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## 1. Objective

The objective of these Waste Services Guidelines (**Guidelines**) is to ensure the amenity of Council's municipal district is maintained through the correct placement, removal, and maintenance of Council issued Mobile Garbage Bins (**MGBs**).

As per the *Circular Economy (Waste Reduction and Recycling) Act 2021*, Council will be rolling out new services over the next 5-10 years including a Food Organics Garden Organics (**FOGO**) service that was delivered in May 2023, and a glass service in 2026/27.

## 2. Relationship with the Community Local Law 2023

These Guidelines are incorporated by reference into Council's Community Local Law 2023. Part 5 of the Local Law titled 'Waste Management' aims to manage waste collection to prevent impacts to amenity, including the management of hard waste collection and reduce impacts of contamination in the waste stream.

While an educational approach is generally used, as a document incorporated by reference into the Local Law, these Guidelines form part of the Local Law and are capable of being administered and enforced in accordance with those enabling provisions.

Any amendments to these Guidelines will be advertised on Council's website.

## 3. Guideline

### 3.1. Use of Mobile Garbage Bins

The occupier of land to which Council provides a mobile garbage bin (MGB) must ensure that any Council issued MGB is:

- (a) appropriately maintained in a clean and sanitary condition so as not to be offensive to any person and/or become a health nuisance;
- (b) stored in a safe, clean, and sanitary area within the property boundary;
- (c) stored with the lid closed and not overfilled such that the lid cannot be completely closed down;
- (d) only used for the type of waste permitted;
- (e) only filled with waste generated from the property to which the bin has been issued;
- (f) positioned for collection with the lid closed and without any additional material beside of or on top of the MGB;
- (g) placed out for collection near the kerb or roadside with the wheel's positioned nearest to the house or property;
- (h) placed out for collection no more than one day before scheduled collection;
- (i) placed out for collection no later than 6:00am on the day of collection;
- (j) returned inside the property boundary within 24 hours of collection;
- (k) not left out on Council land outside of the collection times unless permitted to do so by an Authorised Officer;
- (l) placed out for collection at least 30 centimetres away from additional MGB's and at least one metre away from trees or light poles;
- (m) placed out for collection away from parked cars and outside the truck turning zone (e.g., dead end streets, court bowls etc);
- (n) placed out for collection where otherwise instructed by Council - i.e., some multi-unit developments have special MGB placement instructions;
- (o) placed out for collection with a total weight of no more than 40 kilograms; and
- (p) not removed from the premises or transferred to other premises except for collection in accordance with clause 3.1.(n)

### 3.2. Mixed Recycling

The occupier of every premises to which Council supplies a blue-lidded mixed recycling MGB must:

- (a) deposit only loose, not bagged or wrapped, mixed recycling material in the mixed recycling MGB; and
- (b) only place mixed recycling material in the mixed recycling MGB.

Refer to Appendix 2 for a standard list of accepted and non-accepted items. Additional information bin can be found on Council's website -

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Recyclables-collection>

### 3.3. Food Organics and Garden Organics (FOGO)

The occupier of every premises to which Council supplies a lime-green-lidded FOGO MGB must:

- (a) only deposit loose, not bagged or wrapped, garden organics in the FOGO MGB, specifically, this includes:
  - i. grass clippings and weeds (free of soil)
  - ii. branches and small logs up to 10cm diameter and 40cm in length
  - iii. garden prunings
  - iv. leaves
- (b) only deposit food organics in the FOGO MGB, either loose or contained within a Council supplied liner, specifically, this includes:
  - i. fruit and vegetable scraps
  - ii. tea leaves and coffee grounds
  - iii. pasta, bread, rice, and cereal
  - iv. seafood, meat, and bones
  - v. eggshells, and dairy
  - vi. leftovers and plate scrapings
- (c) only place food organics or garden organics in the FOGO MGB.

Refer to Appendix 3 for a standard list of accepted and non-accepted items. Additional information can be found on Council's website -

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Garden-organics-collection>

### 3.4. Domestic General Waste

The occupier of every premises to which Council supplies a red or green lidded general waste MGB must:

- (a) only deposit in the general waste MGB bagged, wrapped, or otherwise securely contained solid waste other than the following:
  - i. vegetation that can be recycled using Council's bin-based garden organics service,
  - ii. recyclable materials that can be recycled using Council's bin-based mixed recycling service,
  - iii. hot or burning ashes,
  - iv. medical or infectious waste,
  - v. volatile, explosive, or flammable substances,
  - vi. dust, fine particle waste, polystyrene beads or similar unless securely wrapped,
  - vii. oil, paint, solvents or any material or item which may damage the MGB
- (b) not deposit waste derived from building construction or demolition activities, or waste created from the operation of a business.

