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# Objective

The objective of these Waste Services Guidelines (**Guidelines**) is to ensure the amenity of Council’s municipal district is maintained through the correct placement, removal, and maintenance of Council issued Mobile Garbage Bins (**MGBs**).

As per the *Circular Economy (Waste Reduction and Recycling) Act 2021*, Council will be rolling out new services over the next 5-10 years including a Food Organics Garden Organics (**FOGO**) service that was delivered in May 2023, and a glass service in 2026/27.

# Relationship with the Community Local Law 2023

These Guidelines are incorporated by reference into Council’s Community Local Law 2023. Part 5 of the Local Law titled ‘Waste Management’ aims to manage waste collection to prevent impacts to amenity, including the management of hard waste collection and reduce impacts of contamination in the waste stream.

While an educational approach is generally used, as a document incorporated by reference into the Local Law, these Guidelines form part of the Local Law and are capable of being administered and enforced in accordance with those enabling provisions.

Any amendments to these Guidelines will be advertised on Council’s website.

#

# Guideline

## Use of Mobile Garbage Bins

The occupier of land to which Council provides a mobile garbage bin (MGB) must ensure that any Council issued MGB is:

1. appropriately maintained in a clean and sanitary condition so as not to be offensive to any person and/or become a health nuisance;
2. stored in a safe, clean, and sanitary area within the property boundary;
3. stored with the lid closed and not overfilled such that the lid cannot be completely closed down;
4. only used for the type of waste permitted;
5. only filled with waste generated from the property to which the bin has been issued;
6. positioned for collection with the lid closed and without any additional material beside of or on top of the MGB;
7. placed out for collection near the kerb or roadside with the wheel’s positioned nearest to the house or property;
8. placed out for collection no more than one day before scheduled collection;
9. placed out for collection no later than 6:00am on the day of collection;
10. returned inside the property boundary within 24 hours of collection;
11. not left out on Council land outside of the collection times unless permitted to do so by an Authorised Officer;
12. placed out for collection at least 30 centimetres away from additional MGB’s and at least one metre away from trees or light poles;
13. placed out for collection away from parked cars and outside the truck turning zone (e.g., dead end streets, court bowls etc);
14. placed out for collection where otherwise instructed by Council - i.e., some multi-unit developments have special MGB placement instructions;
15. placed out for collection with a total weight of no more than 40 kilograms; and
16. not removed from the premises or transferred to other premises except for collection in accordance with clause 3.1.(n)

##

## Mixed Recycling

The occupier of every premises to which Council supplies a blue-lidded mixed recycling MGBmust:

1. deposit only loose, not bagged or wrapped, mixed recycling material in the mixed recycling MGB; and
2. only place mixed recycling material in the mixed recycling MGB.

Refer to Appendix 2 for a standard list of accepted and non-accepted items. Additional information bin can be found on Council’s website - <https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Recyclables-collection>

## Food Organics and Garden Organics (FOGO)

The occupierof every premises to which Council supplies a lime-green-lidded FOGO MGB must*:*

1. only deposit loose, not bagged or wrapped, garden organics in the FOGO MGB, specifically, this includes:
	1. grass clippings and weeds (free of soil)
	2. branches and small logs up to 10cm diameter and 40cm in length
	3. garden prunings
	4. leaves
2. only deposit food organics in the FOGO MGB, either loose or contained within a Council supplied liner, specifically, this includes:
3. fruit and vegetable scraps
4. tea leaves and coffee grounds
5. pasta, bread, rice, and cereal
6. seafood, meat, and bones
7. eggshells, and dairy
8. leftovers and plate scrapings
9. only place food organics or garden organics in the FOGO MGB.

Refer to Appendix 3 for a standard list of accepted and non-accepted items. Additional information can be found on Council’s website - <https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Garden-organics-collection>

## Domestic General Waste

1. The occupier of every premises to which Council supplies a red or green lidded general waste MGBmust:
2. only deposit in the general waste MGB bagged, wrapped, or otherwise securely contained solid waste other than the following:
	1. vegetation that can be recycled using Council’s bin-based garden organics service,
	2. recyclable materials that can be recycled using Council’s bin-based mixed recycling service,
	3. hot or burning ashes,
	4. medical or infectious waste,
	5. volatile, explosive, or flammable substances,
	6. dust, fine particle waste, polystyrene beads or similar unless securely wrapped,
	7. oil, paint, solvents or any material or item which may damage the MGB
3. not deposit waste derived from building construction or demolition activities, or waste created from the operation of a business.

