Finance & Commercial	
s 158(3)	Power to levy rates by sending notice to person liable	Manager Finance & Commercial	
s 158(3A)	Power to send rate notice to a person specified upon request	Manager Finance & Commercial	
s 159(5)	Power to determine form & time period	Manager Finance & Commercial	
s 159(6)	Power to require applicant to give further particulars or verify particulars	Manager Finance & Commercial	
s 161(3)	Duty to make available for inspection certain information	Manager Finance & Commercial	
s 163(1C)	Duty to send a copy of the public notice to each person who will be liable to pay the special rate or special charge	Manager Finance & Commercial	
s 163(4)	Power to levy special rate/charge by sending notice to person liable	Manager Finance & Commercial	
s 164(2)	Duty to notify of decision under s 164(1) to persons liable to pay special rate/charge	Manager Finance & Commercial	Limited to Director or Executive Manager responsible for works or project

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 165	Duty to refund excess money	Manager Finance & Commercial	
s 166(2)	Duty to notify persons liable that special rate/charge varied	Manager Finance & Commercial Manager Business & Precincts	
s 169(2)	Duty to send notice to person who was granted a rebate or concession and not complied with terms	Manager Finance & Commercial	
s 170(1)	Power to defer payment where applicant shows hardship	Manager Finance & Commercial	
s 170(3)(a)	Power to require payment where no longer hardship/in occupation	Manager Finance & Commercial	
s 171(1)	Power to waive rate/charge to eligible recipient or in accordance with Council determination	Manager Finance & Commercial	
s 171(4)(e)	Duty to waive amount which is in accordance with concession order upon receipt of application	Manager Finance & Commercial	
s 171(4)(f)	Power to decide to treat person to whom waiver granted as having made continuing application or waiver	Manager Finance & Commercial	Requires the approval of the Minister administering the <i>State Concessions Act 2004</i>
s 171(5A)	Power to waive rate/charge where person has right to recover it from another (upon application of the eligible recipient)	Manager Finance & Commercial	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 171A(1)	Function of receiving application for waiver	Manager Finance & Commercial	
s 171A(2)	Power to require information or verification	Manager Finance & Commercial	
s 171A(3)	Power to waive rate/charge/interest	Manager Finance & Commercial	
s 171B(1)	Power to enter into a payment plan with a person for the payment of a rate or charge (including interest charged under s 172)	Manager Finance & Commercial	
s 171B(3)	Power to determine terms of the payment plan under subsections (a) to (d)	Manager Finance & Commercial	
s 171B(7)	Power to cancel a payment plan	Manager Finance & Commercial	
s 172(1)	Power to raise interest and require payment from person liable	Manager Finance & Commercial	
s 172(3)	Power to exempt a person from paying interest	Manager Finance & Commercial	
s 172(4)	Power to recover interest due	Manager Finance & Commercial	
s 173(2)(a)	Duty to refund rates/charges where land ceases to be rateable and payment was made	Manager Finance & Commercial	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 173(2)(b)	Duty to require pro rata payment where land ceases to be rateable	Manager Finance & Commercial	
s 175(2)	Power to require current rates, arrears from person acquiring land	Manager Finance & Commercial	
s 177(1)	Power to require occupier to pay rent upon notice	Manager Finance & Commercial	
s 177(4)	Power to recover unpaid rent as a debt due	Manager Finance & Commercial	
s 180(1)	Power to recover unpaid rate/charge as a debt due	Manager Finance & Commercial	
s 180A	Duty to provide notification prior to commencing proceedings for recovery of unpaid debt in certain circumstances	Manager Finance & Commercial	
s 181(2)	Power to dispose of land where rate/charge unpaid	Manager Finance & Commercial	
s 181(5)	Power to serve and to give notices before Council sells the land	Manager Finance & Commercial	
s 181(7)	Power to deduct expenses incurred in connection with sale	Manager Finance & Commercial	
s 181AA	Duty to comply with Ministerial Guidelines	Manager Finance & Commercial	

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 181C(2)	Power to send notice to person liable to pay environmental upgrade charge	Manager Finance & Commercial	
s 181E(1)	Duty to use best endeavours to recover environmental upgrade charge	Manager Finance & Commercial	
s 181F	Duty to adjust environmental upgrade charge to reflect lower amount advanced to owner and advise any person liable to pay charge in writing of the adjustment	Manager Finance & Commercial	Council must refund any excess amounts paid to owner or occupier as a result of an adjustment being made to an upgrade charge under 181F(1)
s 185F(1)	Duty to comply with any direction of the Minister under s 185D	Not sub-delegated - retained by Chief Executive Officer	
s 181H	Power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	Not sub-delegated - retained by Chief Executive Officer	
s 185I	Power to enter into a cladding rectification agreement in respect of rateable land with an existing building on it	Not sub-delegated - retained by Chief Executive Officer	Subject to ss 185I(4), 185J(4) and 185J(5)
s 185J(1)	Function of receiving details in writing of the information set out in s 185J(1)(a)	Not sub-delegated - retained by Chief Executive Officer	
s 185J(2)	Duty to give written notice to each owner or, in the case of rateable land managed by an owners corporation, each owner of a lot on the rateable land	Not sub-delegated - retained by Chief Executive Officer	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185J(8)	Power to enter into a cladding rectification agreement if all the existing mortgagees of the rateable land agree in writing to the proposed cladding rectification charged	Not sub-delegated - retained by Chief Executive Officer	If Council is not satisfied of the matters set out in s 185J(4)
s 185J(9)	Power to enter into a cladding rectification agreement if all the existing mortgagees of those lots agree in writing to the cladding rectification charge	Not sub-delegated - retained by Chief Executive Officer	If Council is not satisfied of the matters set out in s 185J(5)
s 185K(1)(b)	Function of receiving information from the owners corporation	Not sub-delegated - retained by Chief Executive Officer	
s 185N(1)	Duty to use Council's best endeavours to recover a cladding rectification charge in accordance with any requirements imposed on it by the <i>Building Act 1993</i> and the cladding rectification agreement	Not sub-delegated - retained by Chief Executive Officer	Subject to s 185N(2) and (3)
s 199	Duty to give notice of proposed drainage works to persons affected	Manager Engineering & Building Services Manager Operations	
s 200(1)	Power to give persons notice that must carry out drainage works	Manager Engineering & Building Services Manager Operations	
s 200(2)	Power to carry out works itself where non-compliance with notice	Manager Engineering & Building Services Manager Operations	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 201(1)	Duty to construct, manage, etc works under schemes approved under <i>Water Act 1989</i>	Manager Engineering & Building Services Manager Operations	
s 201(2)	Power to carry out any power under the Act for purpose of 201(1)	Manager Engineering & Building Services Manager Operations	
s 203(1)	Power to develop and implement a transport plan	Director Strategy & Development	
s 203(2)	Power to prepare a transport plan jointly with one or more other councils	Director Strategy & Development	
s 203A	Power to procure, provide or enable transport services within the municipal district	Director Strategy & Development	
s 204(1)	Power to publish notice in Government Gazette of road to be declared a public highway	Manager Engineering & Building Services Manager Operations	
s 207D(2)	Duty to notify Registrar of Titles of an action under s 207D(1)(b) or a transfer of land in the form described in (a) – (c)	Manager Engineering & Building Services Manager Operations	Delegation only extends to matters within the functional responsibility of delegate
s 223(1)(a)	Duty to publish a public notice	Managers Coordinators Team Leaders	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 223(1)(b)(iii)	Administrative duty to give reasonable notice of day, time and place of the meeting to each person who made a request to appear in person, or be represented in the submission	Managers Coordinators Team Leaders	
s 223(1)(d)(ii)	Duty to notify submitters after made decision	Managers Coordinators Team Leaders	
s 223(3)	Power to authorise members of Council staff to carry out administrative procedures	Managers Coordinators Team Leaders	
s 224(1)	Power to appoint authorised officer	Directors	
s 224(1A)	Duty to maintain register of authorised officers	Coordinator Governance & Procurement	
s 224(2)	Duty to supply authorised officers with identity cards	Coordinator Governance & Procurement	Authorisation only to be made in respect of areas of responsibility of delegate
s 224(3)	Power to authorise a person to sign identity cards of authorised officers	Coordinator Governance & Procurement Managers	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 224A(2)	Power to publish a notice in the Government Gazette which authorises police officers to enforce provisions of local law	Director Strategy & Development	
s 237A	Duty to make available to the Secretary to the Department any information requested in accordance with s 121A of the <i>Livestock Disease Control Act 1994</i>	Director Strategy & Development	
sch 10 cl 1(a)	Power to make, maintain and repair roads	Manager Engineering & Building Services Manager Operations	
sch 10 cl 2	Administrative functions necessary to give effect to power to deviate roads	Manager Engineering & Building Services Manager Operations	
sch 10 cl 3	Administrative functions necessary to give effect to power to discontinue roads	Manager Engineering & Building Services Manager Operations	
sch 10 cl 4	Power to enter and take any materials necessary from certain land	Manager Engineering & Building Services Manager Operations	
sch 10 cl 5(1)(a)	Power to approve, assign or change the name of a road	Manager Finance & Commercial	Power in cl 5(1) must be exercised in accordance with the <i>Geographic Place Names Act 1998</i>

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 10 cl 5(1)(b)	Power to erect signs on a road	Manager Engineering & Building Services Manager Operations	
sch 10 cl 5(1)(c)	Power to approve, assign and change the number of a road and any premises next to a road	Manager Finance & Commercial	
sch 10 cl 5(1)(d)	Power to require people to number their premises and to renew those numbers	Manager Finance & Commercial	
sch 10 cl 6	Power to cause standard survey marks to be established in roads	Manager Engineering & Building Services Manager Operations	
sch 10 cl 8(1)(b)	Power to allow persons to make minor repairs, alterations, etc between the old alignment and the new alignment of a road	Manager Engineering & Building Services Manager Operations	
sch 10 cl 8(3)	Duty to publish notice in Government Gazette before starting work	Manager Engineering & Building Services Manager Operations	
sch 10 cl 9	Power to provide for temporary roads	Manager Engineering & Building Services Manager Operations	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 10 cl 10	Power to permit the erection and maintenance of gate and fences and to revoke the permission and to permit the construction of by-passes for unfenced roads and to revoke the permission and require the removal of the by-pass	Manager Engineering & Building Services Manager Operations	
sch 10 cl 11(a)	Power to require/cause the filling up of holes or excavations	Manager Engineering & Building Services Manager Operations	
sch 10 cl 11(b)	Power to require/cause the removal of a cause of danger/damage	Manager Engineering & Building Services Manager Operations	
sch 10 cl 11(c)	Power to require/cause the erection or restoration of a fence between the holes or excavations and any adjacent land or road	Manager Engineering & Building Services Manager Operations	
sch 10 cl 12	Power to make, maintain, repair or reconstruct a bridge or crossing	Manager Engineering & Building Services Manager Operations	
sch 11 cl 1	Power to fix times when vehicles may stand in parking areas and the fees for and manner of standing in parking areas	Manager Engineering & Building Services Manager Community Safety Coordinator Local Laws	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 11 cl 2	Power to issue special parking permits to disabled persons	Manager Community Safety Coordinator Local Laws Team Leader Parking Services	
sch 11 cl 3	Power to remove abandoned/unregistered vehicles	Manager Community Safety Coordinator Local Laws Team Leader Parking Services Local Laws Officer	
sch 11 cl 4	Power to tow away and impound vehicles which are causing an unlawful obstruction etc and to charge a fee	Manager Community Safety Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer	

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 11 cl 5	Power to require or cause the removal of any encroachment or obstruction	Manager Engineering & Building Services Manager Operations Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officers	
sch 11 cl 6	Power to control traffic to enable works to be carried out on, over, or on land next to a road	Manager Engineering & Building Services Manager Operations	
sch 11 cl 7	Power to close a road, or part of a road for a particular period	Manager Engineering & Building Services Manager Operations	
sch 11 cl 8	Power to erect and remove any works or structures to protect passengers, pedestrians and drivers or to regulate traffic on a road	Manager Engineering & Building Services Manager Operations	
sch 11 cl 9	Administrative functions necessary to give effect to power to block or restrict the passage or access of vehicles on a road by placing a permanent barrier or obstruction on a road	Manager Engineering & Building Services Manager Operations	Only to be exercised where report from Head, Transport for Victoria has been considered; and if the road is a freeway or arterial road, consent of Head, Transport for Victoria is required

