

Application to Amend a Current Planning Application

Use this form to amend an application for a planning permit after you have lodged with Council, but before Council has decided upon the application, pursuant to Sections 50 or 57A of the Planning and Environment Act 1987. **You can also apply online.**

Do not use this form to Amend a Planning permit which has already been issued.

Please give full details of the nature of the proposed amendment and clearly highlight **ALL** changes to the plans (where applicable).

Need Help?

Please contact Statutory Planning if you need help completing this form or if you are unsure about the information we need to process the application. You can also visit www.maroondah.vic.gov.au or call us on 1300 88 22 33.

Privacy

Maroondah City Council (Council) is committed to protecting your privacy as prescribed by the Planning and Environment Act 1987 (PE Act) and the Privacy & Data Protection Act 2014 (PDP Act). This form is for use during the course of an existing application. The Privacy statement signed upon lodgment applies to this document.

Planning Application Details		*Mandatory information	
Which application is being amended?			
Planning Permit No.*			
Street Address			
Suburb		Postcode	
Applicant Details			
Applicant / Applicant Contact			
Title		First Name	Surname

Organisation	(if applicable)				
Address					
Suburb		State		Postcode	
Email			Phone		

Details of Proposed Changes

Type of amendment being sought:

☐	Section 50– Amendment to the application by the applicant prior to advertising notice	No Fee
☐	Section 57A– Amendment to the application by the applicant after to advertising notice	Fees Apply^

^ Please confirm the fee amount with the Council Planning Officer assessing your application
An invoice will be emailed for this fee.

	Yes	No
Is there a change to the description of the land?		
Is there a change to the plans or other documents submitted with the application?		
Is there a change to the use and/or development of the land?		
Details:		

Please attach a separate sheet if space is insufficient

Applicant Declaration *

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of this permit application.

		Date:	
Signature:			

Please send your completed application and supporting documents to Council via:

Mail

Maroondah City Council
PO Box 156
Ringwood VIC 3134

Email

maroondah@maroondah.vic.gov.au

If you have any questions in relation to the policy or the application procedure, please contact the Statutory Planning team on 1300 88 22 33.

Fees

Section 50	No fee applicable
Section 57A	40% of the original planning permit application fee (plus the balance if this application results in a change to the fee class)

Cashier Use - See fees listed above

AP: Prepayment: _____ Receipt Number: _____

Amount: \$ _____ Date Paid: ____/____/____

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Check above for Permit Number that is to be amended

AP PP/PLANADD

Narrative –Amend a Current Planning Application - M/YYYY/XX – Subject Address

Receipt Number: _____ Amount: \$ _____

Payment Type: Cash/ Chq/ EFTPOS

Date Paid: ____/____/____