Refer to Appendix 4 for a standard list of accepted and non-accepted items.

Additional information can be found on Council’s website –

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Weekly-rubbish-collection>

## Hard waste and bundled prunings management

### Use of hard waste and bundled prunings services

The occupier of premises to which Council provides a hard waste and bundled prunings collection service to:

1. Must not place the approved materials to be collected before a collection has been booked with Council and not earlier than the weekend prior to collection;
2. must place the approved materials to be collected on the nature strip of the booked address or other agreed location as determined by Council;
3. must place the approved materials to be collected in a neat, safe, and orderly manner;
4. must only deposit a maximum of two cubic metres for a single booking collection or four cubic metres for a double-booking collection of eligible general hard waste or bundled prunings. If put out together, general hard waste and bundled prunings must be booked separately adhering to the permissible quantities;
5. can only make a booking if there are allocations available. Allocated quantities are valid for the financial year. Unused allocations will not carry over into the next financial year;
6. may not cancel or change a hard waste and/or bundled prunings booking once a booking has been made; and
7. remove all non-collected material (either non-conforming or over limits) within 2days following the specified collection period as advised by Council at the time of booking the service.

Additional information on the use of Council’s hard waste and bundled prunings collection can be found on Council’s website –

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/On-call-hard-rubbish-and-bundled-prunings-collection>

### General hard waste

In addition to the conditions in clause 3.5.1., the occupier of premises to which Council provides a hard waste collection service must only place out approved items for collection as listed in Appendix 5 which includes a list of common accepted and non-accepted items

### Bundled prunings

In addition to the conditions in clause 3.5.1., the occupier of premises to which Council provides a bundled prunings collection service, must:

1. only place out approved items for collection as listed in Appendix 6 which includes a list of common accepted and non-accepted items;
2. tie all bundled prunings (green waste) into bundles not exceeding 1500mm long and 300mm wide per bundle using natural string or twine;
3. ensure single tree limbs are neatly stacked with no branches attached and are no larger than 1500mm long and 200mm wide; and
4. ensure bundles and single branches are able to be lifted by two people.

### Paid hard waste and/or bundled prunings collection

The occupier of premises to which Council provides a paid hard waste and/or bundled prunings collection service:

1. is eligible for additional paid collections which is subject to the same service inclusions and provisions as stated in clauses 3.5.1, 3.5.2, and 3.5.3; and
2. is eligible for up to two booked additional paid collections (of two cubic metres each) per financial year. Paid collection arrangements and payment are to be made directly between the resident and the contractor using the online booking portal.

## Prohibited contents of Mobile Garbage Bins and Hard Waste / Bundled Prunings

Council reserves the right to refuse collection from properties where non-compliant materials are repeatedly found. A comprehensive list of accepted and non-accepted items can be found in Appendices 2 to 6.

## Industrial and Commercial Properties

1. Owners or occupiers of industrial and commercial properties must not leave any commercial or industrial service MGB (whether it be subject to a Council or private service collection) out on Council Land for more than 12 hours before or after a collection day unless permitted to do so by an Authorised Officer
2. Exemptions to clause 3.7.(a) apply to commercial properties which do not have sufficient space to store MGB’s on private land (e.g., shopping strips) and commercial and industrial properties where an onsite waste collection is required as part of the planning permit

Refer to Appendices 2, 3, and 4 for a list of accepted and non-accepted items.

## Collection of Private Waste Services

1. The occupier of land to which a private waste service occurs on a road, on Council land, or private property must comply with all requirements in clause 3.1
2. The occupier of land to which a private waste service occurs on a road or on Council land, must ensure the area around the bins is kept secured, clean and free of waste spill over
3. The occupier of land to which a private waste service occurs within the property boundary must always comply with the site Waste Management Plan requirements

## Interference with Refuse, Recyclable Goods, FOGO, Hard Waste

1. A person must not remove or interfere with any refuse or materials placed out for collection.
2. A person must not remove or interfere with a MGB or its contents when the MGB is left on a road, or at any other collection point, without written authority from an Authorised Officer.
3. Clauses 3.9.(a) and 3.9.(b) do not apply to a person authorised by Council to remove waste, or an employee of such person during their employment, the person placing the waste out for collection or an Authorised Officer in the course of their employment.