LOCAL GOVERNMENT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 11 cl 10(1)(a) & cl 10(1)(b)	Power to block or restrict the passage or access of vehicles on a road by placing a temporary barrier or obstruction on a road	Manager Engineering & Building Services Manager Operations	If the road is a freeway or arterial road, consent of Head, Transport for Victoria is required
sch 11 cl 11	Administrative functions necessary to give effect to power to declare a road or part of a road a shopping mall and prohibit or restrict the entry of vehicles	Manager Engineering & Building Services Manager Operations	
sch 11 cl 12(1)	Administrative functions necessary to give effect to power to prohibit the use of a road by a vehicle over a certain size or weight	Manager Engineering & Building Services Manager Operations	
sch 11 cl 12(2)	Power to make decision to prohibit the use of a road by a vehicle over a certain size or weight	Manager Engineering & Building Services Manager Operations	Only to be exercised where immediate risk of danger to people or damage to property exists and action is immediately reported to Council
sch 11 cl 13	Power to determine speed limits	Manager Engineering & Building Services Manager Operations	
sch 11 cl 14	Power to prohibit or restrict traffic on a road if unsafe	Manager Engineering & Building Services Manager Operations	

MAGISTRATES' COURT ACT 1989

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 99A(4)	Power to give persons or bodies making a written request under s 99A(3) access to any information that may be of use in the enforcement of court orders and fines	Director Strategy & Development Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	

MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 111C(1)(a)	Power to enter into an agreement with project authority		Council as specified entity Provision inserted under <i>Suburban Rail Loop Act 2021</i>
s 134(4)	Duty to comply with requirement to surrender public land under subs(1)(a)		
s 134(5)	Duty to give written notice to the Project Minister and project authority of any lease, licence or other interest in land		
s 134(6)	Function of receiving written notice from the Project Minister		
s 146(2)	Power to claim compensation for pecuniary loss or expense incurred		
s 147	Function of agreeing to transfer of building or structure		
s 167	Function of receiving written notice from the project authority		For land owned or vested in Council Provision inserted under <i>Suburban Rail Loop Act 2021</i>
s 185D	Power to enter into an agreement with the project authority for a community asset		
s 189(2)	Duty to obtain consent of project authority for the purposes of carrying out works or discontinue a road within a project area	Director Strategy & Development	Provision inserted under <i>Suburban Rail Loop Act 2021</i>

MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 189(5)	Function of receiving written consent	Director Strategy & Development	
s 195(2)	Power to apply to the relevant project authority for the purpose of 195(1)	Director Strategy & Development	
s 195(4)	Function of receiving written notice of the decision from the relevant project authority	Director Strategy & Development	

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 20(1)	Duty to comply with Information Privacy Principles	Corporate Management Team Managers Coordinators Team Leaders Supervisors	
s 20(2)	Duty to comply with Information Privacy Principles when administering a public register	Privacy Officer Coordinator Building Services Coordinator Community Health Coordinator Local Laws Team Leader Building Services Administration	
s 22(1)	Power to seek approval of a code of practice or an amendment to a code of practice	Privacy Officer	
s 22(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Privacy Officer	
s 23(1)(b)	Function of giving written notice to the Information Commissioner that Council intends to be bound by the approved code of practice	Privacy Officer	

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 23(6)	Function of giving written notice to the Information Commissioner that Council no longer intends to be bound by the approved code of practice	Privacy Officer	
s 26(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	Privacy Officer	
s 28(5)	Power to refuse a request by an authorised representative of an individual for access to personal information where it is reasonably believed that access may endanger the individual	Privacy Officer	
s 29(1)	Power to apply to the Information Commissioner for a public interest determination	Privacy Officer	
s 29(5)	Function of receiving draft determination	Privacy Officer	
s 29(6)	Function of attending a conference with the Information Commissioner	Privacy Officer	
s 30(1)	Power to request that application be for a temporary public interest determination	Privacy Officer	
s 34(1)	Power to apply to the Information Commissioner for approval of an amendment to a public interest determination	Privacy Officer	
s 34(2)	Function of receiving draft determination and attending a conference with the Information Commissioner and Power to make a submission	Privacy Officer	

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 35(2)	Function of receiving written notice from the Information Commissioner regarding revocation of a public interest determination	Privacy Officer	
s 36(1)	Duty to report to the Information Commissioner on an annual basis, or at any other agreed time	Privacy Officer	
s 38(1)	Power to apply to the Information Commissioner for a temporary public interest determination and power to make a submission	Privacy Officer	
s 41(2)	Function of receiving written notice from the Information Commissioner regarding revocation of temporary public interest determination	Privacy Officer	
s 47(1)	Power to apply for approval of an information usage arrangement	Privacy Officer	Where Council is a lead party to an information usage arrangement
s 47(2)	Duty to consult where required	Privacy Officer	Where Council is a party to an information usage arrangement
s 49(6)	Function of receiving notice of a refusal under s 49(4) or (5) from the Information Commissioner	Privacy Officer	Where Council is a lead party to an information usage arrangement
s 52(1)	Power to apply for approval of an amendment to an information usage arrangement	Privacy Officer	Where Council is a lead party to an information usage arrangement
s 52(2)	Duty to consult where required	Privacy Officer	Where Council is a party to an information usage arrangement
s 53(2)	Power to request revocation of an approval of an	Privacy Officer	Where Council is a party to an

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	information usage arrangement		information usage arrangement
s 53(4)	Function of receiving notice from the Information Commissioner regarding ground for revocation of an information usage arrangement	Privacy Officer	Where Council is a party to an information usage arrangement
s 53(5)	Function of receiving notice from the Minister regarding revocation of an information usage arrangement	Privacy Officer	Where Council is a party to an information usage arrangement
s 54(1)	Duty to report to the Information Commissioner about the information usage arrangement	Privacy Officer	Where Council is a lead party to an information usage arrangement
s 56	Power to apply to VCAT for review of a decision to issue a certificate under s 55	Privacy Officer	Where Council's interests are affected by the decision
s 61	Function of receiving notice of complaint lodged with the Information Commissioner	Privacy Officer	
s 62(1)	Function of receiving notice that complaint is to be declined	Privacy Officer	
s 62(3)	Power to attend before the Information Commissioner and produce documents	Privacy Officer	
s 62(7)	Function of receiving notice of dismissal	Privacy Officer	
s 63(2)	Function of receiving notice of complaint being referred by the Information Commissioner	Privacy Officer	
s 64(2)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Privacy Officer	

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 65A	Function of consulting with the Information Commissioner	Privacy Officer	
s 65B	Function of liaising with the Information Commissioner to informally resolve a complaint	Privacy Officer	
s 66(1)	Function of receiving notice that conciliation is inappropriate	Privacy Officer	
s 66(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Privacy Officer	
s 67(3)	Power to attend conciliation and settle the matter	Privacy Officer	
s 68	Power to give information or produce a document	Privacy Officer	
s 69(1)	Power to prepare and sign conciliation agreement	Privacy Officer	
s 69(2)	Power to lodge certified conciliation agreement	Privacy Officer	
s 69(3)	Function of receiving copy of registered record	Privacy Officer	
s 71(1)	Function of receiving notice of unsuccessful conciliation	Privacy Officer	
s 71(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	Privacy Officer	
s 72	Power to apply to VCAT for an interim order	Privacy Officer	
s 77(1)	Power to administer/ implement order of VCAT	Privacy Officer	

PRIVACY AND DATA PROTECTION ACT 2014

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 77(3)	Function of receiving VCAT order relating to a public register administered by Council	Privacy Officer	
s 78(1)	Duty to comply with compliance notice served by the Information Commissioner	Privacy Officer	
s 78(3)	Power to apply for extension in relation to compliance notice	Privacy Officer	
s 79	Power to give information or produce a document	Privacy Officer	
s 83(1)	Power to apply to VCAT for review of a decision of the Information Commission under s 78(1)	Privacy Officer	

PROFESSIONAL ENGINEERS REGISTRATION ACT 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 75(3)	Duty to comply with a request under s 75(1)	Manager Engineering & Building Services	Where Council is a specified body

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 25	Duty to report to the Secretary when required by notice	Director Strategy & Development Manager Community Safety Coordinator Community Health	
s 26(1)	Duty to prepare municipal health and wellbeing plan within 12 months after each general election in accordance with s 26(2) & (3)	Manager City Futures Director Strategy & Development	
s 26(4)	Duty to review municipal public health and wellbeing plan annually and amend as appropriate	Manager City Futures Director Strategy & Development	Unless s 27 applies
s 26(4A)	Duty to include a review of the measures referred to in s 26(2)(ba) when annually reviewing the municipal public health and wellbeing plan	Manager City Futures	Unless s 27 applies
s 26(6)	Duty to give a copy of the current municipal public health and wellbeing plan to the Secretary	Manager City Futures	Unless s 27 applies
s 26(6A)	Duty to report, to the Secretary, the measures referred to in s 26(2)(ba) at the intervals specified	Manager City Futures	Unless s 27 applies
s 26(7)	Duty to make copy of current municipal public health and wellbeing plan available for public inspection	Manager City Futures	Unless s 27 applies

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 27(3)	Power to apply to the Secretary for an exemption from complying with s 26	Manager City Futures	
s 27(6)	Duty to give a copy of the current Council Plan or Strategic Plan to the Secretary	Manager City Futures	If Council has been granted an exception from complying with s 26 and if change relates to matters in s 26(2)
s 28(a)	Duty, in a state of emergency or when a pandemic declaration is in force, to comply with an order of the Secretary	Director Strategy & Development Manager Community Safety Coordinator Community Health	
s 29(1)	Duty to appoint environmental health officer	Not sub-delegated - retained by the Chief Executive Officer	Council must appoint at least one environmental health officer Council can only appoint person with the qualifications and experience specified in s 29(2)
s 31(4)	Power to give directions to authorised officers	Director Strategy & Development Manager Community Safety Coordinator Community Health	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57(2)	Power to disclose certain information to the Secretary, Chief Health Officer or another Council	Director Strategy & Development Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 57(4)	Power to disclose certain information to a Government Department, statutory body or other person responsible for administering another Act or regulations	Director Strategy & Development Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	With Coordinator or Manager approval
s 60	Duty to remedy all nuisances in municipal district	Director Strategy & Development Manager Community Safety Coordinator Community Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(2)	Duty to investigate any notice of a nuisance	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 62(3)	Duty to take action in s 62(3)(a) or (b) where nuisance is found to exist after investigation	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 62(3)(a)	Function of taking action specified in s 62(4) where appropriate	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(3)(b)	Function of determining whether matter is better settled privately and, if so, advising of methods for settling matter privately	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 62(4)(a)	Power to exercise the powers in s 66 where that s applies, for the purposes of s 62(3)(a)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 62(4)(b)	Power to issue an improvement notice or a prohibition notice for the purposes of s 62(3)(a)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(4)(c)	Power to bring proceedings under s 219(2) for an offence against this Act for the purposes of s 62(3)(a)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 64	Power to institute proceedings for an offence under s 61	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 65	Power to investigate nuisance occurring outside municipal district	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(2)(a)	Power to enter and take steps to abate nuisance and do all things necessary for abatement	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)
s 66(2)(b)	Power to do all things necessary for abatement of nuisance	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)
s 66(4)	Power to recover costs incurred under s 66(2)	Manager Community Safety Coordinator Community Health	
s 67	Function of receiving application for registration of prescribed accommodation	Coordinator Community Health	
s 67A	Function of receiving application for registration of lower risk prescribed accommodation	Coordinator Community Health	
s 69	Function of receiving application for registration of premises upon which a person conducts business	Coordinator Community Health	Applies to higher risk services

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 69A	Function of receiving application for registration of premises upon which a person conducts business	Coordinator Community Health	Applies for lower risk services
s 71	Function of receiving applications for the issue, renewal or transfer of a registration	Manager Community Safety Coordinator Community Health	
s 73(1)(a)	Power to give the applicant notice requiring specified information before considering the application under s 71	Manager Community Safety Coordinator Community Health Team Leader Environmental Health	
s 73(1)(b)	Power to inspect prescribed accommodation or premises before considering the application under s 71	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 73(1)(c)	Power to require alterations or improvements to prescribed accommodation or premises before considering the application under s 71	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 73(2)	Power to issue, transfer or renew a registration subject to s 73(1)(c)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 73A	Duty and power to enter information in the Rooming House Register	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 74	Power to decide issue, transfer or renew registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76(1)(a)	Power to refuse to issue a registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Decision of delegate only valid where Council later ratifies the refusal
s 76(1)(b)	Power to issue a registration subject to a condition imposed on the registration by the Council under s 73(2)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Subject to s 74
s 76(1)(c)	Power to vary a registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76(1)(d)	Power to cancel a registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 76(1)(e)	Power to suspend a registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 76(1)(f)	Power to refuse to transfer a registration	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Decision of delegate only valid where Council later ratifies the refusal
s 76(1)(g)	Power to transfer a registration subject to a condition imposed on the registration by the Council under s 73(2)	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Subject to s 74

