

Social script

MEETING STRUCTURE for...

Maroondah Youth Wellbeing Advocates Program (MYWA)



**MYWA is a group of young people
that work with Council to increase
the wellbeing of young people in
Maroondah**

179 Maroondah Highway, Ringwood

- ✓ **The group meets monthly for 2 hours where they discuss and provide feedback for Council Strategies and projects that impact young people in Maroondah.**
- ✓ **The group also works on designing and facilitating a youth forum, supported by youth work staff to students from schools within Maroondah.**
- ✓ **This is a paid volunteer role with participants receiving \$20 per hour.**

Below is a typical MYWA meeting where you will get to see all the things this group does at their monthly meeting.

MYWA meets on the last Wednesday of each month 4:30pm - 6:30pm at Realm in Ringwood.



The Realm building

Realm is directly opposite Ringwood Station and the bus interchange, with direct links to the Belgrave and Lilydale train lines.



If you get dropped off by car, there is 15 minute free parking outside Town Square on Maroondah Highway.

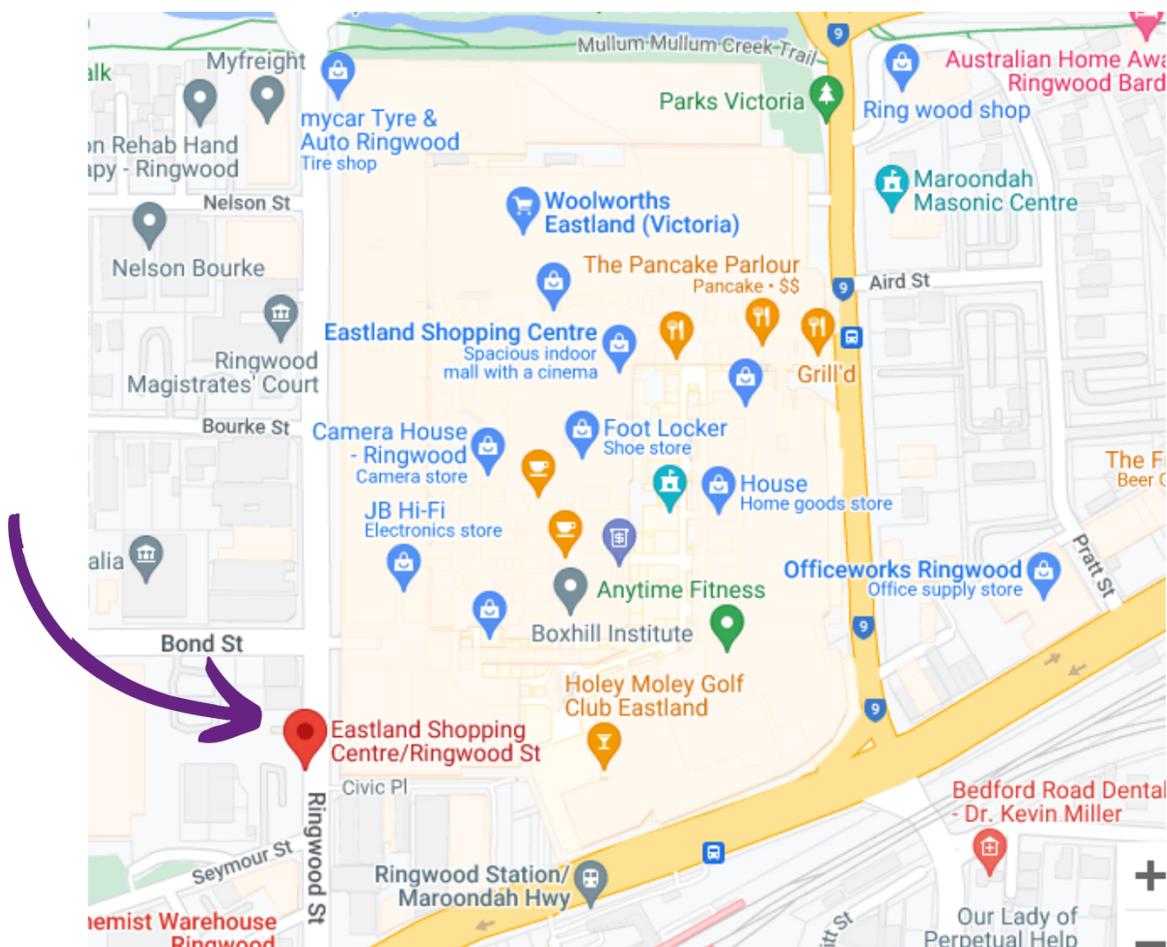


If you drive to Realm the best place to park is within the Eastland carpark.