## Refrigerators and other Compartments

A person must not allow the placement of any disused refrigerator, ice chest, ice box, trunk, chest, or other similar article, without first removing every door, lid, lock and/or hinge rendering them incapable of being fastened on a road, public place, or Council Land.

## Restriction of use of Public Bins

A person must not use public bins to dispose of waste or recyclables generated from domestic, commercial, or industrial premises.

# Appendices

## Appendix 1 - Definitions table

| **Term** | **Definition** |
| --- | --- |
| Act | the *Local Government Act* 1989  |
| Authorised officer | a person appointed by *Council* to be an Authorised Officer under section 224 of the *Act* |
| Double booking | a hard waste or bundled prunings collection booking of four cubic metres (4m3) |
| Food Organics and Garden Organics (FOGO) | means waste material from domestic kitchens, meal areas, and gardens. This includes food waste such as: fruit & vegetable scraps; tea leaves & coffee grounds; pasta bread rice & cereal; seafood, meat & bones; eggshells & dairy; leftovers & plate scrapings; and garden waste such as: grass clippings; weeds; leaves; garden prunings; branches and small logs up to ten (10) centimetres in diameter and forty (40) centimetres in length; and includes any other substance prescribed by Council within these Guidelines |
| Hard waste | means any waste items that cannot fit in an MGB and includes any other item prescribed by Council to be hard waste within these Guidelines |
| Mixed recycling | means items such as paper, glass and approve plastic materials and includes any other item as prescribed by Council to be ‘mixed recyclables’ within these Guidelines  |
| Mobile Garbage Bin (MGB) | means a bin or receptacle supplied by Council for the purpose of collecting and disposing of general waste, mixed recycling, or garden organics, or other materials which may be regulated by Council |
| Occupier | the person or persons in charge, or having the management or control of, or legally entitled to occupy any land (including premises) and includes, in relation to land which has a lot entitlement or lot liability in respect of common property, the Owners Corporation created on the registration of a Plan of Subdivision affecting that land |
| Owner | in relation to land means the person, business, trust, or other legal entity who is registered on the Certificate of Title as the owner. |
| Premises | means any land in separate ownership or occupation and includes a shop, dwelling or a factory or part thereof as may be separately owned or occupied |
| Road | has the meaning ascribed to it by section 3 of the Act and includes every part of a road |
| Single booking | a hard waste or bundled prunings collection booking of two cubic metres (2m3) |