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76(1)(h)	Power to refuse to renew a registration	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Decision of delegate only valid where Council later ratifies the refusal
s 76(1)(i)	Power to renew a registration subject to a condition imposed on the registration by the Council under s 73(2)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Subject to s 74
s 76(3)	Duty to notify applicant or registration holder of decision under s 76 and ground(s) on which it was based	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 78	Power to issue a replacement certificate of registration	Manager Community Safety Coordinator Community Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 78A(1)	Power to accept applications for the issue, transfer or renewal of registration in the online portal if accommodation or premises in located in the municipal district	Coordinator Community Health	
s 78A(2)	Duty to pay the charge for use of the online portal	Manager Community Safety Coordinator Community Health	
s 181(1)	Power to take any step in paragraphs (a)-(d) with respect to items seized by an authorised officer appointed by Council	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 181(2)	Duty to notify owner of item forfeited under s 181(1)(c), setting out how to seek review of the decision	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 182	Power to destroy or otherwise dispose of forfeited item	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 185(1)	Function of receiving complaints about authorised officers appointed by the Council	Director Strategy & Development Manager Community Safety Coordinator Community Health	Complaint must be in writing or other form approved by Council
s 185(2)	Power to approve form in which complaint is made	Director Strategy & Development Manager Community Safety Manager Communications and Customer Experience Coordinator Community Health	
s 185(4)(a)	Duty to investigate any written complaint provided under s 185(2)	Manager Community Safety Coordinator Community Health	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185(4)(b)	Duty to provide written report to the complainant on the results of the investigation under s 185(4)(a)	Manager Community Safety Coordinator Community Health	
s 194(2)(a)	Power to issue an improvement notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	In accordance with s 194(3)
s 194(2)(b)	Power to issue a prohibition notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	In accordance with s 194(3)
s 196(1)	Power to apply to Magistrates' Court for an injunction (compelling a person to comply or restraining a person from contravening an improvement notice or prohibition notice)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 197(2)	Power to cause a complaint to be made to the Magistrates' Court (where prohibition notice or improvement notice issued and person does not comply or nuisance likely to recur)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 197(5)(a)	Power, where order issued under s 197(4), to enter land and abate nuisance and do whatever is necessary to execute the order	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 197(5)(b)	Power to recover costs and expenses incurred	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 197(6)	Power to recover costs and expenses in court	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 205(2)	Function of receiving applications for review of Council decisions	Manager Community Safety Coordinator Community Health	
s 205(3)	Duty to review decision where application received under s 205(2)	Manager Community Safety Coordinator Community Health	
s 205(5)	Power to agree a period greater than 28 days for review of a decision with the applicant	Manager Community Safety Coordinator Community Health	
s 205(6)(a)	Power to make a decision affirming, varying or revoking a decision	Manager Community Safety Coordinator Community Health	
s 205(6)(b)	Power to make any other decision where original decision is revoked	Manager Community Safety Coordinator Community Health	Where decision is to refuse an application, decision of delegate only valid where Council later ratifies the refusal

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 205(7)	Duty to give applicant for review a written statement of the decision and reasons	Manager Community Safety Coordinator Community Health	
s 205(8)	Duty to inform applicant for review of right to apply to VCAT for a review under s 207	Manager Community Safety Coordinator Community Health	
s 209(2)	Power to serve infringement notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 219(2)(a)	Power to bring proceedings for offence against Part 6, 9 or 10 (or any regulations under Part 6, 9 or 10)	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 219(2)(b)	Power to bring proceedings for offence relating to an improvement notice or a prohibition notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 228(1)	Power to seek reimbursement of costs incurred where person is found guilty of an offence	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 228(2)	Power to seek payment for cost of work conducted by Council where awarded legal costs	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	'work' is defined in s 228(3)

PUBLIC HEALTH AND WELLBEING ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 229(3)	Power to take the actions necessary to ensure compliance with the direction, requirement, improvement notice or prohibition notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is so authorised by Chief Health Officer under s 229(2)
s 230(2)(b)	Power to recover, in court, costs incurred under s 229	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC INTEREST DISCLOSURES ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 16(1)	Function of receiving a public interest disclosure that relates to the conduct of Council or of a member, officer or employee of Council	Protected Disclosure Coordinator Protected Disclosure Officers	Subject to s 16(2)
s 21(2)	Duty to, no later than 28 days after the disclosure is made, notify the disclosure to the appropriate entity for assessment under Part 3	Protected Disclosure Coordinator	Where Council is a receiving entity
s 23	Power to provide information in respect of the disclosure	Protected Disclosure Coordinator	
s 24(2)	Duty to advise the person who made the disclosure that the disclosure has been notified to the IBAC, the Victorian Inspectorate or the Integrity and Oversight Committee (as the case may be) for assessment	Protected Disclosure Coordinator	Where Council is a receiving entity
s 24(3)	Duty to advise the person who made the disclosure of the matters in s 24(3)(a) – (c)	Protected Disclosure Coordinator	Where Council is a receiving entity
s 26(6)	Function of being consulted by IBAC	Protected Disclosure Coordinator	Where Council is a notifying entity
s 27	Function of receiving notification of IBAC's determination	Protected Disclosure Coordinator	Where Council is a notifying entity
s 54(1)	Power to disclose information regarding an assessable disclosure or identity of person who has made an assessable disclosure, only in the circumstances listed in s 54(2)	Protected Disclosure Coordinator	

PUBLIC INTEREST DISCLOSURES ACT 2012

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 58(1)	Duty to establish procedures to facilitate the making of disclosures and the handling of those disclosures	Protected Disclosure Coordinator	
s 58(5)	Duty to establish procedures for the protection of persons from detrimental action by the Council, Council officers or Councillors	Protected Disclosure Coordinator	
s 59(4)	Duty to make procedures established under s 58 available to the public and to staff and Councillors	Protected Disclosure Coordinator	
s 61(1)	Function of receiving recommendations from IBAC	Protected Disclosure Coordinator	
s 70(1)	Duty to include certain items in annual report	Protected Disclosure Coordinator	
sch 1 cl 25(2)	Duty to complete the investigation of the disclosure under the <i>Whistleblowers Protection Act 2001</i> and take action listed in sch 1 cl 25(2)(b)	Protected Disclosure Coordinator	Note: applies Where an investigation has been started but not completed under the <i>Whistleblowers Protection Act 2001</i>
sch 1 cl 29(2)	Duty to notify IBAC within 28 days of a disclosure made after commencement of this Act	Protected Disclosure Coordinator	

PUBLIC RECORDS ACT 1973

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8A	Duty to cause records to be transferred to custody of Public Records Office	Coordinator Corporate Planning, Risk & Information Team Leader Information Management	

RESIDENTIAL TENANCIES ACT 1997

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 91ZU(1)	Power to give a renter a notice to vacate rented premises		Where Council is a public statutory authority engaged in the provision of housing
s 91ZZC(1)	Power to give a renter a notice to vacate rented premises		Where Council is a public statutory authority authorised to acquire land compulsorily for its purposes
s 91ZZE(1)	Power to give a renter a notice to vacate rented premises		Where Council is a public statutory authority engaged in the provision of housing
s 91ZZE(3)	Power to publish Council's criteria for eligibility for the provision of housing		Where Council is a public statutory authority engaged in the provision of housing
s 142D	Function of receiving notice regarding an unregistered rooming house	Manager Community Safety Coordinator Community Health Team Leader Environmental Health	
s 142G(1)	Duty to enter required information in Rooming House Register for each rooming house in municipal district	Manager Community Safety Coordinator Community Health Team Leader Environmental Health	

RESIDENTIAL TENANCIES ACT 1997

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 142G(2)	Power to enter certain information in the Rooming House Register	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 142I(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
s 206AZA(2)	Function of receiving written notification	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

RESIDENTIAL TENANCIES ACT 1997

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 207ZE(2)	Function of receiving written notification	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 14(7)	Power to appeal to the Minister regarding decision of the Head, Transport for Victoria	Manager Projects & Asset Management Director Assets & Leisure	
s 48M	Function of consulting with the relevant authority in relation to the development of guidelines for bus stopping points and bus stop infrastructure	Manager Projects & Asset Management Director Assets & Leisure	
s 48N	Duty to notify relevant authority within 28 days of installation, removal or relocation of a bus shelter, seat or hardstand located at, or in the immediate vicinity of, a bus stopping point	Manager Projects & Asset Management Director Assets & Leisure	
s 72(1)	Duty to issue an identity card to each authorised officer the entity appoints	Manager Projects & Asset Management Director Assets & Leisure	Where Council is an appointing entity
s 86	Duty to keep a register containing the particulars of all matters reported to Council under s 85	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity
s 87(1)	Function of receiving complaints about the exercise of a power by an authorised officer under the <i>Road Management Act 2004</i> (Vic)	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 87(2)(a)	Power to investigate complaint	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity
s 87(2)(b)	Power to provide written report	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity
s 88(2)	Function of receiving a document or information from a person who provides a document or information in response to a requirement of an authorised officer under the <i>Road Management Act 2004 (Vic)</i>	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity
s 89(2)	Power to provide written authority to an authorised officer to give any information acquired by the authorised officer in carrying out those functions to any other person, whether directly or indirectly	Manager Projects & Asset Management Director Assets & Leisure	Where Council is the appointing entity
sch 2 cl 4	Power to make submissions on the Head, Transport for Victoria's proposal to act under s 42 and cl 3	Manager Projects & Asset Management Director Assets & Leisure	
sch 5A cl 15(3)	Duty to provide a certificate under cl 15(2)(b)(ii) of sch 5A on the written request of the Head, Transport for Victoria	Manager Projects & Asset Management Director Assets & Leisure	
sch 5A cl 26	Duty to surrender land to the Crown following an order of the Governor in Council	Manager Projects & Asset Management Director Assets & Leisure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 5A cl 27	Duty to surrender Council's interest in any Crown land to the Crown following an order of the Governor in Council	Manager Projects & Asset Management Director Assets & Leisure	
sch 5A cl 51	Power to claim from the Head, Transport for Victoria an amount for loss or expense incurred as a result of an order under Division 2 Part 5 of the Act	Manager Projects & Asset Management Director Assets & Leisure	Council must have sustained pecuniary loss or incurred an expense

ROAD SAFETY ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 59(1)(a) and (d)	Power to authorise officer or other person to request or signal driver or person in charge of motor vehicle to do certain things, such as stop the motor vehicle	Director Strategy & Development	
s 77(2)(b)	Power to prosecute and authorise staff member to prosecute	Director Strategy & Development Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	
s 77(4)	Power to authorise officer to take proceedings for any offence which relates to the parking or leaving standing of a vehicle if the offence occurs on land or premises which are vested in, or under the control of, Council	Director Strategy & Development Coordinator Local Laws Prosecutions Team Leader	
s 84BE(1)	Function of receiving a statement under this s	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services	Where Council is the enforcement official
s 84BE(4), (5) and (5A)	Power to decide to accept statements as effective statements for the purposes of this Part	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services	Where Council is the enforcement official

ROAD SAFETY ACT 1986

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84BE(6)	Duty to cause notice to be served on the statement-giver stating whether the enforcement official accepted the statement as an effective statement	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services	Where Council is the enforcement official
s 84BF	Power to cancel acceptance of a statement	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services	Where Council is the enforcement official
s 87(1)	Power to serve, or cause to be served, a parking infringement notice	Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer	
s 87(1D)	Duty to issue an identity card to authorised person Council appoints	Coordinator Governance & Procurement	
s 87(1E)	Power to authorise a member of staff to sign identity card	Coordinator Governance & Procurement	
s 87(8)	Power to authorise person for purpose of serving parking infringement notices in accordance with s 87(1C)	Director Strategy & Development	
s 90D(1)	Power to enter into an agreement with the owner or occupier or land for the provision of parking services	Manager Community Safety Coordinator Local Laws Team Leader Parking Services	

ROAD SAFETY ACT 1986			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 90I	Power to issue parking permits to enable vehicles displaying a parking permit for people with disabilities to be parked in accordance with the <i>Road Safety Road Rules 2017</i> (Vic)	Coordinator Local Laws Team Leader Parking Services	
s 98(1)	Power to request Minister to extend application of Act	Director Strategy & Development Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Community Safety Coordinator Local Laws	
s 99A(4)	Power to establish requirements for traffic management plan	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Coordinator Development Engineering Senior Traffic & Transport Engineering	Where Council is the coordinating road authority under the <i>Road Management Act 2004</i>

ROAD SAFETY ACT 1986			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 99B(1)	Power to issue permit to conduct non-road activity (including on conditions specified in s 99B(3))	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Coordinator Development Engineering Senior Traffic & Transport Engineering Traffic & Transport Engineer	Where Council is the coordinating road authority under the <i>Road Management Act 2004</i>
s 99B(2)	Power to authorise closure of highway to traffic	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Coordinator Development Engineering Senior Traffic & Transport Engineering Traffic & Transport Engineer	Where Council is the coordinating road authority under the <i>Road Management Act 2004</i>