Refer to Appendix 4 for a standard list of accepted and non-accepted items.

Additional information can be found on Council's website –

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/Weekly-rubbish-collection>

### **3.5. Hard waste and bundled prunings management**

#### *3.5.1. Use of hard waste and bundled prunings services*

The occupier of premises to which Council provides a hard waste and bundled prunings collection service to:

- (a) Must not place the approved materials to be collected before a collection has been booked with Council and not earlier than the weekend prior to collection;
- (b) must place the approved materials to be collected on the nature strip of the booked address or other agreed location as determined by Council;
- (c) must place the approved materials to be collected in a neat, safe, and orderly manner;
- (d) must only deposit a maximum of two cubic metres for a single booking collection or four cubic metres for a double-booking collection of eligible general hard waste or bundled prunings. If put out together, general hard waste and bundled prunings must be booked separately adhering to the permissible quantities;
- (e) can only make a booking if there are allocations available. Allocated quantities are valid for the financial year. Unused allocations will not carry over into the next financial year;
- (f) may not cancel or change a hard waste and/or bundled prunings booking once a booking has been made; and
- (g) remove all non-collected material (either non-conforming or over limits) within 2 days following the specified collection period as advised by Council at the time of booking the service.

Additional information on the use of Council's hard waste and bundled prunings collection can be found on Council's website –

<https://www.maroondah.vic.gov.au/Residents-property/Waste-rubbish/On-call-hard-rubbish-and-bundled-prunings-collection>

#### *3.5.2. General hard waste*

In addition to the conditions in clause 3.5.1., the occupier of premises to which Council provides a hard waste collection service must only place out approved items for collection as listed in Appendix 5 which includes a list of common accepted and non-accepted items

#### *3.5.3. Bundled prunings*

In addition to the conditions in clause 3.5.1., the occupier of premises to which Council provides a bundled prunings collection service, must:

- (a) only place out approved items for collection as listed in Appendix 6 which includes a list of common accepted and non-accepted items;
- (b) tie all bundled prunings (green waste) into bundles not exceeding 1500mm long and 300mm wide per bundle using natural string or twine;
- (c) ensure single tree limbs are neatly stacked with no branches attached and are no larger than 1500mm long and 200mm wide; and

- (d) ensure bundles and single branches are able to be lifted by two people.

#### 3.5.4. *Paid hard waste and/or bundled prunings collection*

The occupier of premises to which Council provides a paid hard waste and/or bundled prunings collection service:

- (a) is eligible for additional paid collections which is subject to the same service inclusions and provisions as stated in clauses 3.5.1, 3.5.2, and 3.5.3; and
- (b) is eligible for up to two booked additional paid collections (of two cubic metres each) per financial year. Paid collection arrangements and payment are to be made directly between the resident and the contractor using the online booking portal.

### 3.6. **Prohibited contents of Mobile Garbage Bins and Hard Waste / Bundled Prunings**

Council reserves the right to refuse collection from properties where non-compliant materials are repeatedly found. A comprehensive list of accepted and non-accepted items can be found in Appendices 2 to 6.

### 3.7. **Industrial and Commercial Properties**

- (a) Owners or occupiers of industrial and commercial properties must not leave any commercial or industrial service MGB (whether it be subject to a Council or private service collection) out on Council Land for more than 12 hours before or after a collection day unless permitted to do so by an Authorised Officer
- (b) Exemptions to clause 3.7.(a) apply to commercial properties which do not have sufficient space to store MGB's on private land (e.g., shopping strips) and commercial and industrial properties where an onsite waste collection is required as part of the planning permit

Refer to Appendices 2, 3, and 4 for a list of accepted and non-accepted items.

### 3.8. **Collection of Private Waste Services**

- (a) The occupier of land to which a private waste service occurs on a road, on Council land, or private property must comply with all requirements in clause 3.1
- (b) The occupier of land to which a private waste service occurs on a road or on Council land, must ensure the area around the bins is kept secured, clean and free of waste spill over
- (c) The occupier of land to which a private waste service occurs within the property boundary must always comply with the site Waste Management Plan requirements

### 3.9. **Interference with Refuse, Recyclable Goods, FOGO, Hard Waste**

- (a) A person must not remove or interfere with any refuse or materials placed out for collection.
- (b) A person must not remove or interfere with a MGB or its contents when the MGB is left on a road, or at any other collection point, without written authority from an Authorised Officer.