Eastland Shopping Centre provides free parking for a maximum of three hours. Fees apply thereafter.

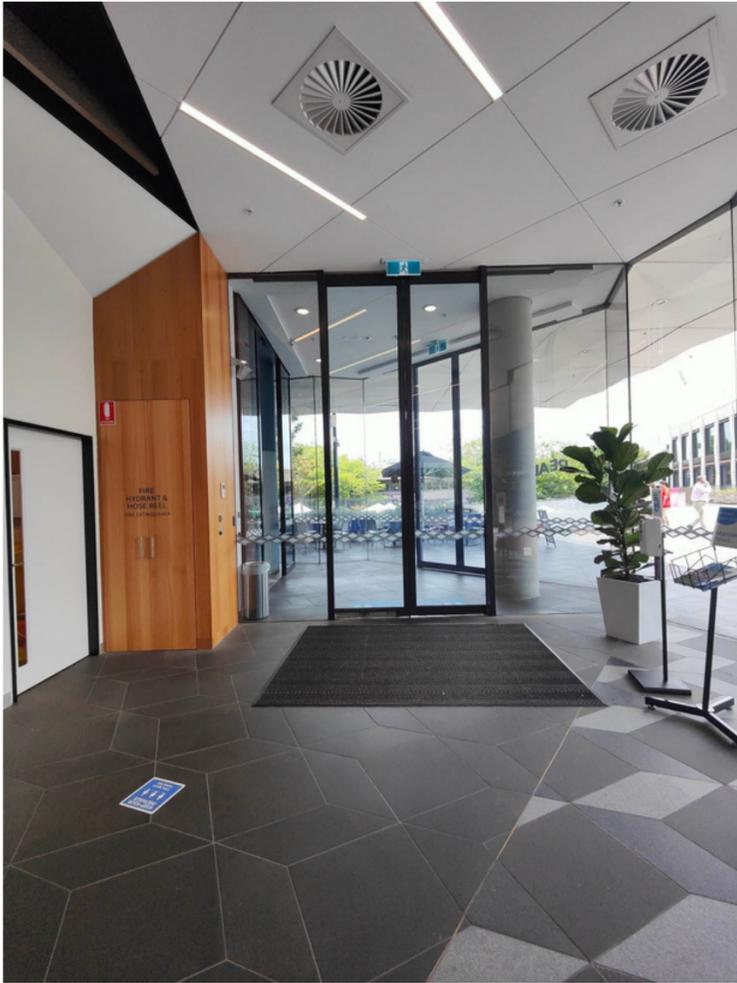
When arriving via Ringwood Bypass, enter from Ringwood Street at West 5. If you arrive from Warrandyte Road, use entry East 6.

Follow the entry ramps to level three signed 'Town Centre'.