ROOMING HOUSE OPERATORS ACT 2016

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49(3)	Duty to comply with request under s 49(1) to answer any questions	Manager Community Safety Coordinator Community Health Team Leader Environmental Health	

SERVICE VICTORIA ACT 2018

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 7(1)	Function of receiving a previously transferred customer service function		
s 7(5)	Power to perform a customer service function in accordance with the enactment that confers the function on the service agency		
s 12	Function of receiving a previously transferred identity verification function		
s 12(5)	Power to perform an identity verification function in accordance with the enactment that confers the function on the service agency		
s 47E	Power to make changes to information in database		
s 54A(2)	Power to disclose regulated information in certain circumstances in (a) – (g)		
s 58(3)	Power to provide agreement to Minister		

SHERIFF ACT 2009

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(1)	Duty to comply with request for information made under s 53(1)	Privacy Officer	Unless s 54(1)(a) and (b) apply

SPORT AND RECREATION ACT 1972

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 6(3)	Power to enter into agreement with Minister and to agree to conditions for Minister to carry out works or undertakings or provide services	Director Assets & Leisure Manager Leisure & Major Facilities	
s 14(3)	Function of receiving funds for works for provision of sport and recreation	Director Assets & Leisure Manager Leisure & Major Facilities	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 3(5)	Power to require variation of easement or restriction in compliance with planning scheme or permit	Manager Statutory Planning Coordinator Statutory Planning	
s 5(3)(c)	Function of receiving application for certification	Manager Statutory Planning Coordinator Statutory Planning	
s 5(3)(d)	Power to provide statement of compliance	Manager Statutory Planning Coordinator Statutory Planning	
s 5(4)	Power to accept and consider plans	Manager Statutory Planning Coordinator Statutory Planning	
s 5(4A)	Power to consider and certify plans before <i>Transfer of Land Act 1958</i> application determined	Manager Statutory Planning Coordinator Statutory Planning	
s 6(1)	Duty to certify plan within prescribed time in specified circumstances	Manager Statutory Planning Coordinator Statutory Planning	
s 6(2)	Duty to refuse to certify plan where conditions in s 6(1) not met and give reasons in writing	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 7A(2)	Duty to, within 7 days after certifying the plan, give the Secretary to the Department of Environment, Land, Water and Planning written notice of that certification, a copy of the application for certification and the certified plan	Manager Statutory Planning Coordinator Statutory Planning	
s 8(1)	Duty to refer plans to referral authority in certain circumstances	Manager Statutory Planning Coordinator Statutory Planning	Unless s 8(2)-(5) apply Form of referral per r 13 and 14 of the <i>Subdivision (Procedures) Regulations 2021</i>
s 8(6)	Duty to give referral authority copy of certified plan where not referred to referral authority	Manager Statutory Planning Coordinator Statutory Planning	
s 10(1)	Power to require applicant to alter plan	Manager Statutory Planning Coordinator Statutory Planning	
s 10(2)	Power to agree to an alteration at request of applicant	Manager Statutory Planning Coordinator Statutory Planning	
s 10(5)	Duty to send altered plan to referral authority	Manager Statutory Planning Coordinator Statutory Planning	Must send notice in prescribed Form 7 in Schedule 1 outlining revised times, r 19 of the <i>Subdivision (Procedures) Regulations 2021</i>

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10(7)	Duty to notify surveyor of alteration required by Council	Manager Statutory Planning Coordinator Statutory Planning	
s 11(1)	Function of receiving application to amend certified plan	Manager Statutory Planning Coordinator Statutory Planning	
s 11(2)	Duty to refer application under s 11(1) to referral authority	Manager Statutory Planning Coordinator Statutory Planning	
s 11(2A)	Power to amend without referral if minor amendment	Manager Statutory Planning Coordinator Statutory Planning	
s 11(7)	Duty to re-certify plan or advise of refusal in writing with reasons	Manager Statutory Planning Coordinator Statutory Planning	
s 11(10)	Duty to notify surveyor of an amendment by acquiring authority where plan prepared by surveyor	Manager Statutory Planning Coordinator Statutory Planning	
s 11(11)	Duty to give copy of re-certified plans to referral authority	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11A(1)	Power to require more information	Manager Statutory Planning Coordinator Statutory Planning	
s 15(1)	Power to require engineering plan	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 15(2)	Duty to approve/refuse approval/require alterations of engineering plan	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 15(6)	Power to charge for engineering plans prepared by it	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 17(2)(a)	Power to appoint supervisor of works	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 17(2)(b)	Power to charge for supervision	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 17(2)(c)	Power to enter into agreement with owner or applicant in anticipation of applicant becoming owner	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 17(2A)	Power to request Minister to nominate authority to consider what works are required	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 17(2D)	Power to transfer works/interest in land relating to the works by agreement from Council to a relevant authority	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 18(1)	Power to require applicant to set aside land for public open space and/or pay a percentage	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where ss 14, 18(5) and 18(8) apply Must have regard to matters in s 18(1A)-2
s 18(1B)	Power to vary time of payment by agreement with applicant	Manager Statutory Planning Coordinator Statutory Planning	
s 18(4)	Power to agree with applicant to set aside/pay different percentage	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 18(7)	Power to refund amount paid under s 18(1) where no longer intend to subdivide	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 18(8)	Power to consider it unlikely that each lot will be further subdivided.	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18A(6)	Power to decide to refund the amount paid to it, if satisfied that it is no longer intended to subdivide the land	Manager Statutory Planning Coordinator Statutory Planning	
s 19(1)	Power to obtain valuation where value is not agreed	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 19(3)	Duty to give applicant copy of valuation	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 19(5)	Power to obtain revaluation on each anniversary of the making of the public open space requirement and vary the requirement accordingly, where the public open space requirement has not been complied with	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 21(1)	Duty to issue statement of compliance, subject to s 21(2C) and (2CA)	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies Time limits apply (s 21(1)-(2))
s 21(2A)(a)&(b)	Duty to, in writing, notify Development Victoria of request within 7 days of receiving a request for issue of statement of compliance, and to provide Authority with a copy of planning permit	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 21(2CA)	Duty not to issue a statement of compliance in relation to a plan relating to land, in respect of which an infrastructure contribution is imposed under an approved infrastructure contributions plan, unless the applicant has satisfied the Council of the criteria set out in s 21(2CA)(a) and (2CA)(b)	Manager Statutory Planning Coordinator Statutory Planning	
s 21(4)	Power to provide in the statement of compliance that agreement pursuant to <i>Planning and Environment Act 1987</i> no longer applies in certain circumstances	Manager Statutory Planning Coordinator Statutory Planning	Does not apply where s 14 applies
s 21(9)	Duty to give a notice to the Commissioner of State Revenue that a statement of compliance has been issued	Manager Statutory Planning Coordinator Statutory Planning	
s 21(10)(a)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the <i>Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)</i>), give the Secretary to the Department of Environment, Land, Water and Planning written notice that the statement has been issued	Manager Statutory Planning Coordinator Statutory Planning	
s 21(10)(b)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the <i>Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)</i>), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the statement	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 21(10)(c)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the <i>Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020</i> (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the plan of subdivision	Manager Statutory Planning Coordinator Statutory Planning	
s 24A(1)	Duty to do any of the things listed in the table in this s 24A where so required by planning scheme with respect to reserves, etc	Manager Statutory Planning Coordinator Statutory Planning	
s 24A(2)	Power to certify a plan prepared under s 24A(1) where applicant certifies land no longer reserved	Manager Statutory Planning Coordinator Statutory Planning	
s 25(1)	Function of being notified by Registrar of registration of plan and duty to notify any public authority for which easement has been created/reserve has vested.	Manager Statutory Planning Coordinator Statutory Planning	
s 25(2)	Function of being notified by Registrar if plan is withdrawn or refused registration	Manager Statutory Planning Coordinator Statutory Planning	
s 25(3)	Duty to notify referral authority affected by withdrawal/refusal	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 34E	Power to apply to VCAT for order compelling an owners corporation to carry out a requirement or perform a duty	Manager Statutory Planning Coordinator Statutory Planning	
s 34H(5)	Function of receiving notice from Registrar of amendment or cancellation of plan on winding up	Manager Statutory Planning Coordinator Statutory Planning	
s 35(1)	Duty of acquiring authority to submit plan for certification and registration where land subdivided	Manager Statutory Planning Coordinator Statutory Planning	
s 35(2)	Power to require acquiring authority to submit certification new/amended plan	Manager Statutory Planning Coordinator Statutory Planning	s 35(3)-(5) apply
s 35(6)	Duty of an acquiring authority to advise Registrar of vesting date	Manager Statutory Planning Coordinator Statutory Planning	
s 35(8)	Power of acquiring authority to submit for certification and registration of any land vested/registered in its own name	Manager Statutory Planning Coordinator Statutory Planning	s 35(9) applies
s 35(11)	Duty to give notice to the Commissioner of State Revenue that the plan has been certified	Manager Statutory Planning Coordinator Statutory Planning	Provision commenced 5 June 2024

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 36(1)	Function of stating in writing that it considers that subdivision requires removal/acquisition of easement	Manager Statutory Planning Coordinator Statutory Planning	s 35(1AA) applies
s 38	Power to provide written consent	Manager Statutory Planning Coordinator Statutory Planning	
s 38A(1)	Power to provide written consent	Manager Statutory Planning Coordinator Statutory Planning	
s 38B	Power to provide written consent	Manager Statutory Planning Coordinator Statutory Planning	
s 38C	Power to provide written consent	Manager Statutory Planning Coordinator Statutory Planning	
s 39(1)	Power to refer disputes to VCAT	Manager Statutory Planning Coordinator Statutory Planning	Unless s 39(2) applies
s 39(3)	Power to apply to the County Court to order registration of plan be stopped in certain circumstances	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION ACT 1988

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 11(1)	Power to apply to a court for an order regarding scheme of development	Manager Statutory Planning Coordinator Statutory Planning	

SUMMARY OFFENCES ACT 1966

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4	Power to give permission or consent to certain things	Coordinator Engineering Services & Strategy Coordinator Statutory Planning Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer	
s 6A(1)	Duty to consult with Victoria Police before granting an application for a permit for the use of Council land, a road closure or anything else that the Council believes will facilitate a public protest being held by the applicant	Coordinator Engineering Services & Strategy Senior Traffic & Transport Engineering Coordinator Local Laws Team Leader Local Laws	Subject to s 6A(2)(b)
s 50A(3)(a)	Power to apply to Governor in Council for declaration that municipal district be a 'district' for purposes of s 50A offences	Manager Statutory Planning	
s 50A(3)(b)	Power to apply to Governor in Council for revocation/variation of declaration under s 50A(3)(a)	Manager Statutory Planning	

TAXATION ADMINISTRATION ACT 1997

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 92(1)(e)(vfa)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law	Manager Finance & Commercial Coordinator Financial Accounting	
s 92(1)(h)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law, being in relation to the <i>Short Stay Levy Act 2024</i>	Manager Finance & Commercial Coordinator Financial Accounting	

TRANSFER OF LAND ACT 1958			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 26X(1)	Function of receiving enquiries, from the Registrar, for personal information that identifies ratepayers and mortgagors of land, for the purpose of comparing that information with information retained by the Registrar or the Registrar-General in relation to land that is to be brought under the Act	Manager Finance & Commercial	
s 26X(2)	Function of disclosing personal information that identifies who is a ratepayer or mortgagor of the land	Manager Finance & Commercial	
s 45(1)	Power to sign a transfer of land in respect of which a decision to acquire or dispose of land has been made under the <i>Local Government Act 2020</i>	Manager Finance & Commercial	Where Council is the landowner Note: Where Council receives a request for consent to the creation or surrender of an easement (right of carriageway) in a s 45 transfer of land that Council is not a party to, see s 73B
s 54	Power to make application to be registered proprietor	Manager Finance & Commercial	Applies only where the Council is an acquiring authority as defined in s 53
s 55(3)	Duty to take possession of any certificate of title, or other document produced to Council on any claim for compensation and to lodge them immediately with the registrar	Manager Finance & Commercial	Applies only where the Council is an acquiring authority as defined in s 53
s 57(1)	Duty to lodge notification with the Registrar upon service of notice of intention	Manager Finance & Commercial	Applies only where the Council is an acquiring authority as defined in s 53