## Appendix 2 - Blue-lidded MGB mixed recycling standard list of contents

1. ***Accepted items***

| **Accepted** |
| --- |
| **Category** | **Items** | **Presentation** |
| Glass bottles and jars for food and drinks Any size Intact or broken | Soft drink, juice, water, milk bottles Beer, wine, spirits bottles Sauce, condiment, oil bottles and jars Food jars (e.g., pasta sauce, jam, pickles, coffee) | Empty, lightly rinsed Lids on No need to remove bottle rings, pourers, or labels |
| Glass bottles and jars for medicine, toiletries Any size Intact or broken | Medicine bottlesVitamin and supplement bottles Bottles and jars for toiletries and cosmetics (e.g., lotions, oils) – no nail polish, perfume, aftershave bottles) |  |
| Plastic bottles and containers | Beverage bottles (e.g., soft drink, juice)Plastic sauce bottles (e.g., tomato sauce)Toiletry bottles and tubes (e.g., shampoo, shower gel, moisturiser – no toothpaste tubes)Laundry bottles (e.g., laundry detergent)Household cleaning bottles (e.g., dishwashing liquid, bathroom cleaners)Plastic jars and lids (e.g., peanut butter) Plastic food tubs and lids (e.g., yogurt, butter, ice cream)Biscuit and chocolate traysFruit/vegetable trays and punnetsPlastic takeaway containers and lidsPlastic plant pots | Empty, lightly rinsedCrush bottles and replace capNo bottle pumps or spray nozzlesRemove plastic film/plastic wrappingNo need to remove labels |
| Tins, foil, metal lids | Beverage cans (e.g., soft drink cans, beer cans)Food tins (e.g., tomato tins, pet food tins)Drink powder tins (e.g., instant coffee, hot chocolate)Biscuit and chocolate tinsCooking oil canisters (no need to remove plastic pourer)Aerosol cans (must be empty)Aluminium foil (scrunch into a ball the size of a golf ball or larger), foil trays Metal bottle/jar lids (any size) | Empty, lightly rinsedNo aerosol cans that: • contain any liquid • have a Schedule 6 rating under the Poisons Standard (empty or full) • are barbeque cleaners (empty or full) |
| Paper and cardboard | Cardboard boxes (including boxes with sticky tape)Pizza boxesUncoated cardboard food containers (e.g., burger boxes, coffee cup carry trays, paper plates) Box packaging (e.g., tissue boxes, detergent boxes, cereal boxes)Office paper (not shredded)Cardboard tubes (e.g., for toilet paper or paper towel)Moulded cardboard packaging (e.g., egg cartons, produce trays)Greeting cards (without glitter/attached items)Cardboard postal envelopes (without bubble wrap)Brochures, leaflets, and flyersNewspapers, magazines, and cataloguesLetters and envelopes (including windowed envelopes)Books, phone booksPaper gift wrap (no foil/plastic gift wrap or tissue paper)Butchers paper (no plastic-lined deli paper)Paper bags (e.g., lunch bags, food delivery bags) | Remove solid food (cardboard containers with food stains can be recycled)Remove any plastic wrapping, lining, polystyrene, cutlery, sachets, receiptsFlatten cardboard boxes  |
| Beverage cartons | Gable-top cartons (e.g., milk, juice)Long-life cartons (e.g., soy milk, long-life milk, soup, stock, juice boxes) | Empty, lightly rinsedReplace caps, leave straws in juice boxes |

1. ***Non-accepted items***

| **Not accepted** |
| --- |
| **Category**  | **Items** |
| Lids (loose) | Bottle lids, jar lids |
| Other closures | Bottle pumps, spray nozzles, droppers, corks |
| Soft plastics | Bagged recyclables, plastic bags, cling wrap, food pouches |
| Bottles or jars with contamination | Bottles/jars with items inside them (e.g., cigarette butts, straws, food, liquid) |
| Glass kitchenware (intact or broken) | Drinking glasses, glass cookware and containers (e.g., Pyrex), crystal glassReusable coffee cups and water bottlesCrockery and ceramics |
| Glass household items (intact or broken) | Perfume and aftershave bottles, nail polish bottlesEssential oil bottles, candle jarsPicture frame glass, mirrorsLight bulbs, fluorescent tubesDecorative glass items (e.g., vases)Glass from furniture, appliances, electronics (e.g., microwave turntables) |
| Other glass (intact or broken) | Medical or laboratory glassPlate glass (window glass and windscreens), fibre glassEyeglasses/sunglasses |
| Plastic | Meat trays, deli meat traysCordial bottlesPlastic plates, bowls, cups, cutlery, straws, drink stirrersItems labelled compostable, biodegradable, degradable, oxo-degradable, plant-based, bioplastic Reusable plastic containers (e.g., reusable coffee cups, reusable water bottles, baby bottles, lunch boxes) Household items (e.g., coat hangers, toothbrushes, toys, eyeglasses)CDs, DVDs, video tapes, cassette tapes and their casesPlastic strappingBank cards, loyalty cardsPlastic items under 5cm in diameter (e.g., bottle lids/caps, bread tags, single-serve sauces)Plastic items larger than a 3L bottle (e.g., laundry baskets, water cooler bottles) |
| Expanded polystyrene (Styrofoam) | Foam traysPlates, bowls, cupsTakeaway containers (e.g., clamshells), noodle cupsLoose fill packaging (e.g., packing peanuts)Moulded packaging (e.g., for packaging home goods) |
| Metal | Kitchenware (e.g., pots, pans, cutlery)Reusable metal containers (e.g., stainless steel water bottles, lunch boxes) Metal household items (e.g., coat hangers, tools, screws, keys, magnets, wire) |
| Paper and cardboard | Tissues, serviettes, napkins, paper towels, tissue paper, toilet paperCoffee cups and lids, smoothie/milkshake cups and lidsFrozen food cartons and tubs (e.g., ice cream cartons)Laminated, coated, or lined paper and cardboard (e.g., straws, fish and chips paper, deli paper, plastic-lined takeaway containers)Cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes)Baking paper, wax paperReceipts, photographs, stickersShredded paper, paper/cardboard items smaller than a business card (e.g., bread tags)  |
| Other fibre | Wood/bamboo containers, cutlery, and strawsSugarcane containers, cutlery, and strawsChopsticks, drink stirrers, skewers, toothpicks, icy pole sticksBamboo household items (e.g., toothbrushes, dish brushes), corksCat litter |
| Composite items | Toothpaste tubes, dental floss containers, blister packsCoffee pods, cardboard cans with a metal base (e.g., chip containers, gravy containers)Bottle pumps, spray nozzles |
| Textiles | Clothing, fabric, rags (natural or synthetic fibres) |
| Sanitary and personal care items | Wipes (e.g., cleaning wipes, baby wipes, make up wipes) Nappies, sanitary pads, tampons Cotton wool, cotton bud sticks, makeup pads, sponges |
| Hazardous items and substances | Batteries of any kindGas cylinders, CO2 canistersAerosol cans that are not emptyAerosol cans with a Schedule 6 Poisons rating; barbeque cleaner aerosols (empty or full)Paint tins (including empty paint tins), containers used for toxic or corrosive chemicals/oilsPrinter cartridgesE-waste (any item that uses a cord, battery, or charger)Light bulbs, fluorescent tubes, string lightsSharps, medical waste, asbestos |
| Construction materials, furniture, appliances | Ropes, cables, strapsWood, pipes, wallpaperBricks, concrete, rubbleDrop sheets, tarpaulinsFurniture, appliances |