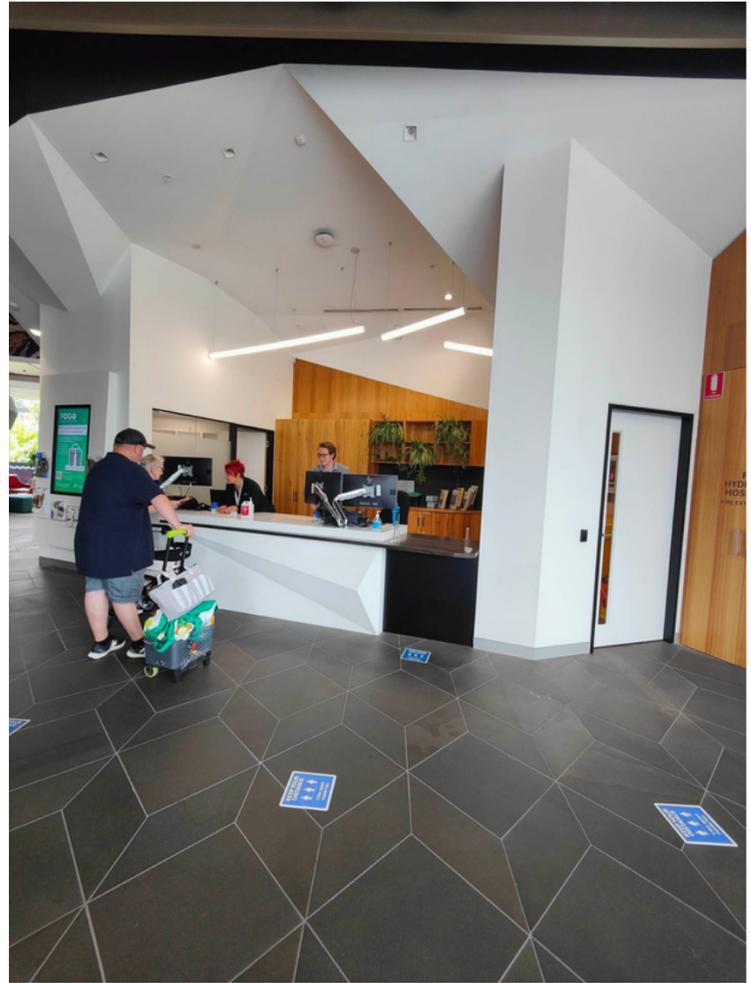


MYWA meetings are held in the Realm building on the second floor, in Meeting Room 6.

When you arrive at Realm, enter the building via the glass doors. The Customer Service counter will be on your right. You can ask the staff for assistance in finding the meeting room.



Entrance to the Realm building



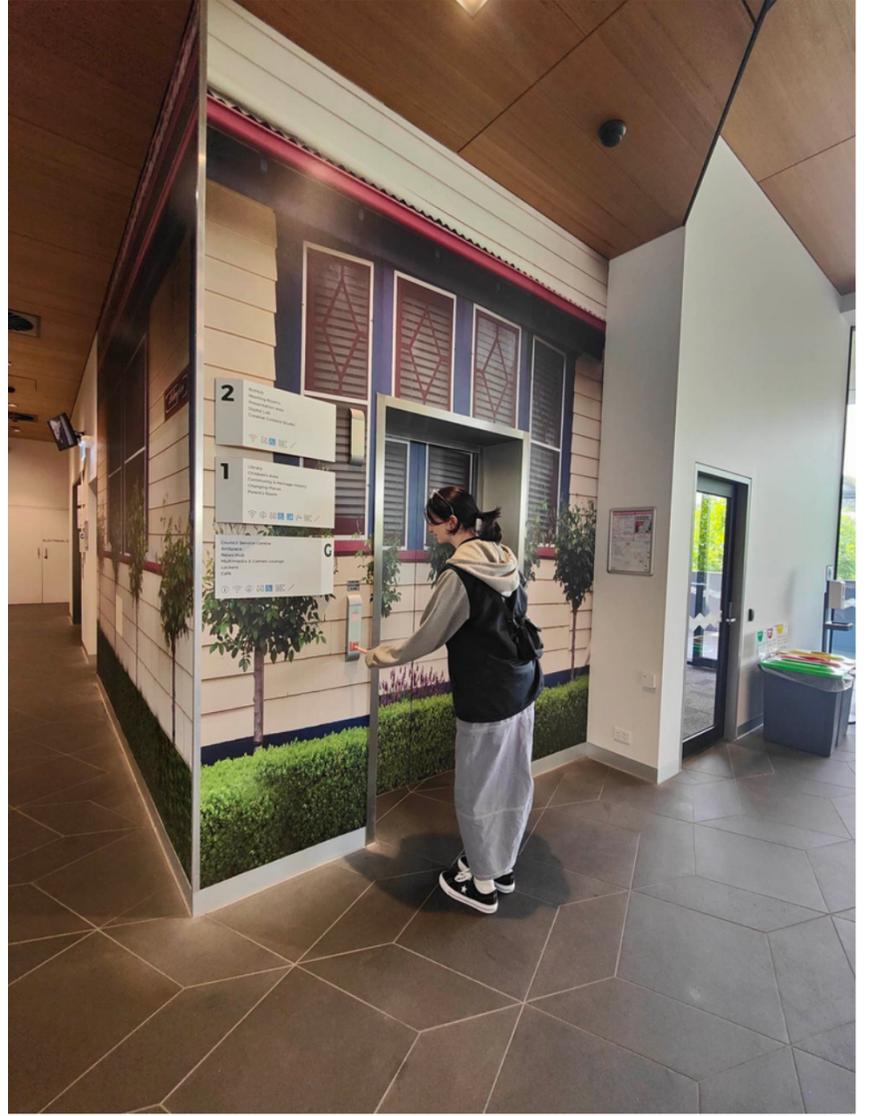
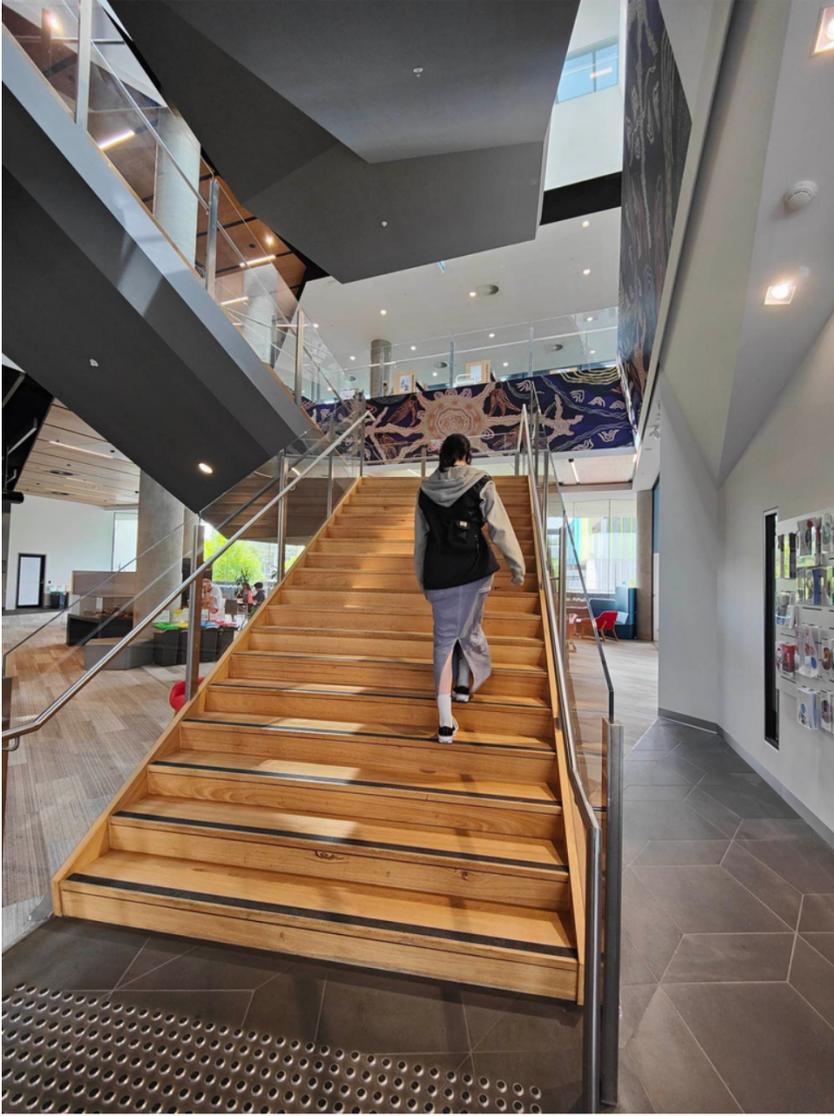
Customer Service Counter at Realm