TRANSFER OF LAND ACT 1958			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57(2)	Power to withdraw notice of intention to acquire	Manager Finance & Commercial	Applies only where the Council is an acquiring authority as defined in s 53
s 62(4)	Function of receiving notice from Registrar of where land is located	Manager Finance & Commercial	
s 73B	Power to consent to the creation or surrender of the right of carriageway	Manager Statutory Planning Manager Engineering & Building Services Manager Finance & Commercial	Where land is located in Council's municipal district
s 88(1B)	Power to consent to the varying or releasing of a restrictive covenant	Manager Statutory Planning Manager Engineering & Building Services Manager Finance & Commercial	Where land is located in Council's municipal district
s 88(2)	Power to lodge with the Registrar a notification of the acquisition of an easement or any other right over or affecting land	Manager Engineering & Building Services Manager Finance & Commercial	Applies only where the Council is an acquiring authority as defined in s 53
s 106(1)(b)	Power to consent to the registration of a dealing or plan	Manager Finance & Commercial	

TRANSPORT INTEGRATION ACT 2010			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 25(1)	Duty to have regard to the transport system objectives when exercising powers and performing functions under interface legislation ¹ which are likely to have a significant impact on the transport system		
s 25(2)	Duty to have regard to the decision making principles in making decisions under interface legislation* which are likely to have a significant impact on the transport system.		
s 25(3)	Duty to have regard to applicable specified policy principles		
s 25(4)	Duty to have regard to applicable specified policy principles		
s 26	Power to determine the weight to give to each transport system objective under ss 24 and 25		
s 27	Power to determine the weight to give to each decision making principle under ss 24 and 25		
s 115F(3)	Function of collaborating with the Commercial Passenger Vehicle Commission	Director Strategy & Development	
s 197B(2)	Function of receiving notice from regulated bodies	Director Strategy & Development	Where Council is the responsible authority and s 197 applies

¹ Interface legislation includes the *Local Government Act 1989*, *Local Government Act 2020*, *Land Act 1958*, *Planning and Environment Act 1987* etc (see s 3 of the *Transport and Integration Act 2010*)

TRANSPORT INTEGRATION ACT 2010

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 197B(3)	Duty to meet with representatives from Director of Transport Safety	Director Strategy & Development	Where Council is the responsible authority and s 197 applies
s 197D	Duty to comply with guidelines issued under Act and directions of Secretary or Minister	Director Strategy & Development	

UNCLAIMED MONEY ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)(a)	Duty to establish a business register of unclaimed money	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 11(1)(b)	Duty to by 31 March each year enter in the business register the prescribed details in relation to unclaimed money held as at 1 March in that year.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 11(3)	Power to deduct out of unclaimed money payable to an owner an amount in respect of the reasonable expenses of a business in holding unclaimed money and locating the owner.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 12(1)(a)	Duty to pay to the Registrar an amount equal to all amounts of unclaimed money held on that 1 March less any amounts that have been paid to the owner and any amounts deducted under subsection (3) or section 11(3)	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 12(1)(b)	Duty to lodge a return with the Registrar.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.

UNCLAIMED MONEY ACT 2008			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 29(1)	Power to apply to the Registrar for repayment of an overpayment of unclaimed money.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business Application must be made within 5 years after the payment of unclaimed money to the Registrar. Application under this section cannot be made for money paid to the Registrar under s 12 or 14 of this Act if the Registrar has previously served a notice of assessment or reassessment on the business or trustee that relates to the payment that would be the subject of the application.
s 43	Function of being liable to pay interest on the amount payable that remains unpaid if a default occurs	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 48	Function of being liable to pay a penalty in addition to the amount payable that remains unpaid.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.
s 53	Duty to pay the penalty within the period specified for that purpose in a notice of assessment or reassessment.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.

UNCLAIMED MONEY ACT 2008

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 56(1)	Power to lodge a written objection with the Registrar.	Manager Finance & Commercial Coordinator Financial Accounting	Where Council is operating as a business.

VALUATION OF LAND ACT 1960

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 6(1)	Duty to give notice of the valuation to each rating authority interested in the valuation of land in the area for which the valuation is being made	Manager Finance & Commercial	Where Council is the valuation authority
s 6(2)	Power to require the general valuation prepared by the valuation authority to show items in paragraphs (a) – (c)	Manager Finance & Commercial	Where Council is a rating authority
s 6(3)	Duty to give notice to valuer-general	Manager Finance & Commercial	Where Council is the rating authority
s 6(4)	Duty to ensure the valuer-general's request is given effect to	Manager Finance & Commercial	Where the Council is the valuation authority
s 7AB(2)	Power to adjust the rate or emergency services and volunteers funding levy payable retrospectively for any period it considers just	Manager Finance & Commercial	
s 7A(1)	Power to pay valuer subject to the requirements of this s7A(1)	Manager Finance & Commercial	
s 7AE(2)	Duty to comply with an Order in Council requiring the making of a new valuation	Manager Finance & Commercial	
s 7A(2)	Power to make a payment, irrespective of s 7A(1), if Council satisfies paragraphs (a) and (b)	Manager Finance & Commercial	
s 7B(1)	Duty to provide valuation to valuer-general within 2 months of date on which the valuation was returned to Council	Manager Finance & Commercial	

VALUATION OF LAND ACT 1960			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8AA(1B)	Duty to pay the valuer-general in accordance with s where Council has requested a supplementary valuation	Manager Finance & Commercial	
s 8AA(2)(a)	Power to agree the fees in respect of servicing of a valuation	Manager Finance & Commercial	
s 10(1)	Power to make a nomination to have the power to cause a valuation of all land in its municipal district for a specified year	Manager Finance & Commercial	
s 10(6)	Power to revoke nomination made under s 10(1)	Manager Finance & Commercial	
s 11	Duty to cause a general valuation	Manager Finance & Commercial	Where Council is the valuation authority
s 12	Function of causing a valuation of rateable land at the direction of the Minister	Manager Finance & Commercial	Where Council is the valuation authority
s 13DA(1)	Power to appoint people to carry out valuations	Manager Finance & Commercial	Where Council is the valuation authority The person(s) to be appointed must hold the qualifications or experience specified by Minister
s 13DC(2)	Power to use in force valuations in certain circumstances	Manager Finance & Commercial	
s 13DF(3A)	Power to use supplementary valuation before it is certified to levy or adjust municipal rate or emergency services and volunteers funding levy	Manager Finance & Commercial	

VALUATION OF LAND ACT 1960			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 13DF(5)	Power to adjust rate or emergency services and volunteers funding levy y payable retrospectively where supplementary valuation made in circumstance referred to in s 13DF(2)(o)	Manager Finance & Commercial	
s 13DFA(2)	Function of receiving written certification of supplementary valuation from valuer-general	Manager Finance & Commercial	
s 13DFB(1)	Power to request valuer-general to carry out a supplementary valuation	Manager Finance & Commercial	
s 13DFB(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	Manager Finance & Commercial	
s 13DG(3)	Duty to make a valuation of all rateable land where Council has had annexed to its municipal district any area which is not part of a former municipal district.	Manager Finance & Commercial	Where Council is the valuation authority
s 13G(1)	Power to make a nomination to have the Power to cause a valuation of land specified in s 13G(2) for a specified year	Manager Finance & Commercial	Where Council is the collection agency
s 13G(7)	Power to revoke nomination made under s 13G(1)	Manager Finance & Commercial	Where Council is the collection agency
s 13H	Duty to cause a general valuation of non-rateable leviable land to be made, returned to it and provided to the relevant collection agency	Manager Finance & Commercial	Where Council is the valuation authority

VALUATION OF LAND ACT 1960			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 13I	Duty to comply with a Ministerial Direction given under s 13I	Manager Finance & Commercial	Where Council is the collection agency and also the valuation authority
s 13J	Power to appoint people to carry out valuation	Manager Finance & Commercial	The person(s) to be appointed must hold the qualifications or experience specified by Minister Applies when Council is making a valuation for the purposes of the <i>Emergency Services and Volunteers Fund Act 2012</i>
s 13L(4)	Power to use a supplementary valuation before it is certified by the valuer-general	Manager Finance & Commercial	Where Council is the collection agency
s 13L(6)	Power to adjust the emergency services and volunteers funding levy payable retrospectively for any period considered just	Manager Finance & Commercial	Where Council is the collection agency
s 13M(2)	Function of receiving certification in writing that the valuer-general is satisfied that the supplementary valuation is correct	Manager Finance & Commercial	Where Council is the collection agency
s 13N(1)	Power to request the Valuer-General to make a supplementary valuation	Manager Finance & Commercial	Where Council is the collection agency
s 13N(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	Manager Finance & Commercial	Where Council is the collection agency
s 13Q(4)	Power to adjust a rate or emergency services and volunteers funding levy	Manager Finance & Commercial	

VALUATION OF LAND ACT 1960			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(3)	Duty to give notices in paragraphs (a) and (b) if information is received from a valuation authority under s 15(1)(b) as to a general valuation	Manager Finance & Commercial	Where Council is the rating authority
s 20(3)	Function of receiving objection and written submission where objection is because the value is too low or too high, and the value is not less than the prescribed amount	Manager Finance & Commercial	Where Council is the valuation authority
s 21(2)	Duty to refer an objection received to the valuation authority	Manager Finance & Commercial	Where Council is not the valuation authority which made the valuation
s 21(2A)	Duty to refer objection to valuer	Manager Finance & Commercial	Where Council is the valuation authority
s 21(5)	Function of receiving written notice from the valuer-general of recommendation	Manager Finance & Commercial	Where Council is the rating authority
s 21(6)	Duty to give effect to the decision of the valuer-general	Manager Finance & Commercial	Where Council is the rating authority
s 22(5)	Function of receiving copy of application to VCAT for review of valuation decision	Manager Finance & Commercial	Where Council is the valuation authority
s 22(6)	Duty to forward to principal registrar of VCAT notice of objection and copies of any notices given under s 21 and any information given or submissions lodged under s 20, in relation to objection, within 1 month after being served with copy of objector's application for review under s 22(5)	Manager Finance & Commercial	Where Council is the valuation authority

VICTORIAN LOCAL GOVERNMENT GRANTS COMMISSION ACT 1976

Column 1	Column 2		Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10	Duty to supply prescribed information to the commission by certain time	Manager Finance & Commercial	

VICTORIA STATE EMERGENCY SERVICE ACT 2005

Column 1	Column 2		Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 34(1)	Power to apply for registration of a group of persons as a unit of the Service	Manager Community Safety Municipal Emergency Management Officer	
s 35(2)	Power to consult with the Chief Officer, Operations regarding removal of controller of a registered unit from office	Manager Community Safety Municipal Emergency Management Officer	

VICTORIAN DATA SHARING ACT 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 10(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	If the Chief Data Officer gives a notice under s 8
s 10(b)	Power not to respond to the request	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	If the Chief Data Officer gives a notice under s 8
s 13(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	If the Chief Data Officer gives a notice under s 11

s 13(b)	Power not to respond to the request	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	If the Chief Data Officer gives a notice under s 11
s 24(3)(c)	Function of being informed by the Chief Data Officer, or data analytics body, if the <i>Victorian Data Sharing Act 2017</i> , <i>Privacy and Data Protection Act 2014</i> or <i>Health Records Act 2001</i> has been, or is likely to have been, breached in relation to data handled under the <i>Victorian Data Sharing Act</i> while in the control of the Chief Data Officer, or of the data analytics body	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	
s 33(4)	Duty to have regard to policies or guidelines issued under s 33(1)	Risk & Integrity Advisor Coordinator Corporate Planning, Risk & Information Manager Cyber & Technology Chief Financial Officer	

VICTORIAN INSPECTORATE ACT 2011

Column 1	Column 2		Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 28(2)	Power to enter into agreements or arrangements for use of services with the Victorian Inspectorate	Not sub-delegated - retained by CEO	

VICTORIAN PLANNING AUTHORITY ACT 2017

Column 1	Column 2		Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 33(2)	Duty to comply with request by Authority under s 33(1) for information or assistance	Director Strategy & Development Manager Statutory Planning	
s 34(1)	Function of consulting with Authority where exercising its Powers likely to affect Council's functions	Director Strategy & Development Manager Statutory Planning	

WATER ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 12(1)(a)	Duty to make any authorisation or permission that may affect the drainage system subject to any conditions required to ensure the conservation of waterways, wetlands and aquifers		
s 12(1)(b)	Power to withhold authorisation or permission until such works are carried out that are required to avoid or lessen any possible adverse effect		
s 27(4)(a)(ii)	Function of receiving notice of a proposed declaration by the Minister that an area will be a water supply protection area		
s 32H	Duty to keep copy of approved management plan available for inspection		
s36(3)(c)	Function of receiving a copy of an application for the grant of a bulk entitlement if Minister considers the Council is directly affected		
s 67A	Function of receiving a copy of an application under s 67 in respect of a dam		
s 67B	Duty to advise the Minister of response to application		
s 122ZA(2)	Function of consenting to Minister's determination under s 122ZA(1)(b)		
s 122ZC	Power to contribute money to environmental or recreational area for improving or maintaining the area		