Clauses 3.9.(a) and 3.9.(b) do not apply to a person authorised by Council to remove waste, or an employee of such person during their employment, the person placing the waste out for collection or an Authorised Officer in the course of their employment.

### **3.10. Refrigerators and other Compartments**

A person must not allow the placement of any disused refrigerator, ice chest, ice box, trunk, chest, or other similar article, without first removing every door, lid, lock and/or hinge rendering them incapable of being fastened on a road, public place, or Council Land.

### **3.11. Restriction of use of Public Bins**

A person must not use public bins to dispose of waste or recyclables generated from domestic, commercial, or industrial premises.

## 4. Appendices

### 4.1. Appendix 1 - Definitions table

Term	Definition
Act	the <i>Local Government Act 1989</i>
Authorised officer	a person appointed by <i>Council</i> to be an Authorised Officer under section 224 of the <i>Act</i>
Double booking	a hard waste or bundled prunings collection booking of four cubic metres (4m <sup>3</sup> )
Food Organics and Garden Organics (FOGO)	means waste material from domestic kitchens, meal areas, and gardens. This includes food waste such as: fruit & vegetable scraps; tea leaves & coffee grounds; pasta bread rice & cereal; seafood, meat & bones; eggshells & dairy; leftovers & plate scrapings; and garden waste such as: grass clippings; weeds; leaves; garden prunings; branches and small logs up to ten (10) centimetres in diameter and forty (40) centimetres in length; and includes any other substance prescribed by Council within these Guidelines
Hard waste	means any waste items that cannot fit in an MGB and includes any other item prescribed by Council to be hard waste within these Guidelines
Mixed recycling	means items such as paper, glass and approve plastic materials and includes any other item as prescribed by Council to be 'mixed recyclables' within these Guidelines
Mobile Garbage Bin (MGB)	means a bin or receptacle supplied by Council for the purpose of collecting and disposing of general waste, mixed recycling, or garden organics, or other materials which may be regulated by Council
Occupier	the person or persons in charge, or having the management or control of, or legally entitled to occupy any land (including premises) and includes, in relation to land which has a lot entitlement or lot liability in respect of common property, the Owners Corporation created on the registration of a Plan of Subdivision affecting that land
Owner	in relation to land means the person, business, trust, or other legal entity who is registered on the Certificate of Title as the owner.
Premises	means any land in separate ownership or occupation and includes a shop, dwelling or a factory or part thereof as may be separately owned or occupied
Road	has the meaning ascribed to it by section 3 of the Act and includes every part of a road
Single booking	a hard waste or bundled prunings collection booking of two cubic metres (2m <sup>3</sup> )

## 4.2. Appendix 2 - Blue-lidded MGB mixed recycling standard list of contents

### 4.2.1. Accepted items

Accepted		
Category	Items	Presentation
Glass bottles and jars for food and drinks Any size Intact or broken	Soft drink, juice, water, milk bottles Beer, wine, spirits bottles Sauce, condiment, oil bottles and jars Food jars (e.g., pasta sauce, jam, pickles, coffee)	Empty, lightly rinsed Lids on No need to remove bottle rings, pourers, or labels
Glass bottles and jars for medicine, toiletries Any size Intact or broken	Medicine bottles Vitamin and supplement bottles Bottles and jars for toiletries and cosmetics (e.g., lotions, oils) – no nail polish, perfume, aftershave bottles)	
Plastic bottles and containers	Beverage bottles (e.g., soft drink, juice) Plastic sauce bottles (e.g., tomato sauce) Toiletry bottles and tubes (e.g., shampoo, shower gel, moisturiser – no toothpaste tubes) Laundry bottles (e.g., laundry detergent) Household cleaning bottles (e.g., dishwashing liquid, bathroom cleaners) Plastic jars and lids (e.g., peanut butter) Plastic food tubs and lids (e.g., yogurt, butter, ice cream) Biscuit and chocolate trays Fruit/vegetable trays and punnets Plastic takeaway containers and lids Plastic plant pots	Empty, lightly rinsed Crush bottles and replace cap No bottle pumps or spray nozzles Remove plastic film/plastic wrapping No need to remove labels
Tins, foil, metal lids	Beverage cans (e.g., soft drink cans, beer cans) Food tins (e.g., tomato tins, pet food tins) Drink powder tins (e.g., instant coffee, hot chocolate) Biscuit and chocolate tins Cooking oil canisters (no need to remove plastic pourer) Aerosol cans (must be empty) Aluminium foil (scrunch into a ball the size of a golf ball or larger), foil trays Metal bottle/jar lids (any size)	Empty, lightly rinsed No aerosol cans that: <ul style="list-style-type: none"> <li>• contain any liquid</li> <li>• have a Schedule 6 rating under the Poisons Standard (empty or full)</li> <li>• are barbecue cleaners (empty or full)</li> </ul>
Paper and cardboard	Cardboard boxes (including boxes with sticky tape) Pizza boxes Uncoated cardboard food containers (e.g., burger boxes, coffee cup carry trays, paper plates) Box packaging (e.g., tissue boxes, detergent boxes, cereal boxes) Office paper (not shredded)	Remove solid food (cardboard containers with food stains can be recycled) Remove any plastic wrapping, lining, polystyrene, cutlery, sachets, receipts Flatten cardboard boxes