## Appendix 3 - Lime-green-lidded MGB FOGO standard list of contents

1. ***Accepted items***

| **Accepted** |
| --- |
| **Category** | **Items** | **Presentation** |
| Garden organics | Grass and lawn clippingsWeeds (e.g., ivy)Leaves, flowers, and plants (including dead and diseased plants)Twigs, sticks, branches and pruningsVegetable waste from the gardenReal Christmas treesHay and strawSmall amounts of soil and mulch (e.g., soil attached to dead plants) | Cut to fit in the bin with the lid closedBranches no more than 10cm in diameter (width) and 40cm long |
| Food organics | BiscuitsBonesBread ButterCakeCerealsCheeseCitrus, onion, chilli, garlic Coffee filter paperCoffee grounds Council provided linersCream Cream cheese/cottage cheeseCustardDeli meatsDipsDisposable wooden cutlery Egg shellsEggsFried foodsFruit and vegetable scraps and peelings GrainsHerbs and spicesHuman or pet hairLollies, chocolate, and other confectionary Meat, fish, and poultry Mouldy, expired, best-before date foodNapkinsNewspaper (used for wrapping, lining etc)NoodlesNutsPaper strawsPaper towel (used for wrapping, lining etc)PastaPastriesPet food Plate scrapingsRiceSauces and condiments (tomato, mustard, aioli etc)SeedsShellfish (soft shells only)Soups, curries, and saucesSpreads (vegemite, peanut butter, jam etc.)Straw and hay Tea leaves Tinned foods TissuesVacuum dust and dryer lintWooden items Yoghurt | Loose or contained within Council provided linerRemove all packaging, elastic bands, and stickers |