WATER ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 144(2)(c)	Function of receiving a declaration by an Authority that land will be a serviced property for the purposes of the Act, if likely to be affected		
s 152	Function of receiving notice of intention to affect works		
s 153	Function of receiving notice to alter or remove works		
s 165(1)	Power to require an Authority to fix fire plugs to works		
s 165(2)	Duty to meet costs of providing, installing, marking and maintaining all fire plugs that the Council requires		
s 171D(1)	Power to require Melbourne Water Corporation to fix fire plugs to works		
s 171D(2)	Duty to meet costs of providing, installing, marking and maintaining fire plug, where plug is in Council's municipal district		
s 180(1)	Duty to forward copy application for septic tank permit to Authority	Coordinator Community Health	
s 180(3)	Function of receiving any notification of the location of the nearest sewer, the availability of works to service the land and any requirements		
s 180(4)	Duty to comply with any requirement of the Authority in regard to the application	Coordinator Community Health	

WATER ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 180(5)	Duty to not make a decision within 21 days after the copy is forwarded to the Authority	Coordinator Community Health	
s 188(3)	Function of receiving notice of proposed declaration of a waterway if the Council may have an interest in the waterway	Manager Engineering & Building Services	
s 205(3)	Function of receiving notice of proposed declaration that an area of land will be liable to flooding or be a floodway area	Manager Engineering & Building Services	
s 206(1)(b)	Function of receiving notice that an Order has been published in the Government Gazette	Manager Engineering & Building Services	
s 206(3)	Duty to prevent land uses that are inconsistent with any identified flood hazards		
s 208(2)	Duty to notify Authority of intention to undertake or erect any regulated works or structure before undertaking or erecting the works or structure	Manager Engineering & Building Services	
s 214(2)(b)	Duty to be represented on a committee to carry out investigations in relation to water management if the Council is affected	Manager Engineering & Building Services	
s 217	Power to apply for an order for removal or modification of works	Manager Engineering & Building Services	
s 218(2)(b)(ii)	Function of receiving notice of proposed declaration that an area of land will be a drainage course	Manager Engineering & Building Services	

WATER ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 218(7)	Duty to act in accordance with a management plan approved by the Minister, if the Council has management and control of a drainage course	Manager Engineering & Building Services	
s 218(8)	Power to require an owner, occupier or other public statutory body to remove any interferences, carry out any works and maintain any structures, if the Council has the management and control of a drainage course	Manager Engineering & Building Services	Subject to the limitations set out in s 218
s 218(10)	Duty to comply with any request by another public statutory body within 1 month	Manager Engineering & Building Services	
s 218(14)	Power to enter into and remain on the drainage course for the purpose of doing anything that an owner or occupier failed to do	Manager Engineering & Building Services	
s 244(7)	Function of receiving a copy of a community agreement, if land in the area is affected	Manager Engineering & Building Services	
s 244(8)(b)	Power to consent to community agreement where it involves the construction of a drain across a road reserve	Manager Engineering & Building Services	
s 246	Power to exercise the powers and perform the Functions of the committee if requested by the committee, where land is affected by a community drainage or salinity mitigation or community water supply scheme	Manager Engineering & Building Services	

WATER ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 263(2)	Function of receiving a request to arrange for a supplementary valuation to be made		
s 281A(1)	Power to enter into agreement with Melbourne Water Corporation to collect money owing to Melbourne Water Corporation under the Act		
s 281A(3)	Duty to collect money owing to Melbourne Water Corporation under the Act, that relates to Council's municipal district		On the terms and conditions agreed with Melbourne Water Corporation or, in default of agreement, determined by the Essential Services Commission
s 286(1)(a)	Duty to contribute to the revenue of the Authority if requested		Conditions set out in s 285 and s 286
s 287(1)(a)	Duty to make a special contribution to the revenue of the Authority if requested		Conditions set out in s 285 and s 287

BUILDING REGULATIONS 2018

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 5(2)	Power to designate an area liable to flooding	Manager Engineering & Building Services	Where Council is the relevant council
r 44	Function of receiving documents	Municipal Building Surveyor	Where Council is the relevant council
r 49	Duty to keep documents in any manner specified by the Keeper of Public Records until the building is demolished or removed from the allotment	Municipal Building Surveyor	Where Council is the relevant council
r 50	Duty to make documents available on request	Municipal Building Surveyor	Where Council is the relevant council
r 51	Function of providing information	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 73(2)	Power of providing report and consent	Manager Statutory Planning	Where Council is the relevant council
r 74(4)	Power of providing report and consent	Manager Statutory Planning	Where Council is the relevant council
r 75(4)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 76(4)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 77(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 78(6)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 79(6)	Power of providing report and consent	Manager Statutory Planning	Where Council is the relevant council
r 80(6)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 81(6)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 82(5)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 83(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 84(9)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 85(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 86(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 87(2)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 89(3)	Power of providing report and consent	Manager Statutory Planning	Where Council is the relevant council
r 90(2)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 91(5)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 92(2)	Power of providing report and consent	Municipal Building Surveyor	Where Council is the relevant council
r 94(6)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 95(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 96(3)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 97(2)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 109(1)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 109(2)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 109(3)	Power to give consent under rr 109(1) or 109(2)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council if it considers that the projection of the part of the building beyond the street alignment will not be detrimental to the safety of the public
r 116(4)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 130(1)	Power of providing report and consent	Manager Engineering & Building Services	Where Council is the relevant service authority
r 132(1)	Power of providing report and consent	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 133(2)	Power of providing report	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 134(2)	Power of providing report and consent	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147L(2)	Function of receiving an application for registration	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147M(2)	Function of receiving an application for registration	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147N(2)	Function of receiving an application for registration	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147O(1)	Power to give notice	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147Q	Duty to enter information relating to a swimming pool or spa into Council's register	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 147R(1)	Duty to give notice of the matters in r 147R(1)(a) – (g)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147R(4)	Duty to specify a date for the purposes of r 147R(1)(g)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147R(5)	Power to specify date	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147S(1)	Duty to remove from the register the information about the swimming pool or spa set out in r 147J, as soon as practicable, where satisfied that a registered swimming pool or registered spa no longer exists or is no longer capable of containing water to a depth of greater than 300 mm	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147S(2)	Duty to give a notice in writing after removing the information about the swimming pool or spa from the register	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147T(1)	Duty to determine the date of construction	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147U(1)	Duty to determine the date of construction	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147V(1)	Duty of receiving a certificate of compliance	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 147V(4)	Duty to give notice in writing following lodgement of a certificate of pool and spa barrier compliance by the owner	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147W(1)	Power to exempt an owner from the requirement under r 147V(1) to lodge a certificate of pool and spa barrier compliance	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147W(2)	Duty to give a notice in writing if an owner is exempted under r 147V(1)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147Z(1)	Power to extend the period for lodgement of a certificate of pool and spa barrier compliance if satisfied of the criteria in r 147Z(1)(a) – (e)	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147Z(3)	Duty to give a notice, in writing, to the owner of the land specifying a new due date for the lodgement of a certificate of pool and spa barrier compliance as soon as practicable after that decision is made	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147ZD	Duty to update the applicable barrier standard on the register to include the applicable barrier standard referred to in the certificate	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147ZE	Duty to give a notice, in writing, to the owner as soon as practicable following lodgement of a certificate of pool and spa barrier compliance under r 147ZC	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147ZJ(3)	Duty to give a notice, in writing, to the owner of the land on which the swimming pool or spa relating to the barrier is located	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 147ZL(1)	Duty to update the register with details of the name of the new owner of the land as soon as practicable	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147ZL(2)	Duty to give a notice, in writing, to the new owner of the land	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 147ZM	Duty to submit the requested information to the Authority in the form approved by the Authority	Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 148	Duty to prepare maps	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	
r 149(1)	Duty to amend or prepare map for the existing or new designated special area	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 149(2)	Duty to advise the Authority if a designated special area is altered or created	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	
r 149(3)	Duty to lodge copies of designated special area maps with the Authority	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	Where Council is the relevant council
r 149(4)	Duty to make an up-to-date copy of each designated special area map, applicable to Council's municipal district, available to the public for inspection	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Municipal Building Surveyor Deputy Building Surveyor	
r 150	Power to designate areas within Council's municipal district in which buildings are likely to be subject to attack by termites	Municipal Building Surveyor Deputy Building Surveyor	

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 152(1)	Power to designate areas in Council's municipal district that are likely to be subject to significant snowfalls	Municipal Building Surveyor Deputy Building Surveyor	For the purposes of the BCA
r 153(2)	Power of providing report and consent	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 153(4)	Duty not to give consent under r 153(2) if there is likely to be a danger to the life, health or safety of the occupants of the building due to flooding of the site	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 153(5)	Power to specify, Council's report, a level for the surface of the lowest floor of a building on the site	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 153(6)	Duty to consult with the floodplain management authority for the site and specify a level in line with r 153(6)(b) requirements	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 153(7)	Duty to, without delay, advise the floodplain management authority and sewerage authority for the site of the floor level (if any) specified under r 153(5)	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 154(1)	Power of providing report and consent	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 154(2)	Power to include, in the report and consent Council provides, recommendations controlling the location and construction of retaining walls and fences in relation to designated land or designated work	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the relevant council
r 154(3)	Duty to consult with the waterway management authority for the designated land or designated works before giving consent under r 154(1)	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	
r 166B(c)(ii)	Power to approve floor area size greater than 60m ²	Municipal Building Surveyor	
r 166C(1)(a)	Function of receiving notification from building owner of intention to commence occupying the building as the owner's principal place of residence	Municipal Building Surveyor	
r 166C(1)(b)	Function of receiving notification from building owner of the proposed commencement date of that occupation	Municipal Building Surveyor	
r 166C(2)	Function of receiving notification from building owner of proposed commencement date of occupation	Municipal Building Surveyor	

BUILDING REGULATIONS 2018			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 187(2)	Power of providing report and consent	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	Where Council is the relevant council Subject to r 187(3)
r 202(1)	Duty to keep the documents relating to occupancy permits in any manner specified by the Keeper of Public Records	Municipal Building Surveyor	For the purposes of s 75 of the <i>Building Act 1993</i>
r 202(2)	Duty to keep documents relating to a temporary approval for 3 years after the earlier of the two periods set out in rr 202(2)(a) and 202(2)(b)	Municipal Building Surveyor	For the purposes of s 75 of the <i>Building Act 1993</i>
r 203	Function of receiving documents	Municipal Building Surveyor	
r 205	Function of receiving information	Municipal Building Surveyor	Where Council is the relevant council
r 215(3)(c)	Function of receiving a determination and report under s 120(2)(a) of the <i>Building Act 1993</i>	Municipal Building Surveyor	Where Council is the relevant council If the essential safety measure is required under an emergency order or a building order under Part 8 of the <i>Building Act 1993</i>
r 280(1)	Power to exempt a Class 10 building, that is to be constructed on farm land and used for farming purposes, from all or any of the requirements of these Regulations	Municipal Building Surveyor	Where Council is the relevant council

COUNTRY FIRE AUTHORITY REGULATIONS 2014			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 105(3)	Duty to notify the executive officer of the regional fire prevention committee of the name of the nominee nominated in accordance with r 105(2)	Manager Community Safety	Regulations expire on 1 August 2025 in accordance with regulation 3 of the Subordinate Legislation (Country Fire Authority Regulations 2024) Extension Regulations 2024
r 105(8)	Duty to give written notice to Authority of names and addresses of persons elected as representatives of Council	Manager Community Safety	Regulations expire on 1 August 2025 in accordance with regulation 3 of the Subordinate Legislation (Country Fire Authority Regulations 2024) Extension Regulations 2024

DANGEROUS GOODS (EXPLOSIVES) REGULATIONS 2022

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 147(3)	Function of receiving written notice of intention to discharge fireworks, Chinese firecrackers or theatrical fireworks		Does not apply if local law requires a person to give Council greater notice of an intention to discharge fireworks
r 147(6)	Function of receiving written notice of intention to discharge fireworks or firecrackers in or near port waters		Where Council administers the relevant area of water

DRUGS, POISONS AND CONTROLLED SUBSTANCES REGULATIONS 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 7(1)	Power to have possession of 'Schedule 4 poisons' that are necessary for immunisation programs coordinated by Council in accordance with the <i>Public Health and Wellbeing Act 2008</i>		

ELECTRICITY SAFETY (ELECTRIC LINE CLEARANCE) INTERIM REGULATIONS 2025

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 1 cl 16(3)(b)	Function of receiving notice before cutting or removing certain trees		
sch 1 cl 19(2)(b)	Function of receiving notice after completion of cutting or removal of the trees		
sch 1 cl 20(1)	Power to consult relating to safety of cutting or removal of trees close to an electric line		
sch 1 cl 21(1)	Power to consult relating to assisting to determine an additional distance that allows for conductor sag and sway		
sch 1 cl 21(3)	Duty to keep record of the additional distance for at least 5 years		