Accepted		
Category	Items	Presentation
	Cardboard tubes (e.g., for toilet paper or paper towel) Moulded cardboard packaging (e.g., egg cartons, produce trays) Greeting cards (without glitter/attached items) Cardboard postal envelopes (without bubble wrap) Brochures, leaflets, and flyers Newspapers, magazines, and catalogues Letters and envelopes (including windowed envelopes) Books, phone books Paper gift wrap (no foil/plastic gift wrap or tissue paper) Butchers paper (no plastic-lined deli paper) Paper bags (e.g., lunch bags, food delivery bags)	
Beverage cartons	Gable-top cartons (e.g., milk, juice) Long-life cartons (e.g., soy milk, long-life milk, soup, stock, juice boxes)	Empty, lightly rinsed Replace caps, leave straws in juice boxes

#### 4.2.2. Non-accepted items

Not accepted	
Category	Items
Lids (loose)	Bottle lids, jar lids
Other closures	Bottle pumps, spray nozzles, droppers, corks
Soft plastics	Bagged recyclables, plastic bags, cling wrap, food pouches
Bottles or jars with contamination	Bottles/jars with items inside them (e.g., cigarette butts, straws, food, liquid)
Glass kitchenware (intact or broken)	Drinking glasses, glass cookware and containers (e.g., Pyrex), crystal glass Reusable coffee cups and water bottles Crockery and ceramics
Glass household items (intact or broken)	Perfume and aftershave bottles, nail polish bottles Essential oil bottles, candle jars Picture frame glass, mirrors Light bulbs, fluorescent tubes Decorative glass items (e.g., vases) Glass from furniture, appliances, electronics (e.g., microwave turntables)
Other glass (intact or broken)	Medical or laboratory glass Plate glass (window glass and windscreens), fibre glass Eyeglasses/sunglasses
Plastic	Meat trays, deli meat trays Cordial bottles Plastic plates, bowls, cups, cutlery, straws, drink stirrers