If you are very early or need to stay back after the meeting, Realm library is open from 10am - 8pm on level 1.



Realm library on level 1

To get to **Meeting Room 6** take the stairs or elevator to **level 2**.





Before each meeting the youth workers will email you information about who the MYWA group will be consulting with.



This includes who you will be speaking with at the meeting or what project we would like your opinion on.



You will also receive a meeting agenda before each MYWA meeting so you know what time things are happening (including the snack break 😊).

Example of a meeting agenda



Maroondah Youth Wellbeing Advocates (MYWA)
Meeting #10



Wednesday 29 March 2023

Realm West, meeting room 6 (level 2)

179 Maroondah Hwy, Ringwood

4:30 pm	Settling into the space	5 mins
4.35 pm	<p>Acknowledgement of Country We acknowledge that Wurundjeri People of the Kulin Nation are the traditional custodians of the land now known as the City of Maroondah, where Indigenous Australians have performed age-old ceremonies. We acknowledge and respect their unique ability to care for Country and their deep spiritual connection to it. We pay our respects to their Elders, past, present, and emerging.</p> <p>Check in and Meet and Greet Desert Island Game</p> <p>Some loose ends:</p> <ul style="list-style-type: none"> Action Plan Workshop recap. 	25 mins
5:00 pm	<p>Maroondah Play and Gathering Strategy Rebeccah Penrose, Assets Team</p>	40 mins
5:40 pm	Break	10 mins
5:50 pm	<p>Maroondah Youth Centre Redevelopment Consultation Amy/Marcus, Youth and Childrens Services</p>	30 mins
6:20 pm	Wrap up and loose ends	10 mins
6:30 pm	Meeting End	

Next meeting: Wednesday 26 April

MYWA meetings are held in **meeting room 6** on **level 2** at Realm. Staff will be in the room from **4.15pm**.