ENVIRONMENT PROTECTION REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 21(2)	Power to require an applicant to provide additional information	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

r 25	Power to administer prescribed permit activities	Manager Statutory Planning Coordinator Statutory Planning Team Leader Statutory Planning Senior Statutory Planner Statutory Planner Planning Compliance Officer Manager Engineering & Building Services Coordinator Development Engineering Infrastructure Compliance Officer Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
r 33	Duty to inspect on-site wastewater management system and power to issue a certificate approving the use of the system if satisfied that the system complies with the permit	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

r 100(1)	Duty to provide information	Manager Community Safety Coordinator Community Health	
r 100(5)	Duty to provide a report under subregulation (1) within 3 months after the end of the financial year to which the report relates	Manager Community Safety Coordinator Community Health	
r 161	Function of receiving notification	Manager Community Safety Coordinator Community Health	
r 162(2)	Power to inspect records under subregulation 1	Manager Community Safety Coordinator Community Health	
r 171	Power to take proceedings for specified offences relating to on-site wastewater management systems	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer Team Leader Prosecutions	
r 215	Power to (a) waive the fee, in whole or parts; or (b) refund the fee paid, in whole or part	Directors Managers	
r 220(2)	Duty to give a person a reasonable opportunity to provide further information in order to decide a new application	Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

INFRINGEMENTS REGULATIONS 2016

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 8	Duty to report listed information to Attorney-General	Coordinator Local Laws Prosecutions Team Leader	

LAND ACQUISITION AND COMPENSATION REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 11	Function of providing certain information as set out in (a)-(h) as requested by an Authority	Director Strategy & Development Manager Engineering & Building Services	
r 12	Function of providing certain information as set out in (a) –(d) as requested by an Authority	Director Strategy & Development Manager Engineering & Building Services	Where Council is responsible authority

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 10	Duty to include in the notice of rates and charges the information prescribed	Manager Finance & Commercial	

LOCAL GOVERNMENT (LAND INFORMATION) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 5(2)	Duty to sign a land information certificate		<p>Refer also to s 121(4) of the <i>Local Government Act 2020</i>.</p> <p>Signing of a land information certificate must be by the member of staff of the Council to whom the power to sign a land information certificate has been delegated.</p>

LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 7(2)	Function of receiving request from member to grant pay instead of long service leave	Manager Finance & Commercial	
r 7(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager Finance & Commercial	
r 7(5)(a)	Duty to transfer long service leave entitlement to the other Council with the payment to be transferred under r 19(3)	Manager Finance & Commercial	
r 7(5)(b)	Duty to pay the public body or special body (as the case requires) an amount equal to one-fortieth of one month's ordinary pay for each completed month of recognised of the member calculated in accordance with these Regulations	Manager Finance & Commercial	
r 7(6)(b)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager Finance & Commercial	If, before the member's termination becomes effective, the member has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave, or deferred the taking of the long service leave entitlement under subregulation (4)
r 8(2)	Power to receive notice in writing from member who ceases employment in any of the circumstances set out under subregulation (1) to elect to take pay instead of all or any part of the long service leave to which the member is entitled	Manager Finance & Commercial	
r 8(3)	Duty to pay the member one-tenth of 3 months ordinary pay	Manager Finance &	

LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	for each year of completed recognised service	Commercial	
r 8(4)(b)	Duty to pay member one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager Finance & Commercial	If a member who ceases employment in any of the circumstances set out under subregulation (1) has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave before their termination or retirement becomes effective
r 8(6)	Duty to pay the member referred to in subregulation (5) one-tenth of 3 months ordinary pay for each year of completed recognised service	Manager Finance & Commercial	
r 8(7)(b)(i)	Function of approving medical practitioner	Director	
r 9(2)	Duty to pay the legal personal representative of the member referred to in subregulation (1) (as the case requires) (a) the pay which the member elected to take; and (b) pay instead of any long service leave to which the member was entitled and which the member had not taken, or for which the member has not paid	Director	
r 13(6)	Power to include, to the extent determined in each particular case by first Council, the whole or any portion of a period of service when the member was absent from duty with the prior or subsequent approval	Director	
r 14(1)(b)	Duty to grant the member a day off instead of a public holiday	Manager	

LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 14(2)	Power to agree on a mutually convenient time with the member	Manager	
r 15	Power to agree on a mutually convenient time with the member to take all or part of long service leave entitlement	Manager	
r 16	Power to approve long serve leave entitlement at half the salary for twice the period	Director	
r 17	Power to approve a member to engage in any employment for hire or reward while the member is on long service leave	Director	
r 18	Duty to provide another Council with any information in its possession which may be required by that other Council for the purposes of these Regulations	Manager People & Culture	
r 19(2)	Duty to inform the other Council (former Council) of the employment within 2 months of the commencement of the employment	Manager People & Culture	
r 19(3)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed month of service of the member with Council	Manager Finance & Commercial	Where Council is the member's former employer
r 19(4)	Duty to refund a payment made to it under subregulation (3)	Manager Finance & Commercial	Where Council is the member's new employer
r 20	Power to enter into an agreement with an authority, person responsible for an office or Authority referred to in	Manager Finance & Commercial	

LOCAL GOVERNMENT (LONG SERVICE LEAVE) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	regulation 13(4) regarding transfer of entitlements		

LOCAL GOVERNMENT (PLANNING AND REPORTING) REGULATIONS 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 5(1)	Duty to include statements describing the financial resources are in the prescribed form	Director Manager	
r 5(2)	Duty to include a statement of capital works in the Financial Plan	Manager Finance & Commercial	
r 6	Duty to include prescribed information in the Financial Plan	Director Manager	
r 7	Duty to include the prescribed information in the financial statements included in the budget	Manager Finance & Commercial	
r 8	Duty to include other prescribed information in the budget or revised budget	Manager Finance & Commercial	
r 9(2)	Duty to include the prescribed information in the report of operations	Manager Finance & Commercial	
r 10	Duty to include in the report of operations a description of the operations of Council	Director Manager	
r 11	Duty to include prescribed information relating to performance results in the performance statements	Manager Finance & Commercial	
r 14	Duty to include the prescribed information in financial statements contained in the annual report	Chief Financial Officer Manager Governance & Performance	

OCCUPATIONAL HEALTH AND SAFETY REGULATIONS 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 375(3)(c)(ii)	Function to assist in the preparation of an emergency management plan for a major hazard facility		
r 376(c)	Function to receive a copy of the parts of the emergency plan relating to the off-site consequences of a major incident occurring		
r 379(4)(b)	Function to review and, if necessary, revise the emergency management plan in relation to the off-site consequences of a major incident occurring		
r 394(1)	Function to receive information about the safety of a major hazard facility		
r 396	Function to be consulted on all matters that could affect the health and safety of members of the local community in the event of a major incident occurring		
r 433(2)(b)(ii)	Function of assisting in the preparation of an emergency management plan for a prescribed mine		
r 434(b)(ii)	Function to receive a copy of the emergency plan relating to the off-site consequences of a major incident occurring		

PUBLIC HEALTH AND WELLBEING REGULATIONS 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 19(6)	Function of receiving a copy of a disease vector control notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
r 59(4)	Function of being notified of test results	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
r 59(7)	Function of receiving written notice	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

PUBLIC HEALTH AND WELLBEING REGULATIONS 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 98	Function of being notified by the Secretary	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	
r 112(1)	Power to request information	Manager Community Safety Coordinator Community Health Team Leader Environmental Health Environmental Health Officer	

ROAD SAFETY ROAD RULES 2017

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 200(2)	Power to permit drivers of heavy and long vehicles to stop on roads in a built-up area for longer than 1 hour	Manager Engineering & Building Services Manager Operations Coordinator Engineering Services & Strategy Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services	
r 244C	Function of consulting with the Head, Transport for Victoria regarding specification of a route or area under r 244C(1)	Manager Engineering & Building Services	
r 289(1)(d)	Power to prohibit drivers riding bicycles or animals on the nature strip	Manager Engineering & Building Services Manager Operations Coordinator Engineering Services & Strategy Coordinator Local Laws Team Leader Local Laws Team Leader Parking Services Local Laws Officer	

ROAD SAFETY (GENERAL) REGULATIONS 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 79(1)(b)	Power to authorise staff member to file a charge	Manager Community Safety Coordinator Local Laws Prosecutions Team Leader	

ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 5	Power to appoint school crossing supervisor	Director Strategy and Development Manager Community Safety Coordinator Local Laws	
r 10(1)	Function of receiving notice, in writing, from the Head, Transport for Victoria if the Head, Transport for Victoria proposes to erect, display, place, remove or alter a traffic control device of a kind referred to in r 9(4)(a) to (f) (a proposal) on a road or road related area that is within the municipal district of the Council	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Unless the road or road related area forms part of a freeway or arterial road
r 10(2)	Power to disagree, in writing, with the proposal	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	
r 11(1)	Power to erect, display, place, remove or alter traffic control devices on roads or road related areas	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	Where Council is a responsible entity

ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 11(2)(a)	Power to erect, display, place, remove or alter a minor traffic control device that is for the control of stopping or parking of vehicles in accordance with Part 12 of the <i>Road Safety Road Rules 2017</i> (Vic)	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	On a road or road related area forming part of an arterial road within Council's municipal district
r 11(2)(b)	Power to erect, display, place, remove or alter a traffic control device that is associated with a children's crossing	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	
r 11(2)(c)	Power to erect, display, place, remove or alter a traffic control device installed in accordance with r 15	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	
r 11(2)(d)	Power to erect, display, place, remove or alter any other minor traffic control device or a major traffic control device	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	With the authorisation of the Head, Transport for Victoria Subject to r 11(3)

ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 11(4)	Duty to alter the minor traffic control device to remove the inconsistency or remove the minor traffic control device	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	If a minor traffic control device referred to in r 11(2)(a) is inconsistent with a major traffic control device located on the same length of road
r 12(1)(d)	Power to authorise an authorised works manager, or a person acting on behalf of an authorised works manager, to erect, display, place, remove or alter any other minor traffic control device	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
r 13(1)(f)	Power to authorise a person, to whom a coordinating road authority has issued a permit under section 99B of the <i>Road Safety Act 1986</i> (Vic) to conduct a non-road activity, to erect, display, place, remove or alter any other minor traffic control device	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
r 18(1)(b)	Power to authorise a person to erect, display, place, remove or alter traffic control devices	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	Where Council is the coordinating road authority Note: see r 23(b)

ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 27	Power to permit, in writing, a person to drive a vehicle on a road in an organised procession (other than a funeral procession) or a parade	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the coordinating road authority for that road
r 30(4)	Power to approve, in writing, a police-controlled rolling road closure	Manager Engineering & Building Services Coordinator Engineering Services & Strategy	Where Council is the coordinating road authority
r 32(2)(d)(ii)	Power to approve a highway collection being conducted	Manager Engineering & Building Services	
r 34(1)	Function of receiving an application for a permit under s 99B of the <i>Road Safety Act 1986 (Vic)</i> from a person intending to conduct a non-road activity on a highway	Manager Engineering & Building Services	Where Council is the coordinating road authority
r 34(4)	Power to reduce, waive or refund the fee for a permit	Manager Engineering & Building Services Coordinator Engineering Services & Strategy Manager Operations	Where Council is a coordinating road authority If there are special circumstances that justify the reduction, waiver or refund of the fee

ROAD SAFETY (VEHICLES) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 122(3)	Power to enter into an agreement with Secretary to provide extracts for fees	Manager Engineering & Building Services Coordinator Local Laws	

SUBDIVISION (FEES) REGULATIONS 2016

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 9	Power to fix a fee for considering an engineering plan submitted under s 15 of the <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	
r 12	Power to waive or rebate the payment of a fee payable under the <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	
r 13	Duty to record reasons for waiving or rebating payment of a fee under r 12 in writing	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION (PROCEDURES) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 11	Duty to give the applicant the street address and lot location of each plot on the plan	Manager Statutory Planning Coordinator Statutory Planning	
r 14(a)	Duty to provide the referral authority with a copy of the application and certain details	Manager Statutory Planning Coordinator Statutory Planning	
r 14(b)	Duty to provide the applicant with a copy of the application and certain details	Manager Statutory Planning Coordinator Statutory Planning	
r 19(1)	Duty to send the referral authority notice of revised time for consideration of the plan, when sending a copy of altered plan under s 10(5) of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	
r 19(3)	Duty to send the applicant notice of revised time for consideration of the plan when altered plan is sent to a referral authority under s 10(5) of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	
r 23(a)	Duty to provide the referral authority with a copy of the plan and certain details, when referring an application to amend a certified plan under s 11(2) of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	
r 23(b)	Duty to provide the applicant with a copy of the application and certain details, when referring an application to amend a certified plan under s 11(2) of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION (PROCEDURES) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 29	Duty to provide the applicant with the amended street address and lot location of each lot on amended plan or new plan	Manager Statutory Planning Coordinator Statutory Planning	In circumstances described in r 29
r 33(1)	Duty to maintain a register of applications	Manager Statutory Planning Coordinator Statutory Planning	May be kept in conjunction with register of permit applications kept under s 49(1) of the <i>Planning and Environment Act 1987</i>
r 33(4)	Duty to make the register available for inspection	Manager Statutory Planning Coordinator Statutory Planning	
r 36(4)	Duty to send notice of refusal where Council refuses to issue a statement of compliance under s 21 of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	

SUBDIVISION (REGISTRAR'S REQUIREMENTS) REGULATIONS 2021

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 20	Function of being advised by Registrar of any amendments made to any certified plan under s 22(2)(a) of <i>Subdivision Act 1988</i>	Manager Statutory Planning Coordinator Statutory Planning	

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Section A – Finance Issues			
F1	Power to sign and issue Council order forms for purchase of goods, services and works and to enter into contracts for provision of goods, services and works to the Council		
		Service Area Buyers Team Leaders	Up to \$5,000 (five thousand dollars) subject to budgetary provisions and compliance with Council's Procurement Policy.
		Coordinators Team Leaders	Up to \$10,000 (ten thousand dollars) subject to budgetary provisions and compliance with Council's Procurement Policy.
		Coordinator Governance & Procurement Senior Procurement Officer Procurement Officer	Up to \$10,000 (ten thousand dollars) subject to budgetary provisions and compliance with Council's Procurement Policy.
		Major Leisure Facility Managers Creative Places Manager	Up to \$15,000 (fifteen thousand dollars) subject to budgetary provisions and compliance with Council's Procurement Policy.