1. ***Non-accepted items***

| **Not accepted** |
| --- |
| **Category** | **Items** |
| Food organics | Shellfish (hard shells, such as oysters)Solid oils / Copha |
| Liquids | Liquid food products (e.g., milk, cooking oil) unless soaked up with paper towelOther liquids (e.g., cleaning products, fertiliser) |
| Packaging and food containers | Stickers (e.g., fruit stickers), elastic bands, cling wrapCoffee pods, tea bagsCoffee cupsTakeaway containers |
| Plastics and plastic single-use tableware | Soft or rigid plasticsCutlery, straws, and stirrersDinnerware (e.g., bowls, plates, cups) |
| Metal, glass, plastic | Metal (e.g., drink cans)Glass (e.g., beer bottles)Plastic items (e.g., plastic cutlery)Soft plastics, plastic bags, netting bagsExpanded polystyrene |
| Wood and bamboo items | Wood/bamboo containers and strawsChopsticks, drink stirrers, skewers, toothpicks, icy pole sticksBamboo toothbrushes, dish brushes |
| Paper and cardboard | Coated or uncoated paper & cardboard, shredded paper |
| Recyclable cardboard items | Cardboard food containers (e.g., pizza boxes, burger boxes, paper plates)Moulded cardboard packaging (e.g., egg cartons, produce trays) |
| Coated paper andcardboard | Laminated, coated, or lined paper and cardboard (e.g., paper straws, fish and chips paper, plastic-lined deli paper, coated paper plates)Baking paper, wax paper, receipts, cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes) |
| Items labelled compostable, biodegradable, degradable, oxo-degradable, biobased, bioplastic, plant-based | Coffee cups, smoothie/milkshake cups and lidsCompostable plastic containers, cutlery, and strawsSugarcane containers, cutlery, and strawsBags (e.g., grocery/produce bags), coffee bagsPostal satchels, packing peanutsDish brushes, cloths, wipes |
| Hazardous materials | Batteries, sharps, asbestos, chemicalsE-waste (any item that uses a cord, battery, or charger) |
| Hygiene and sanitary items | Nappies, including compostable or biodegradable nappiesSanitary items (e.g., wipes, sanitary pads), including compostable or biodegradable itemsUsed tissuesCotton balls, cotton bud sticks |
| Timber, sawdust | Treated, coated, or engineered woodGarden stakes, fence posts, sleepers, furnitureSawdust, wood chips, wood shavingsEngineered wood products (e.g., plywood, MDF, particle board) |
| Building, gardening, and landscaping material | Dirt, sand, mulch, soilGravel or rocks, bricks, concrete, rubbleAsh, charcoalFencing/screens (e.g., brush fencing, bamboo screens) |
| Garden implements and pots | Plant pots (plastic or ceramic)Gardening supplies (e.g., fertiliser, weed killer)Gardening toolsHoses, ropes, string, twineArtificial plants, artificial Christmas treesGarden furniture |
| Litter | Cigarette buttsChewing gum |
| Animal waste | Animal faeces (e.g., pet poo)Synthetic cat litter (e.g., crystal), biodegradable cat litter (e.g., corn, paper, clay)Deceased animals |
| Textiles, latex, and wax products | Clothing, fabric, rags (natural or synthetic fibres)Balloons, glovesCandles, beeswax wraps |
| Bulky garden organics | Large branches (i.e., over 10cm diameter and/or more than 40cm long)Tree stumpsWhole real Christmas trees |