There will be a sign in sheet, hand sanitizer and name badges for you to write your preferred name on and pronouns.



The room is usually set up in a 'U' shape. You can sit in any seat. If you're unsure where to sit the youth workers can help!



In the meeting room you will have access to snacks, water, glasses, and plates in the kitchenette.



On the tables, you will find the resources you need for the meeting such as pens, butchers' paper, meeting agendas and plain paper. You don't need to worry about bringing anything (other than a water bottle if you'd like).



How does the meeting start?

 Each meeting we begin with an **Acknowledgement of Country** as well as a wellbeing check in that we call our “what we missed and a win”.

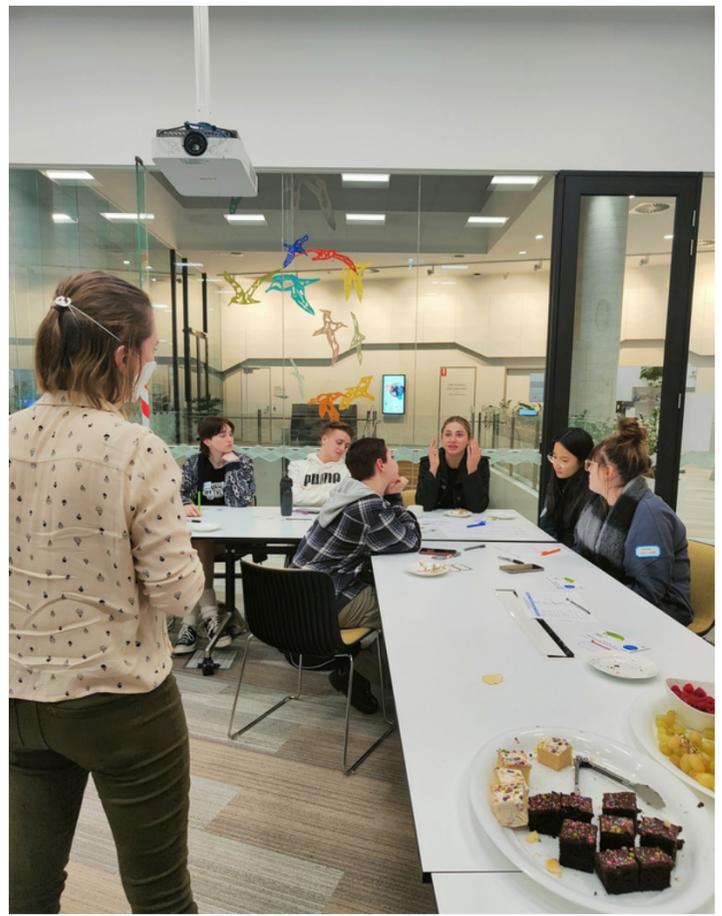
 We will share one thing that we have “missed” that has happened in your life since the last meeting - if it's your first meeting you can instead share a fun fact about yourself or something exciting that has happened to you recently.

A win is something positive that has happened to you that you are comfortable sharing with the group, it's an opportunity for us to celebrate you.

 Then we will start our first consultation/discussion.

 This section usually takes 40 minutes.

 We will be joined by another employee from Maroondah City Council. This person could be from the Youth and Children's services team or another department wishing to consult with MYWA.



 We will then take a **10-minute break**. This is a chance for you to stretch your legs, grab a snack and use the bathroom.

 MYWA isn't like school - if you need to do any of those things during the meeting feel free to do so without asking! Grab what you need and use the bathroom whenever you need to.

➔ After the break we will move into the second part of our meeting. This could be a continuation of the first topic or a new topic from someone else in the council.