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Managers	Up to \$100,000 (one hundred thousand dollars) subject to budgetary provisions and compliance with Council's Procurement Policy.
		Directors	Up to \$500,000 (five hundred thousand dollars) subject to compliance with Council's Procurement Policy.
		Chief Executive Officer	Up to \$1,000,000 (one million dollars) subject to compliance with Council's Procurement Policy.
F2	Power to authorise payment of wages, salaries, related payments	Manager Finance & Commercial Directors	Delegation to Directors to be utilised as 'back up' to the normal authorisation processes

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
F3	Power to authorise payment of Councillor and Mayoral allowances	Chief Financial Officer Manager Executive Office Manager Finance & Commercial	Within the amount of allowance as determined by the Victorian Independent Remuneration Tribunal in accordance with s 39 of the <i>Local Government Act 2020</i> In accordance with s 39(6) of the <i>Local Government Act 2020</i> , s 74 of the <i>Local Government Act 1989</i> continues to apply in respect of allowances payable to Mayors, Deputy Mayors and Councillors until the first Determination made by the Victorian Independent Remuneration Tribunal in accordance with s 39(6) of the <i>Local Government Act 2020</i>
F4	Power to open bank accounts in Council's name	Manager Finance & Commercial Chief Financial Officer	
F5	Power to approve invoices and accounts for payment. Budget items - e.g. super	Positions as detailed within Delegation F1.	Up to the financial limits delegated to positions as detailed within Delegation F1. Subject to budgetary provisions. Subject to being the account owner.
F6	Power to authorise enforcement of overdue debts	Manager Finance & Commercial Chief Financial Officer	
F7	Power to appoint collection agency	Manager Finance & Commercial	

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
F8	Power to approve contract variations	Contract Superintendent	Up to the financial limits delegated to positions as detailed within Delegation F1. Subject to budgetary provisions
F9	Power to amend or vary agreements	Managers Directors	
F10	Power to sign cheques	Authorise Signatories	As per Council Policy re: authorised signatories
F11	Power to approve electronic payments and transfers	Manager Finance & Commercial Chief Financial Officer	
F12	Power to authorise Petty Cash	Team Leaders Coordinators Managers Directors	Subject to non-approval of own claim Dollar amounts of claims in accordance with policy
F13	Power to issue credit cards to staff	Manager Finance & Commercial Chief Financial Officer	
F14	Power to authorise calling of invitations for expressions of interest or tenders for works, services and equipment.	Managers	Up to the value of \$100,000 (one hundred thousand dollars) and subject to budgetary provisions

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
		Directors	Up to the value of \$500,000 (five hundred thousand dollars) and subject to budgetary provisions
		Chief Executive Officer	Up to the value of \$1,000,000 (one million dollars) and subject to budgetary provisions
F15	Power to authorise to sign contracts of sale and vendor statements for land approved for sale.	Manager Finance & Commercial Chief Financial Officer	
F16	Power to sign contracts of sale for the approved acquisition of Real Estate (see 2A).	Manager Finance & Commercial Chief Financial Officer	
F17	Power to authorise the order, release, refund, or return of securities, bank guarantees and bonds, relating to property transactions only.	Manager Finance & Commercial	
F18	Power to authorise progress payments	Directors Managers Coordinators	Within level of financial authorisation as detailed within Delegation F1 Subject to budgetary provisions
	Power to authorise payment of contract variations	Directors Managers Coordinators	Within level of financial authorisation as detailed within Delegation F1 Subject to budgetary provisions
	Power to determine fees and charges	Directors Managers	

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	Power to authorise the sale or disposal of assets other than land	Director Assets & Leisure Manager Leisure & Major Facilities Manager Projects & Asset Management Manager Operations	
	Power to write off bad debts	Manager Finance & Commercial	Memo to Director - within 7 days of exercising the delegation
Section B – Building Issues			
	Power to determine fees required under cl 1(c)(i) of sch 2, ss 18, 42 and 54 of the Building Act 1993 for building permit, application for an occupancy permit (building work), application for an occupancy permit (places of public entertainment) and under rr 147P(3), 147X and 147ZJ of the Building Regulations 2018 in relation to swimming pool or spa barriers.	Municipal Building Surveyor	Following consultation with Manager Engineering & Building Services
	Power to determine fees payable, person responsible for payment of fees and method of payment and recovery of fees for any application, approval, permit, consent, referral, request, information, inspection, consultation, advice, report, the keeping of documents and records or other function, service or work performed or provided under the Building Act 1993, Building Regulations 2018 or for the purposes of any other building control or related function of the Council by the Council or its delegate or any member of staff of the Council.	Municipal Building Surveyor	Following consultation with Manager Engineering & Building Services

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Section C – Miscellaneous Issues			
M1	Power to appoint agent, and enter into agency agreement, for the purposes of s 108 of the <i>Local Government Act 2020</i>	Directors Managers	Within level of financial authorisation as detailed within Delegation F1
M2	Power to obtain legal opinions and instruct external legal providers	Directors Managers	
M3	Power to approve legal costs	Directors Managers	
M4	Power to make "ex gratia" settlement of insurance claims	Not sub-delegated – retained by Chief Executive Officer	
M5	Power to manage processing of insurance claims	Chief Financial Officer Manager Governance & Performance Coordinator Corporate Planning, Risk & Information Risk Management Advisor	
M6	Power to execute funding and service agreements with other levels of government.	Directors Managers	
M7	Power to execute applications for government grants	Managers Directors	

MISCELLANEOUS AND ADMINISTRATIVE POWERS

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M8	Power to determine suitability and value of "in kind" local contributions toward \$ for \$ capital works	Not sub-delegated – retained by Chief Executive Officer	
M9	Power to assess and determine applications for HACC services	Director People & Places Manager Community Services	
M10	Power to grant approval for storage or sale of liquor on Council premises	Directors Managers	
M11	Power to make seasonal and casual allocation of sporting grounds	Manager Leisure & Major Facilities Coordinator Sport, Recreation and Events	
M12	Power to enter into agreements for voluntary or not-for-profit organisation to use Council facilities	Directors Managers	
M13	Power to enter into a licence for the occupation or use of property	Manager Finance & Commercial Chief Financial Officer	
M14	Power to lodge with the Register a caveat, and subsequently seek its withdrawal in accordance with s 89(1) of the Transfer of Land Act 1958	Manager Finance & Commercial Chief Financial Officer	
M15	Power to enter into or vary a lease or licence of vehicles	Managers	Within level of financial authorisation as detailed within Delegation F1
M16	Power to enter into or vary a lease or licence of equipment	Managers	Within level of financial authorisation as detailed within Delegation F1

MISCELLANEOUS AND ADMINISTRATIVE POWERS

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M17	Power to make statements to the press and other media outlets	Directors Manager Communications & Citizen Experience	Area of functional responsibility
M18	Power to give authority to make statements to the press and other media outlets	Corporate Management Team	
M19	Power to authorise the issue of media releases	Directors Managers Coordinators	
M20	Power to authorise access to Council files and documents	Directors Managers Risk & Integrity Officer	
M21	Power to sign correspondence	All Council Officers	Within area of functional responsibility
M22	Power to make a decision relating to the conduct of a proceeding before the Victorian Civil and Administrative Tribunal, including a decision to settle the proceeding	Director Strategy & Development Manager Statutory Planning Coordinator Statutory Planning	Where Council is a party to a proceeding at the Victorian Civil and Administrative Tribunal
M23	Power to make a decision relating to the conduct of a proceeding before Court, including a decision to settle the proceeding	Directors Managers	
M24	Power to approve litigation settlement amounts	Corporate Management Team	

MISCELLANEOUS AND ADMINISTRATIVE POWERS

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M25	Power to appeal a decision of the Victorian Civil and Administrative Tribunal or Court	Directors Managers	
M26	Duty to administer a competition and consumer protection compliance program	Not sub-delegated – retained by Chief Executive Officer	
M27	Duty to administer a privacy compliance program	Director Manager Governance & Performance Coordinator Corporate Planning, Risk & Information Privacy Officer	
M28	Power to authorise entertainment expenses	Managers Directors	
M29	Power to authorise publication on the internet	Managers Coordinators Team Leaders	In liaison with Communications & Engagement
M30	Power to authorise publication on the Intranet	Managers Coordinators Team Leaders	In liaison with Communications & Engagement
M31	Power to make or authorise the making of submissions to external bodies	Directors Managers	

MISCELLANEOUS AND ADMINISTRATIVE POWERS

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M32	Power to approve arrangements having important public relations aspect (e.g. opening ceremony for new facilities)	Directors Managers Coordinators	
M33	Power to authorise expenditure on advertising and media	Directors Managers Coordinators	
M34	Power to give permission to publish any document or publication	Directors Managers Coordinators	
M35	Power to authorise allocation or change over of garbage bins	Coordinator Waste Management Team Leader Waste Strategy and Policy Waste Administration Officer	
M36	Power to serve statements under the <i>Land Acquisition and Compensation Act 1986</i>	Chief Financial Officer Manager Finance & Commercial	
M37	Power to sign transfer-related documentation under the <i>Duties Act 2000</i>	Chief Financial Officer Manager Finance & Commercial	
M38	Power to authorise the release of deposit moneys under the <i>Sale of Land Act 1962</i>	Chief Financial Officer Manager Finance & Commercial	

MISCELLANEOUS AND ADMINISTRATIVE POWERS

Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M39	Power to acquire or dispose of an interest in land other than the fee simple	Manager Finance & Commercial Chief Financial Officer	Within level of financial authorisation as detailed within Delegation F1
M40	Power to serve statutory notices in relation to land owned or managed by Council	Managers Coordinators	
M41	Power to approve urgent repairs to buildings and equipment owned by Council (including replacement of equipment)	Managers Coordinators	Within level of financial authorisation as detailed within Delegation F1
M42	Power to purchase or dispose of equipment and other fixed assets	Director Assets & Leisure Manager Leisure & Major Facilities Manager Projects & Asset Management Manager Operations	Within level of financial authorisation as detailed within Delegation F1
M43	Power to approve the purchase or hire of vehicles	Directors Managers	Within level of financial authorisation as detailed within Delegation F1
M44	Power to use credit cards	Directors Managers	As per card user limitation
M45	Power to approve sponsorships and charitable donations	Directors Managers	

MISCELLANEOUS AND ADMINISTRATIVE POWERS			
Column 1	Column 2	Column 3	Column 4
	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
M46	Power to verify identity for the purposes of property and land use matters	Coordinator Property, Revenue & Valuation Services Manager Finance & Commercial	
M47	Power to request a Minister or Secretary to appoint a Council officer to be an authorised officer or authorised for a particular purpose under an Act ²	Directors Managers	
M48	Function of lodging claims for Natural Disaster Financial Assistance and liaising with the Department of Treasury and Finance regarding claims	Directors Managers	

² Where an Act provides that an appointment or authorisation must be done by that Minister or Secretary. See eg: s 24ZW(2) of the *Prevention of Cruelty to Animals Act 1986*.