## Appendix 4 - Red or green lidded MGB general waste standard list of contents

1. ***Accepted items***

| **Accepted** |
| --- |
| **Category** | **Items** | **Presentation** |
| Glass items not accepted in the recycling stream | Bottles/jars with items inside them (e.g., cigarette butts, straws, food, liquid)Drinking glasses, glass cookware and containers(e.g., Pyrex), crystal glassReusable coffee cups and water bottlesPerfume and aftershave bottles, nail polish bottlesEssential oil bottles, candle jarsLight bulbs, fluorescent tubesGlass from furniture, appliances, electronics, decorative items (e.g., vases, picture frames, microwave turntables)Mirrors, plate glass (window glass and windscreens), fibre glassEyeglasses/sunglassesMedical or laboratory glass | Intact or broken |
| Plastic and packaging items not accepted in the mixed recycling stream | Stickers (e.g., fruit stickers), elastic bandsMeat trays, deli meat traysCordial bottlesPlastic plates, bowls, cups, cutlery, straws, drink stirrersReusable plastic containers (e.g., reusable coffee cups, reusable water bottles, baby bottles, lunch boxes)Plastic strapping, drop sheets, tarpaulinsBank cards, loyalty cardsCDs, DVDs, video tapes, cassette tapes and their casesPlastic items under 5cm in diameter (e.g., bottle lids/caps, bread tags, single-serve sauces)Plastic items larger than a 3L bottle (e.g., laundry baskets, water cooler bottles) |  |
| Expanded polystyrene (Styrofoam) | Foam traysPlates, bowls, cupsTakeaway containers (e.g., clamshells), noodle cupsLoose fill packaging (e.g., packing peanuts)Moulded packaging (e.g., for packaging home goods) |  |
| Composite items | Toothpaste tubes, dental floss containers, blister packsCoffee pods, tea bagsCardboard cans with a metal base (e.g., chip containers, gravy containers)Bottle pumps, spray nozzles, droppers, corks |  |
| Paper and cardboard items not accepted in the mixed recycling stream | Tissues, tissue paper, toilet paperCoffee cups and lids, smoothie/milkshake cups and lidsFrozen food cartons and tubs (e.g., ice cream cartons)Laminated, coated, or lined paper and cardboard (e.g., straws, fish and chips paper, deli paper, plastic-lined takeaway containers)Cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes)Baking paper, wax paperReceipts, photographsShredded paper, paper/cardboard items smaller than a business card (e.g., bread tags) |  |
| Certified compostable itemsItems labelled compostable,biodegradable, degradable, oxo-degradable, biobased, bioplastic, plant-basedWood and bamboo items | Compostable bags (e.g., grocery/produce bags,coffee bags)Postal satchels, packing peanutsCompostable/biodegradable coffee cups and lids, smoothie/milkshake cups and lidsCompostable/biodegradable plastic containers, cutlery, and strawsSugarcane containers, cutlery, and strawsWood/bamboo containers, cutlery, and strawsWood/bamboo household items (e.g., toothbrushes, dish brushes)Chopsticks, drink stirrers, skewers, toothpicks, icy pole sticksCompostable/biodegradable dish brushes, cloths, wipes |  |
| Liquids | Liquid food products (e.g., cooking oil) – household quantities only | Pour into a container and close lid tightly |
| Small broken household items | Smoke detectorsToysCoat hangers (any type)Crockery, ceramics, and kitchenware (e.g., cutlery, plates, pots, and pans)Reusable metal containers (e.g., stainless steel water bottles, lunch boxes)Metal household items (e.g., tools, screws, keys, magnets, wire)CDs, DVDs, video tapes, cassette tapes and their casesHoses, ropes, string, twineArtificial plants | No batteriesNo toys that use a battery, cable, or cord |
| Textiles, latex, and wax products | Clothing, bedding, fabric, rags (natural or synthetic fibres)Balloons, glovesCandles, beeswax wraps |  |
| Sanitary, personal care and cleaning items | Nappies, including compostable or biodegradablenappiesSanitary items (e.g., wipes, sanitary pads, tampons), including compostable or biodegradable itemsTissues, face masksPaper towel used with chemicals/cleaning productsCotton wool, cotton bud sticks, makeup pads, spongesToothbrushes, toothpaste tubes, dental flossFirst aid itemsBlister packs (empty)Razors, razor cartridgesMakeup products | Nappies: empty contents into toiletTissues,face masks: double-baggedif unwell |
| Timber and engineered wood (small pieces), sawdust | Small pieces of timber/engineered woodSawdust, wood chips, wood shavings | Less than 40 cm long |
| Dust, lint, and litter | Vacuum dust, washing machine/dryer lintCigarette butts (put out)Chewing gum |  |
| Ash and charcoal | Wood heater ashBarbeque ash | Must be completely cooled before placing in the rubbish bin |
| Animal waste | Animal faeces (e.g., pet poo)Synthetic cat litter (e.g., crystal), biodegradable cat litter (e.g., corn, paper, clay) |  |
| Small, deceased animals | Insects, spidersBirds, fish, rodents |  |