Not accepted	
Category	Items
	<p>Items labelled compostable, biodegradable, degradable, oxo-degradable, plant-based, bioplastic</p> <p>Reusable plastic containers (e.g., reusable coffee cups, reusable water bottles, baby bottles, lunch boxes)</p> <p>Household items (e.g., coat hangers, toothbrushes, toys, eyeglasses)</p> <p>CDs, DVDs, video tapes, cassette tapes and their cases</p> <p>Plastic strapping</p> <p>Bank cards, loyalty cards</p> <p>Plastic items under 5cm in diameter (e.g., bottle lids/caps, bread tags, single-serve sauces)</p> <p>Plastic items larger than a 3L bottle (e.g., laundry baskets, water cooler bottles)</p>
Expanded polystyrene (Styrofoam)	<p>Foam trays</p> <p>Plates, bowls, cups</p> <p>Takeaway containers (e.g., clamshells), noodle cups</p> <p>Loose fill packaging (e.g., packing peanuts)</p> <p>Moulded packaging (e.g., for packaging home goods)</p>
Metal	<p>Kitchenware (e.g., pots, pans, cutlery)</p> <p>Reusable metal containers (e.g., stainless steel water bottles, lunch boxes)</p> <p>Metal household items (e.g., coat hangers, tools, screws, keys, magnets, wire)</p>
Paper and cardboard	<p>Tissues, serviettes, napkins, paper towels, tissue paper, toilet paper</p> <p>Coffee cups and lids, smoothie/milkshake cups and lids</p> <p>Frozen food cartons and tubs (e.g., ice cream cartons)</p> <p>Laminated, coated, or lined paper and cardboard (e.g., straws, fish and chips paper, deli paper, plastic-lined takeaway containers)</p> <p>Cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes)</p> <p>Baking paper, wax paper</p> <p>Receipts, photographs, stickers</p> <p>Shredded paper, paper/cardboard items smaller than a business card (e.g., bread tags)</p>
Other fibre	<p>Wood/bamboo containers, cutlery, and straws</p> <p>Sugarcane containers, cutlery, and straws</p> <p>Chopsticks, drink stirrers, skewers, toothpicks, icy pole sticks</p> <p>Bamboo household items (e.g., toothbrushes, dish brushes), corks</p> <p>Cat litter</p>
Composite items	<p>Toothpaste tubes, dental floss containers, blister packs</p> <p>Coffee pods, cardboard cans with a metal base (e.g., chip containers, gravy containers)</p> <p>Bottle pumps, spray nozzles</p>
Textiles	<p>Clothing, fabric, rags (natural or synthetic fibres)</p>
Sanitary and personal care items	<p>Wipes (e.g., cleaning wipes, baby wipes, make up wipes)</p> <p>Nappies, sanitary pads, tampons</p> <p>Cotton wool, cotton bud sticks, makeup pads, sponges</p>
Hazardous items and substances	<p>Batteries of any kind</p> <p>Gas cylinders, CO2 canisters</p>

Not accepted	
Category	Items
	<p>Aerosol cans that are not empty</p> <p>Aerosol cans with a Schedule 6 Poisons rating; barbeque cleaner aerosols (empty or full)</p> <p>Paint tins (including empty paint tins), containers used for toxic or corrosive chemicals/oils</p> <p>Printer cartridges</p> <p>E-waste (any item that uses a cord, battery, or charger)</p> <p>Light bulbs, fluorescent tubes, string lights</p> <p>Sharps, medical waste, asbestos</p>
Construction materials, furniture, appliances	<p>Ropes, cables, straps</p> <p>Wood, pipes, wallpaper</p> <p>Bricks, concrete, rubble</p> <p>Drop sheets, tarpaulins</p> <p>Furniture, appliances</p>

## 4.3. Appendix 3 - Lime-green-lidded MGB FOGO standard list of contents

### 4.3.1. Accepted items

Accepted		
Category	Items	Presentation
Garden organics	Grass and lawn clippings Weeds (e.g., ivy) Leaves, flowers, and plants (including dead and diseased plants) Twigs, sticks, branches and prunings Vegetable waste from the garden Real Christmas trees Hay and straw Small amounts of soil and mulch (e.g., soil attached to dead plants)	Cut to fit in the bin with the lid closed Branches no more than 10cm in diameter (width) and 40cm long
Food organics	Biscuits Bones Bread Butter Cake Cereals Cheese Citrus, onion, chilli, garlic Coffee filter paper Coffee grounds Council provided liners Cream Cream cheese/cottage cheese Custard Deli meats Dips Disposable wooden cutlery Egg shells Eggs Fried foods Fruit and vegetable scraps and peelings Grains Herbs and spices Human or pet hair Lollies, chocolate, and other confectionary Meat, fish, and poultry Mouldy, expired, best-before date food Napkins Newspaper (used for wrapping, lining etc) Noodles Nuts Paper straws	Loose or contained within Council provided liner Remove all packaging, elastic bands, and stickers

Accepted		
Category	Items	Presentation
	Paper towel (used for wrapping, lining etc) Pasta Pastries Pet food Plate scrapings Rice Sauces and condiments (tomato, mustard, aioli etc) Seeds Shellfish (soft shells only) Soups, curries, and sauces Spreads (vegemite, peanut butter, jam etc.) Straw and hay Tea leaves Tinned foods Tissues Vacuum dust and dryer lint Wooden items Yoghurt	