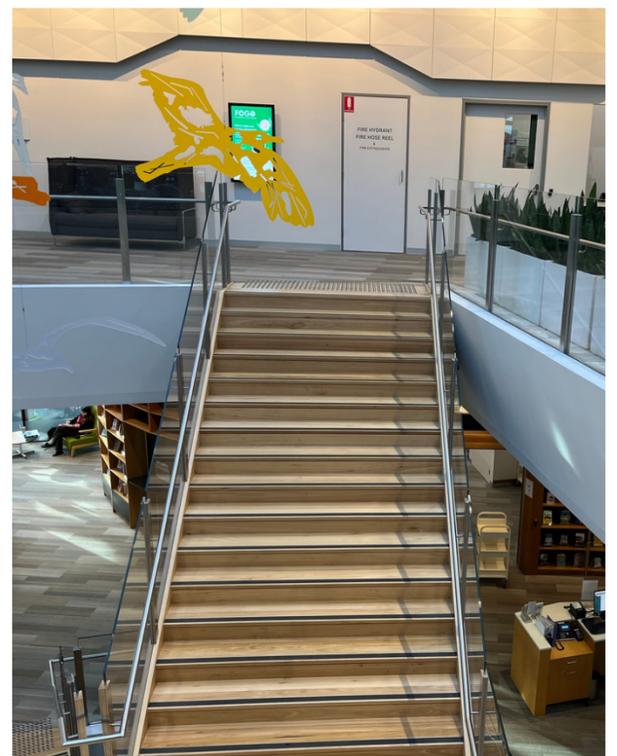
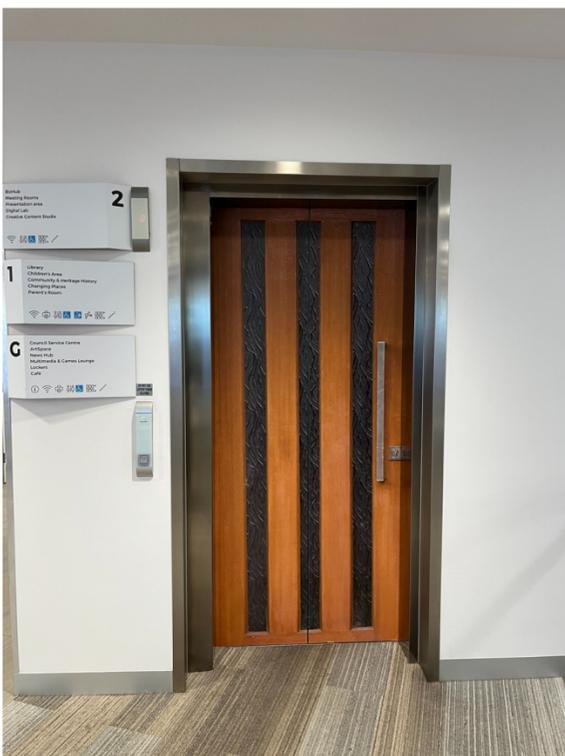
🕒 This section will also go for roughly 40 minutes.

💡 Each section can include lots of fun activities like developing art that represents your ideas, group discussions and designing your ideal city.

👥 At the end of the meeting, MYWA gathers together and does a final check-in. The youth workers ask the team what they are excited about or looking forward to.

📅 The MYWA team shares what they are looking forward to and then the youth workers will confirm the date for the next MYWA meeting.

👉 Afterwards, MYWA members are free to go home and leave the Realm building. The youth workers will stay in touch before the next meeting.



You can take either the stairs or elevator back down to ground floor

**Who are the
youth workers
for MYWVA?**

Amy (she/her)



My name is **Amy** and I love listening to 90's Hip Hop, attending live music and community events and adventuring in nature. When I am not hanging out with my two righteous young children you can find me hunting for treasures at Op Shops and vintage markets.

Rebecca (she/her)



My name is **Rebecca (call be Bec)** and I am a self proclaimed history buff! I've spent time travelling the Middle East to see some of the most ancient sites on earth. I am always up for a challenge and will take all the advice I can get on how to train my cheeky chihuahua puppy!

**Keen to get
involved?**

**Here's some
other key info
to know...**

Times



2 hour meetings on the last Wednesday of each month.



4:30pm - 6:30pm.



You can arrive at Realm anytime from 4:15pm and enter the meeting room.



If you are extra early you can hang out in the library on level 1.

Attendance



To be part of the program, the expectation is that you will attend most meetings.



If you can't make it, let Amy or Bec know before the meeting by sending a text message or email.

Having your say



No need to put your hand up - you can just share your thoughts as they come to you!



Just be mindful to be respectful when others are speaking.



No feedback is right or wrong, so feel free to share all opinions on the topic.

Toilets

You can use the toilets on the same level (level 2) including an All gender/accessible bathroom.