1. ***Non-accepted items***

| **Not accepted in any household waste and recycling stream** |
| --- |
| **Category** | **items** |
| Hazardous items, e-waste | Batteries of any kindAny item that uses a cord, battery, or charger (e-waste)Mobile phones, tablets, televisions, computersPrinters, printer cartridgesElectrical cables, earphonesLight bulbs, fluorescent tubes, string lightsAerosol cans that are not emptyAerosol cans with a Schedule 6 Poisons rating; barbeque cleaner aerosols (empty or full)Paint tins (empty or full), containers used for toxic or corrosive chemicals/oilsGas cylinders, CO2 canistersFire extinguishersSharps, medical waste, asbestos |
| Hazardoussubstances | MedicineAcids and alkalisAmmonia-based cleanersNail polish removerPetrol, kerosene, turpentine, paint thinnersPesticides and herbicidesAutomotive products (e.g., car polish, anti-freeze, brake and transmission fluids, body filler)Pool chemicalsAerosol cans containing liquidBarbeque cleaner aerosol cans (empty or containing liquid)Aerosol cans with a Schedule 6 Poisons rating (empty or containing liquid)Items labelled: Corrosive 8, Oxidizing agent 5.1, Toxic 6.1, Flammable liquid 3, Flammable solid 4.1Cooking oil (commercial quantities) |
| Bulky garden organics | Large branches (i.e., over 10cm diameter and/or more than 40cm long)Tree stumpsWhole Christmas trees |
| Furniture and appliancesConstructionand landscaping materials | Carpets, furniture, appliancesLarge pieces of timber/engineered wood (i.e., more than 40cm long)Bricks, concrete, rubble,Dirt, sand, mulch, soilGravel or rocks, bricks, concrete, rubbleScrap metal |
| Large, deceased animals | Deceased dogs, catsDeceased livestock |
| Commercial waste | Materials from a commercial or industrial business, except where the material is listed as accepted in this Guideline or on Council’s website |

## Appendix 5 - Hard waste standard list of contents

***Accepted***

* washing machines, dishwashers, stoves, dryers, fridges, and freezers (with doors removed)
* electrical appliances
* metal tools and equipment
* lawn mowers (empty of petrol and oil)
* empty paint tins (with lids removed)
* old tins, scrap iron and other metal items (excluding car parts).
* securely wrapped and labelled glass from table tops or coffee tables, window glass, mirrors, and shower screens
* mattresses (max of three, placed separately from other items)
* household furniture
* internal doors (max of three)
* carpet and underlay (rolled and tied, max 1.5m long and no more than two rooms)
* kitchenware, pottery and crockery
* timber (up to 10 pieces, without nails or staples, max 1.5m long)
* clothes hoists (max 1.5m long, if set in ground remove concrete)
* patio blinds (max 1.5m long, rolled and tied)
* home improvement material such as cupboards, solar panels (max six), toilet fittings (0.5 cubic meter limit)
* e-waste, including flat screen and cathode ray tube televisions, computers, laptops, keyboards, mice, printers, scanners, cables, cords, hard drives, monitors, tablets, and notebooks.

***Not accepted***

* items longer than 1.5 metres (except mattresses, lounge suites and large furniture items such as buffets, bookshelves etc)
* items that can't be lifted by two people
* items placed out in plastic bags, including domestic garbage
* garden waste, including branches, plant materials, soil, concrete pots and garden features, pavers, and rubble
* gas bottles, helium bottles and fire extinguishers
* building waste including bricks, concrete, tiles, pavers, rubble, soil, pallets, and insulation
* cement sheeting, fibro, plasterboard, and asbestos
* liquid waste, chemicals, and hazardous waste
* paint cans or oil containers with any residual liquids in them
* fencing material, including gates
* vehicle parts including tyres, wheels, rims, body panels, batteries, and engines
* garage roller doors
* business waste - even if home based
* explosive or flammable substances
* pools or spas, unless broken down to 1.5m long pieces

## Appendix 6 - Bundled prunings standard list of contents

***Accepted***

* bundles of prunings 1500mm long and 300mm wide.
* single tree limbs/logs smaller than 200mm wide and 1500m long (no branches attached and neatly stacked).
* natural string or twine used to bundle and tie prunings

***Not accepted***

* unacceptable binding materials, e.g., synthetic, metal or plastic
* tree stumps
* untied prunings
* grass clippings
* soil
* other garden waste e.g., concrete, and plastic pots, garden features, pavers, and rubble
* hard waste materials (a separate hard waste collection must be booked to dispose of any hard waste items)
* items that can't be lifted by two people