#### 4.3.2. Non-accepted items

Not accepted	
Category	Items
Food organics	Shellfish (hard shells, such as oysters) Solid oils / Copha
Liquids	Liquid food products (e.g., milk, cooking oil) unless soaked up with paper towel Other liquids (e.g., cleaning products, fertiliser)
Packaging and food containers	Stickers (e.g., fruit stickers), elastic bands, cling wrap Coffee pods, tea bags Coffee cups Takeaway containers
Plastics and plastic single-use tableware	Soft or rigid plastics Cutlery, straws, and stirrers Dinnerware (e.g., bowls, plates, cups)
Metal, glass, plastic	Metal (e.g., drink cans) Glass (e.g., beer bottles) Plastic items (e.g., plastic cutlery) Soft plastics, plastic bags, netting bags Expanded polystyrene
Wood and bamboo items	Wood/bamboo containers and straws Chopsticks, drink stirrers, skewers, toothpicks, icy pole sticks Bamboo toothbrushes, dish brushes
Paper and cardboard	Coated or uncoated paper & cardboard, shredded paper

Not accepted	
Category	Items
Recyclable cardboard items	Cardboard food containers (e.g., pizza boxes, burger boxes, paper plates) Moulded cardboard packaging (e.g., egg cartons, produce trays)
Coated paper and cardboard	Laminated, coated, or lined paper and cardboard (e.g., paper straws, fish and chips paper, plastic-lined deli paper, coated paper plates) Baking paper, wax paper, receipts, cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes)
Items labelled compostable, biodegradable, degradable, oxo-degradable, biobased, bioplastic, plant-based	Coffee cups, smoothie/milkshake cups and lids Compostable plastic containers, cutlery, and straws Sugarcane containers, cutlery, and straws Bags (e.g., grocery/produce bags), coffee bags Postal satchels, packing peanuts Dish brushes, cloths, wipes
Hazardous materials	Batteries, sharps, asbestos, chemicals E-waste (any item that uses a cord, battery, or charger)
Hygiene and sanitary items	Nappies, including compostable or biodegradable nappies Sanitary items (e.g., wipes, sanitary pads), including compostable or biodegradable items Used tissues Cotton balls, cotton bud sticks
Timber, sawdust	Treated, coated, or engineered wood Garden stakes, fence posts, sleepers, furniture Sawdust, wood chips, wood shavings Engineered wood products (e.g., plywood, MDF, particle board)
Building, gardening, and landscaping material	Dirt, sand, mulch, soil Gravel or rocks, bricks, concrete, rubble Ash, charcoal Fencing/screens (e.g., brush fencing, bamboo screens)
Garden implements and pots	Plant pots (plastic or ceramic) Gardening supplies (e.g., fertiliser, weed killer) Gardening tools Hoses, ropes, string, twine Artificial plants, artificial Christmas trees Garden furniture
Litter	Cigarette butts Chewing gum
Animal waste	Animal faeces (e.g., pet poo) Synthetic cat litter (e.g., crystal), biodegradable cat litter (e.g., corn, paper, clay) Deceased animals
Textiles, latex, and wax products	Clothing, fabric, rags (natural or synthetic fibres) Balloons, gloves Candles, beeswax wraps
Bulky garden organics	Large branches (i.e., over 10cm diameter and/or more than 40cm long) Tree stumps Whole real Christmas trees

## 4.4. Appendix 4 - Red or green lidded MGB general waste standard list of contents

### 4.4.1. Accepted items

Accepted		
Category	Items	Presentation
Glass items not accepted in the recycling stream	Bottles/jars with items inside them (e.g., cigarette butts, straws, food, liquid) Drinking glasses, glass cookware and containers (e.g., Pyrex), crystal glass Reusable coffee cups and water bottles Perfume and aftershave bottles, nail polish bottles Essential oil bottles, candle jars Light bulbs, fluorescent tubes Glass from furniture, appliances, electronics, decorative items (e.g., vases, picture frames, microwave turntables) Mirrors, plate glass (window glass and windscreens), fibre glass Eyeglasses/sunglasses Medical or laboratory glass	Intact or broken
Plastic and packaging items not accepted in the mixed recycling stream	Stickers (e.g., fruit stickers), elastic bands Meat trays, deli meat trays Cordial bottles Plastic plates, bowls, cups, cutlery, straws, drink stirrers Reusable plastic containers (e.g., reusable coffee cups, reusable water bottles, baby bottles, lunch boxes) Plastic strapping, drop sheets, tarpaulins Bank cards, loyalty cards CDs, DVDs, video tapes, cassette tapes and their cases Plastic items under 5cm in diameter (e.g., bottle lids/caps, bread tags, single-serve sauces) Plastic items larger than a 3L bottle (e.g., laundry baskets, water cooler bottles)	
Expanded polystyrene (Styrofoam)	Foam trays Plates, bowls, cups Takeaway containers (e.g., clamshells), noodle cups Loose fill packaging (e.g., packing peanuts) Moulded packaging (e.g., for packaging home goods)	
Composite items	Toothpaste tubes, dental floss containers, blister packs Coffee pods, tea bags Cardboard cans with a metal base (e.g., chip containers, gravy containers) Bottle pumps, spray nozzles, droppers, corks	

Accepted		
Category	Items	Presentation
Paper and cardboard items not accepted in the mixed recycling stream	<p>Tissues, tissue paper, toilet paper</p> <p>Coffee cups and lids, smoothie/milkshake cups and lids</p> <p>Frozen food cartons and tubs (e.g., ice cream cartons)</p> <p>Laminated, coated, or lined paper and cardboard (e.g., straws, fish and chips paper, deli paper, plastic-lined takeaway containers)</p> <p>Cardboard with a wax coating (e.g., waterproof fruit and vegetable boxes)</p> <p>Baking paper, wax paper</p> <p>Receipts, photographs</p> <p>Shredded paper, paper/cardboard items smaller than a business card (e.g., bread tags)</p>	
<p>Certified compostable items</p> <p>Items labelled compostable, biodegradable, degradable, oxo-degradable, biobased, bioplastic, plant-based</p> <p>Wood and bamboo items</p>	<p>Compostable bags (e.g., grocery/produce bags, coffee bags)</p> <p>Postal satchels, packing peanuts</p> <p>Compostable/biodegradable coffee cups and lids, smoothie/milkshake cups and lids</p> <p>Compostable/biodegradable plastic containers, cutlery, and straws</p> <p>Sugarcane containers, cutlery, and straws</p> <p>Wood/bamboo containers, cutlery, and straws</p> <p>Wood/bamboo household items (e.g., toothbrushes, dish brushes)</p> <p>Chopsticks, drink stirrers, skewers, toothpicks, icy pole sticks</p> <p>Compostable/biodegradable dish brushes, cloths, wipes</p>	
Liquids	Liquid food products (e.g., cooking oil) – household quantities only	Pour into a container and close lid tightly
Small broken household items	<p>Smoke detectors</p> <p>Toys</p> <p>Coat hangers (any type)</p> <p>Crockery, ceramics, and kitchenware (e.g., cutlery, plates, pots, and pans)</p> <p>Reusable metal containers (e.g., stainless steel water bottles, lunch boxes)</p> <p>Metal household items (e.g., tools, screws, keys, magnets, wire)</p> <p>CDs, DVDs, video tapes, cassette tapes and their cases</p> <p>Hoses, ropes, string, twine</p> <p>Artificial plants</p>	<p>No batteries</p> <p>No toys that use a battery, cable, or cord</p>
Textiles, latex, and wax products	<p>Clothing, bedding, fabric, rags (natural or synthetic fibres)</p> <p>Balloons, gloves</p> <p>Candles, beeswax wraps</p>	



Accepted		
Category	Items	Presentation
Sanitary, personal care and cleaning items	Nappies, including compostable or biodegradable nappies Sanitary items (e.g., wipes, sanitary pads, tampons), including compostable or biodegradable items Tissues, face masks Paper towel used with chemicals/cleaning products Cotton wool, cotton bud sticks, makeup pads, sponges Toothbrushes, toothpaste tubes, dental floss First aid items Blister packs (empty) Razors, razor cartridges Makeup products	Nappies: empty contents into toilet Tissues, face masks: double-bagged if unwell
Timber and engineered wood (small pieces), sawdust	Small pieces of timber/engineered wood Sawdust, wood chips, wood shavings	Less than 40 cm long
Dust, lint, and litter	Vacuum dust, washing machine/dryer lint Cigarette butts (put out) Chewing gum	
Ash and charcoal	Wood heater ash Barbeque ash	Must be completely cooled before placing in the rubbish bin
Animal waste	Animal faeces (e.g., pet poo) Synthetic cat litter (e.g., crystal), biodegradable cat litter (e.g., corn, paper, clay)	
Small, deceased animals	Insects, spiders Birds, fish, rodents	

#### 4.4.2. Non-accepted items

Not accepted in any household waste and recycling stream	
Category	items
Hazardous items, e-waste	Batteries of any kind Any item that uses a cord, battery, or charger (e-waste) Mobile phones, tablets, televisions, computers Printers, printer cartridges Electrical cables, earphones Light bulbs, fluorescent tubes, string lights Aerosol cans that are not empty Aerosol cans with a Schedule 6 Poisons rating; barbeque cleaner aerosols (empty or full) Paint tins (empty or full), containers used for toxic or corrosive chemicals/oils Gas cylinders, CO2 canisters

Not accepted in any household waste and recycling stream	
Category	items
	Fire extinguishers Sharps, medical waste, asbestos
Hazardous substances	Medicine Acids and alkalis Ammonia-based cleaners Nail polish remover Petrol, kerosene, turpentine, paint thinners Pesticides and herbicides Automotive products (e.g., car polish, anti-freeze, brake and transmission fluids, body filler) Pool chemicals Aerosol cans containing liquid Barbeque cleaner aerosol cans (empty or containing liquid) Aerosol cans with a Schedule 6 Poisons rating (empty or containing liquid) Items labelled: Corrosive 8, Oxidizing agent 5.1, Toxic 6.1, Flammable liquid 3, Flammable solid 4.1 Cooking oil (commercial quantities)
Bulky garden organics	Large branches (i.e., over 10cm diameter and/or more than 40cm long) Tree stumps Whole Christmas trees
Furniture and appliances Construction and landscaping materials	Carpets, furniture, appliances Large pieces of timber/engineered wood (i.e., more than 40cm long) Bricks, concrete, rubble, Dirt, sand, mulch, soil Gravel or rocks, bricks, concrete, rubble Scrap metal
Large, deceased animals	Deceased dogs, cats Deceased livestock
Commercial waste	Materials from a commercial or industrial business, except where the material is listed as accepted in this Guideline or on Council's website

## 4.5. Appendix 5 - Hard waste standard list of contents

### **Accepted**

- ✓ washing machines, dishwashers, stoves, dryers, fridges, and freezers (with doors removed)
- ✓ electrical appliances
- ✓ metal tools and equipment
- ✓ lawn mowers (empty of petrol and oil)
- ✓ empty paint tins (with lids removed)
- ✓ old tins, scrap iron and other metal items (excluding car parts).
- ✓ securely wrapped and labelled glass from table tops or coffee tables, window glass, mirrors, and shower screens
- ✓ mattresses (max of three, placed separately from other items)
- ✓ household furniture
- ✓ internal doors (max of three)
- ✓ carpet and underlay (rolled and tied, max 1.5m long and no more than two rooms)
- ✓ kitchenware, pottery and crockery
- ✓ timber (up to 10 pieces, without nails or staples, max 1.5m long)
- ✓ clothes hoists (max 1.5m long, if set in ground remove concrete)
- ✓ patio blinds (max 1.5m long, rolled and tied)
- ✓ home improvement material such as cupboards, solar panels (max six), toilet fittings (0.5 cubic meter limit)
- ✓ e-waste, including flat screen and cathode ray tube televisions, computers, laptops, keyboards, mice, printers, scanners, cables, cords, hard drives, monitors, tablets, and notebooks.

### **Not accepted**

- × items longer than 1.5 metres (except mattresses, lounge suites and large furniture items such as buffets, bookshelves etc)
- × items that can't be lifted by two people
- × items placed out in plastic bags, including domestic garbage
- × garden waste, including branches, plant materials, soil, concrete pots and garden features, pavers, and rubble
- × gas bottles, helium bottles and fire extinguishers
- × building waste including bricks, concrete, tiles, pavers, rubble, soil, pallets, and insulation
- × cement sheeting, fibro, plasterboard, and asbestos
- × liquid waste, chemicals, and hazardous waste
- × paint cans or oil containers with any residual liquids in them
- × fencing material, including gates
- × vehicle parts including tyres, wheels, rims, body panels, batteries, and engines
- × garage roller doors
- × business waste - even if home based
- × explosive or flammable substances
- × pools or spas, unless broken down to 1.5m long pieces

## 4.6. Appendix 6 - Bundled prunings standard list of contents

### **Accepted**

- ✓ bundles of prunings 1500mm long and 300mm wide.
- ✓ single tree limbs/logs smaller than 200mm wide and 1500m long (no branches attached and neatly stacked).
- ✓ natural string or twine used to bundle and tie prunings

### **Not accepted**

- × unacceptable binding materials, e.g., synthetic, metal or plastic
- × tree stumps
- × untied prunings
- × grass clippings
- × soil
- × other garden waste e.g., concrete, and plastic pots, garden features, pavers, and rubble
- × hard waste materials (a separate hard waste collection must be booked to dispose of any hard waste items)
- × items that can't be lifted by two people